

Field Trip Request Forms

NELSON COUNTY BOARD OF EDUCATION

FIELD TRIP REQUEST FORM**General Information:**Teacher Name Kristi Morris + Wanda Brooks School Bloomfield ElementaryGrade/Subject K / Reading Funding _____ Source _____Destination & Address Derby Dinner Playhouse Date of Trip 11-3-17525 Marriott Dr.Clarksville, In 4712946 miles one way2.7 miles to lunch**Academic Information:**Core Content +/-or Exiting Criteria Covered See plan 47 miles home95.7 miles

Academic Objective of Trip _____

Academic Pre-Trip Activities (Please attach plan.) _____

Academic Post-Trip Activities (Please attach plan.) _____

Evaluation Procedures See plan**Transportation:**Number of Buses Needed 1 Time Leaving 8:30 Time Returning 2:30Number of Students 42 Number of Adults 5 (on bus) Compartments Needed 0

(CENTRAL OFFICE USE ONLY)

Date Called for Buses _____ Driver(s) Assigned _____

Date School Notified _____

Itemized Cost: Bus Drivers \$ 114 Mileage \$ 143.55 Cost per Child \$ +6.196 hrs. x 19 =7.99 lunch5.00 admissiontransportation**Signatures:**Kristi Morris

Teacher

8-29-17

Date

Stephen Smith

Principal

8-30-17

Date

Superintendent/Director of Transportation

Date

19.12Conn Marie Williams

Field Trip Request Form- Overnight & Out-of-State Activity RequestSchool Bloomfield Elem. Grade & Number of Students Attending K / 42Person Making Request Morris / Brooks Position _____Overnight Activity ☐ Out-of-State Activity ☒ Dates Scheduled 11-3-17Name of Activity Field TripLocation of Activity Derby Dinner Play houseObjectives of Activity see attached -

Pre-trip preparatory activities planned (please attach appropriate documents) _____

See attached plan

Post-trip culminating activities planned (please attach appropriate documents) _____

See attached planOral student presentations planned after trip Students will presentopinion piece.Name(s) of certified staff attending Kristi Morris &Wanda BrooksName(s) of other adults attending Vicky Tingle &Lisa GreerPlan for handling student medication needs (Mother)Plan for supervision (day) Parent Chaperones will accompany us
on the trips but students will all be togetherPlan for supervision (night - please be specific for all hours of the night) under the
N/A supervision of
the teachers.Signed Kristi Morris / Wanda Brooks Date 8-28-17Principal Stephen Sore Date Approved 8-29-17

Superintendent _____ Date Approved _____

Review/Revised: 5/17/11

Ann Marie Williams