SCHOOL FACILITIES 05.31 AP.21

Application and Agreement for Use of District Property

<u>NOTE:</u> Please complete this form in duplicate and submit both copies to the Central Office designee for approval. If the application is approved, one (1) copy of the signed agreement will be returned to the using organization along with a contract prepared by the Board attorney. The contract shall be signed by the designated representative of the using organization and returned to the Central Office designee. If the application is not approved, both copies will be returned.

Name of Sponsoring Organization/Activity 1987 Class Reunion Telephone (502) 816-016. Representative's Name Kathy Combs or Tonya Gross Raines
Representative's Name Kathall Combs of Tools Googs Points
Address Hole Rocky Top Path Sadieville, Ky 40370
The above organization/individual requests the use of:
☐ auditorium ☐ gymnasium ☐ dining room/kitchen ☐ stadium
□ classroom(s) □ other, specify □
Is the organization planning to use District-owned equipment?
If yes, specify equipment Operator's Name
Is the organization planning to conduct sales on school premises?
If yes, give a complete description of what is being sold and how the proceeds will be used.
Building/school/facility Broathit High School
Purpose Class Reunion
Date(s) requested Sot, Sept. 2, 2017 Time(s) Requested 2011 - 4pm
Will public be admitted? YES Z NO
Will advertisement(s) be used?
Will admission be charged? ☐ YES ᡚ NO

When using school facilities, this organization agrees to observe the following:

- 1. To schedule with the building Principal the time(s) District property is to be used. It is understood that the Superintendent/designee may cancel the use of the room or building at any time such use interferes with regular school activities.
- 2. To be legally responsible for any and all damage to individuals and school equipment, building(s), grounds, or facilities, resulting from use by the organization. To this end, the organization will procure sufficient liability insurance to indemnify the Board, school officers and employees for any injuries or property damage which might occur during the organization's use of the facilities. This insurance shall contain limits of \$1,000,000 for bodily injury and \$10,000 for property damage. A copy of the organization's insurance certificate shall be filed with the Board prior to the date the organization uses the building. The Board shall require the renting organization to assume all liability for injury to individuals by reason of the lease of Board property and that the organization indemnify and save harmless the Board from any loss or damage thereby.
- 3. To provide appropriate equipment for the use of District property. When gymnasiums are used, the organization agrees to permit on the gym floor only those persons wearing shoes that will not mark the floor.
- 4. To abide by the requirements of Board policies 05.3 and 05.31 (see attached). Disregard of the rules and regulations governing the use of the school buildings, equipment and facilities shall result in the refusal of the Board to grant the offending organization further use.
- 5. To acknowledge that approval of this request does not signify District sponsorship, endorsement or approval of your organization or the activity.

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- 4. To abide by the requirements of Beard policies that and that (see attached) transport of the rules and requirement governing the esconting this esconting the science indicates equipment and reduces soil in the indicated feelbar use.
- 5. To acknowledge that approval of this request slock has signly theirs i about only be to endergone the action of the action of the action.

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FEE SCHEDULE

	# of Employees Required	# of Hours Hourly Rate (Overtime at 1.5 times			e at 1.5 times)	Total
Custodians	# of Employees Required	" Of Hour	3 110411	Tute (Overtime		1000
Food Service						
Employees						
Supervisory Personnel			:			
Other						
			TOTAL PE	RSONNEL CHA	RGE	
	Property Used		ility/Equip nent Fee	Personnel Cost, if applicable	Insurance cost, if applicable	Total Cost for Facility Use
at	Gymnasium schoo	1				
<u></u>	Auditorium	····				
at	schoo	1				
	schoo					
at	school sroom(s) Number	1			<u></u>	
	sroom(s) Number school					·
at	Stadium school	1				
	Other Property				 	-
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Sign	nugre - Representative of U	ser Group	1	a_	Date	
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Sign	natura - Superintendent/desi	ignee	,		Date	·
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	For Office Use On	ly - To be C		•		
	District property \$					
	eceived				<u>.</u>	
	e(s) assigned:					
Board Action I	Date, if applicable			Board	Order #	

Review/Revised:7/26/11

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Special Events Application

Event Holder
Event Holder's Name: Kathy L. Combs, Class of 1987 Holder's Address: 166 Rocky Top Path Sadieville, ky 40370 Holder's Phone Number: 502-316-0168
Holder's Address: 166 Rocky Top Path Sadieville, Ky 40370
Holder's Phone Number: 502-31/2-01/2
Event Named Insureds & Joint Sponsors
Additional Named Insureds:
Joint Sponsors:
Event Information
Event Title: Class Reunion of 1987
Event Location: BHS cafe
Event Age Groups: 48
Event Description: Class Reunion
Liquor Liability needed?: UO
Fireworks? NO
Carnival Rides? λ
Event Bands
Name of Band: \mathcal{N}/\mathcal{A}
Type of Music: NA
Event Dates
Date: Sat., Sept. 2ng
Start Time: 2 pm
End Time: $4\rho\mathcal{M}$
Attendance (Per Day): $60-100$