

PURCHASING PLAN, P-8

Developing the Plan

Annually, each school with any of the grades P-8, must complete a Purchasing Plan which identifies the purchases to be made with textbook/instructional material funds allocated for the current adoption cycle. Local boards shall approve all plans as to sufficiency of funding to support purchases, and a copy of each school's plan must be filed at the local district office. Purchasing plans may be revised.

As a school's purchasing plan is developed, the needs in the adoptive content area(s), as well as the replacement needs of other content areas, must be considered. The following questions should be addressed during the planning process:

- Have replacement needs for all content areas been addressed?
- Are additional materials needed to provide for potential increases in enrollment?
- Are curricular/instructional design changes planned for the future that might necessitate additional purchases?
- How durable are the selected items? Has this issue been addressed in purchasing?
- Is the necessary hardware for electronic instructional materials available?

Completing the Plan

The following pages provide forms that may be used in the development of a school's purchasing plan. Every school's purchasing plan must be submitted to the district office for approval by the local school board and then kept on file. It is recommended that a school's purchasing plan be a part of its Comprehensive School Improvement Plan.

A school's plan must:

- provide opportunities for cooperation among teachers during the selection process,
- indicate the persons involved in the development of the plan,
- identify the purchases on district purchase orders or by using Sample Forms 2 and/or 3,
- stay within the funding allocation,
- include Form 4, "Budget Summary" and,
- include Form 5, "Statement of Accountability".

Questions regarding the completion of the purchasing plans should be addressed to one of the following:

- District Textbook Coordinator
- Kentucky Department of Education Instructional Resources Consultant

COVER PAGE

School Name South Livingston Elementary School

School Number 021 District Number 345

Grades PreK-5th grade Enrollment 431.

Adoption Cycle 2016 – 2017

Content Area(s) Reading

Names and titles of persons responsible for the development of the plan:

Becky Dunning-Principal, Susan Holt-2nd/3rd grade teacher/SBDM member, Sunni

Ogg-2nd grade teacher/SBDM member, Kristie Stanfield-Reading Intervention

teacher/SBDM member, Tracie Belcher-SBDM parent member, Kathren Hayes-SBDM

parent member, Daniel Murphy-Assistant Principal/SBDM Secretary, and all classroom

teachers were consulted to determine greatest needs.

Purchasing Plan
Date April 18, 2017

Livingston County Schools
Form 3

School Name South Livingston Elementary School School Number 021

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order

Vendor Houghton Mifflin Harcourt

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
Houghton Mifflin Harcourt Journeys, grade 3 & Journeys writing K, 2, 4, 5	See attached	\$10,071.15	See attached.	\$10,071.15
Subtotal				\$9,732.05
** Estimated Freight				\$339.10
Total Cost				\$10,071.15

* **Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

** State bid prices do not include shipping costs. A good estimate of freight is 10%.

Purchasing Plan
Date April 18, 2017

Livingston County Schools
Form 4

School Name South Livingston Elementary School School Number 021

BUDGET SUMMARY

Revenue:

Current State Allocation \$13,795.00 (2016-2017)

Carry-over funds \$5,740.00

(becomes carry-over on July 1)

Total State Monies \$13,795.00

Projected Cost for:	Categories
Textbooks	\$0.00
Instructional Materials	\$5,740.00
Rebinding & Replacement	0
TOTAL EXPENDITURES	\$5,740.00

Projected carry-over funds \$0.

****The council voted to pay the additional amount needed, \$4,331.15,
by using SBDM funds and remaining Vulcan donations.**

Purchasing Plan
Date April 18, 2017

Livingston County Schools
Form 5

School Name South Livingston Elementary School School Number 021

STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 2016 - 2017 adoption cycle.

School Council Members' Signatures:

Susan Holt
Kristie Stanfield
Dunni Ogg

Becky Dunning
School Council Chair

4-18-17
Date

The cost of this plan is within the appropriation for this school.

School Board Chair

Date

In the absence of a school council, _____ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20____ - _____ adoption cycle. The cost of this plan is within the appropriation for this school.

School Board Chair

Date

School Board Secretary

Date



Houghton Mifflin Harcourt

Cost Proposal

Prepared For

Livingston County School District, South Livingston Cnty Elem Sch

850 Cutoff Rd
Smithland KY 42081

For the Purchase of:

Journeys c2014 K-5th

Prepared By

Ashlea Quinn

ashlea.quinn@hmc.co.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Cost Proposal

Houghton Mifflin Harcourt

Attention:

Becky Dunning

rebecca.dunning@livingston.kyschools.us

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Customer Experience

9205 South Park Center Loop

Orlando, FL 32819

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k12orders@hmcpub.com

Proposal Date: 2/8/2017

Proposal for

Expiration Date: 8/31/2017

Livingston County School District,

South Livingston Cnty Elem

Sch

Journeys c2014 K-5th

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
<u>Grade K</u>					
Student					
1503402	9780547864556 Journeys Writing Handbook Student Edition Grade K	\$8.45			3
1503366	9780547865966 Houghton Mifflin Harcourt Journeys Writing Handbook Teacher's Guide Grade K	\$24.25			3
Total for Student					
Total for Grade K					



Cost Proposal

Houghton Mifflin Harcourt

Attention:
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rebecca.dunning@livingston.kyschools.us

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Proposal for

Expiration Date: 8/31/2017

Livingston County School District,

South Livingston Cnty Elem

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Journeys c2014 K-5th

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
<u>Grade 2</u>					
Student					
1503417	9780547864495 Journeys Writing Handbook Student Edition Grade 2	\$8.45			3
1503368	9780547865768 Journeys Writing Handbook Teacher's Guide Grade 2	\$24.25			3
Total for Student					
Total for Grade 2					



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Journeys c2014 K-5th

ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 3					
Student Resources					
1512555	9780547913322 Houghton Mifflin Harcourt Journeys Premium Common Core Student Package Grade 3 2014 <i>Includes Grade 3 SE Volumes 1-2; Grade 3 Reading Adventures SE Magazine; Grade 3 On Level Trade Books Unit 2 Amos and Boris, Unit 4 Boy, Were We Wrong About Dinosaurs, Unit 6 Jake Drake, Know-It-All</i>	\$114.95	59	\$6,782.05	
1512555	9780547913322 Houghton Mifflin Harcourt Journeys Premium Common Core Student Package Grade 3 2014 <i>Includes Grade 3 SE Volumes 1-2; Grade 3 Reading Adventures SE Magazine; Grade 3 On Level Trade Books Unit 2 Amos and Boris, Unit 4 Boy, Were We Wrong About Dinosaurs, Unit 6 Jake Drake, Know-It-All</i>	\$114.95			13
1516916	9780547940779 Houghton Mifflin Harcourt Journeys Online Common Core Student Resources 6 Year Grade 3 2014	\$74.40			72
1537822	9780544084322 Houghton Mifflin Harcourt Journeys Reading Assessment App Grade 3	\$1.99			72
1533119	9780544053106 Journeys Common Core eText Leveled Reader App Grade Level Set Grade 3	\$24.95			72
Total for Student Resources				\$6,782.05	
Teacher Resources					
1416797	9780547327761 Journeys Curious About Words Kit Grade 3 <i>Includes: Curious About Words Read Aloud Book Volume 1 Grade 3, Curious About Words Read Aloud Book Volume 2 Grade 3, Curious About Words Teacher Manual Grade 3</i>	\$206.70			3
1100419	9780547246376 Journeys Sound-Spelling Cards Grades 1-3	\$75.85			3
1522231	9780547972893 Houghton Mifflin Harcourt Journeys Common Core Teacher Edition Collection Grade3 2014	\$287.50			3
1503736	9780547866673 Journeys Instructional Card Kit Grade 3 <i>Includes: Common Core Vocabulary In Context Cards Grade 3, Common Core Retelling Cards Grade 3, Letter, Word, Picture Cards Grades 1-3</i>	\$302.40			3
1503720	9780547866482 Journeys Literacy and Language Guide Grade 3	\$63.95			3
1512102	9780547909028 Journeys Grab and Go Complete Set Grade 3 <i>Includes: Grab-and-Go 30 Lesson Booklets Grade 3, Grab-and-Go Assessment Booklet Grade 3, Grab-and-Go Additional Resources Grade 3</i>	\$416.65			3
1503369	9780547864969 Journeys Writing Handbook Teacher's Guide Grade 3	\$24.25			3
1502829	9780547860749 Houghton Mifflin Harcourt Journeys Common Core Reader's Notebook Teachers Edition Grade 3	\$38.20			3
1506777	9780547884677 Houghton Mifflin Harcourt Journeys Diagnostic Reading Assessment Grades 1-6 (One per Building)	\$37.40			3
1515527	9780547929002 Houghton Mifflin Harcourt Journeys Teacher One-Stop DVD with Examview Grade 3	\$156.00			3
1508846	9780547893907 Houghton Mifflin Harcourt Journeys Cold Reads Grade 3	\$36.40			3
1600148	9780544465213 Houghton Mifflin Harcourt Performance Task Assessment Teacher Edition Grade 3	\$32.35			3
1515546	9780547928951 Houghton Mifflin Harcourt Journeys Family Connection Book Grade 3 My Journey Home	\$30.45			3
1421656	9780547361567 Houghton Mifflin Harcourt Journeys Write-Smart CD-ROM Grade 3	\$361.90			3



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South Livingston Cnty Elem

Journeys c2014 K-5th

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
Grade 3					
1505538	9780547874289 Houghton Mifflin Harcourt Journeys Common Core Progress Monitoring Assessments Grade 3	\$39.75			3
1505543	9780547874333 Houghton Mifflin Harcourt Journeys Comprehensive Screening Assessment Grade 3	\$37.40			3
1505115	9780547871608 Houghton Mifflin Harcourt Journeys Common Core Benchmark Tests and Unit Tests Consumable Grade 3	\$7.95			3
1505476	9780547873961 Houghton Mifflin Harcourt Journeys Common Core Benchmark and Unit Tests Teacher's Edition Grade 3	\$23.30			3
1515539	9780547928869 Houghton Mifflin Harcourt Journeys Common Core Focus Wall Poster Grade 3	\$163.15			3
1528938	9780544025165 Houghton Mifflin Harcourt Journeys Common Core ELA Exemplar Instructional & Performance Assessment Resource Gr 2-3	\$30.45			3
1512096	9780547908212 Houghton Mifflin Harcourt Journeys Common Core Literacy Center Flip Chart Set Grade 3	\$153.65			3
Includes: Literacy Center Comprehension and Fluency Flip Chart Grade 3, Literacy Center Think and Write Flip Chart Grade 3, Literacy Center Word Study Flip Chart Grade 3, Curious About Words Kit Grade 3					
Total for Teacher Resources					
Readers					
1511219	9780547905419 Journeys Grade Level Strand Complete Set of 6 Grade 3	\$3,646.50			3
Includes: Common Core Leveled Readers Above Level Strand Set of 6 Grade 3, Common Core Leveled Readers On Level Strand Set of 6 Grade 3, Common Core Leveled Readers Below Level Strand Set of 6 Grade 3, Common Core Leveled Readers ELL Strand Set of 6 Grade 3, Common Core Vocab Readers Strand Set of 6 Grade 3					
Total for Readers					
Workbooks					
1502780	9780547863603 Houghton Mifflin Harcourt Journeys Common Core Reader's Notebook Consumable Collection Grade 3	\$13.55			3
1503419	9780547864518 Journeys Writing Handbook Student Edition Grade 3	\$8.45			3
1505531	9780547874210 Journeys Write-in Reader Grade 3	\$10.15			3
1563562	9780544230262 Journeys Common Core Weekly Assessments Grade 3	\$7.60			3
Total for Workbooks					
Digital Resources					



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ISBN	Title	Sale	Purchase		Complimentary
		Price	Quantity	Amount	Quantity
Grade 3					
1522810	9780547977393 Houghton Mifflin Harcourt Journeys Online Teacher Resource Kit 6-Year Grade 3 Includes: Online Resource Hub 6-Year Subscription Grades K-6, Online Grammar Snap Video Hub, 6 Year Grade K-6, Online Sound Spelling Cards 6 Year Grades 1-3, Online Diagnostic Assessment, 6 Year Grade 1-6, Online Write Smart 6-Year Grade 3, Online Interactive Whiteboard 6-Year Subscription Grade 3, Common Core Online Projectables 6-Year Subscription Grade 3, Online Common Core Teacher Edition Focus Wall 6-Year Grade 3, Online Common Core Teacher Edition Customizable Focus Wall 6-Year Grade 3, Online Common Core Assessment 6-Year Grade 3, Online CC Comprehensive Screening Assessment Student Edition 6-Year Grade 3, Online CC Comprehensive Screening Assessment Teacher Edition 6-Year Grade 3, Online Common Core Reader Notebook Teacher Edition 6-Year Grade 3, Online Common Core Language and Literacy Guide 6-Year Grade 3, Online Common Core Language and Literacy Guide Blackline Masters 6-Year Grade 3, Online Common Core Writer Handbook Teacher Edition 6-Year Grade 3, Online Common Core Vocabulary in Context Cards 6-Year Grade 3, Online Common Core Retelling Cards 6-Year Grade 3, Online Common Core Family Connections 6-Year Grade 3, Online Common Core Literacy Center 6-Year Grade 3, Online ELL Building Background Video 6-Year Grades K-6, Online Audio Hub, 6 Year Grade, Online Grab & Go Hub, 6 Year Grade 3, Online ELL Hub, 6 Year Grade 3, Online ePlanner Lesson Plans 6-Year Grade 3, Online Cold Read 6-Year Grade 3, Online myWriteSmart Teacher Edition 6-Year Grade 3, Online Professional Development Videos 6-Year Grade 3, Online Common Core Progress Monitoring Assessments 6-Year Grade 3, Online Common Core Language Support Cards 6-Year Grade 3, Online Common Core Examview 6-Year Grade 3, Online Teacher's Edition 6-Year Grade 3, Online Common Core Read Aloud 6-Year Grade 3, Online Common Core Teacher's Gateway 6-Year Grade 3, Online Common Core ELA Exemplar Assessment Resource 6-Year Grades 2-3	\$1,181.40			3
1509159	9780547896250 Houghton Mifflin Harcourt Journeys Online Common Core Leveled Reader Teacher's Guides 6-Year Grade 3	\$17.60			3
1509152	9780547896182 Houghton Mifflin Harcourt Journeys Online Common Core Leveled Readers 6-Year Grade 3	\$521.10			3
1528943	9780544025400 Houghton Mifflin Harcourt Journeys Online Common Core Destination Reading 1-Year Grades K-6 License is per site, per year. Grants access for all students/teaches in that school.	\$1,560.00			1
Total for Digital Resources					
Reading Toolkit (Per Teacher)					
1416612	9780547327211 Journeys Reading Tool Kit Grades 1-3	\$613.50			3
Total for Reading Toolkit (Per Teacher)					
Total for Grade 3				\$6,782.05	



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Expiration Date: 8/31/2017

**Livingston County School District,
Sch**

South Livingston Cnty Elem

Journeys c2014 K-5th

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
<u>Grade 4</u>					
Student					
1503420	9780547864525 Journeys Writing Handbook Student Edition Grade 4	\$8.45			3
1503370	9780547864570 Journeys Writing Handbook Teacher's Guide Grade 4	\$24.25			3
Total for Student					
<u>Total for Grade 4</u>					



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Journeys c2014 K-5th

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
<u>Grade 5</u>					
Student					
1503421	9780547864532 Journeys Writing Handbook Student Edition Grade 5	\$8.45			3
1503371	9780547865171 Journeys Writing Handbook Teacher's Guide Grade 5	\$24.25			3
Total for Student					
Total for Grade 5					



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Journeys c2014 K-5th

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
<u>Professional Development</u>					
PD1					
1569687	9780544272835 Journeys Common Core 2014 Getting Started Full Day Grades K-6 In Person	\$2,950.00	1	\$2,950.00	
Total for PD1				\$2,950.00	
Total for Professional Development				\$2,950.00	

**Proposal
Summary**

Subtotal Purchase Amount:	\$9,732.05
Shipping & Handling (5.00%):	\$339.10
Total Cost of Proposal (PO Amount):	\$10,071.15



Cost Proposal

Houghton Mifflin Harcourt

Attention:
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Proposal Date: 2/8/2017

Proposal for

Expiration Date:8/31/2017

Livingston County School District,

South Livingston Cnty Elem

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Journeys c2014 K-5th

Total Cost of Proposal (PO Amount): \$ 10,071.15

This is a cost proposal only.

This cost proposal is subject to HMH's Standard Terms and Conditions ("Ts & Cs") below:

<http://www.hmhco.com/common/terms-conditions>

Ts & Cs are also found on HMH invoices.

HMH reserves the right to modify its Ts & Cs from time to time and agrees to notify you prior to such modifications becoming effective.

Date of Proposal: 2/8/2017

Proposal Expiration Date:8/31/2017



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Rationale for adoption of new basal for reading instruction in 3rd grade:

There currently is not a state multiple-list of approved reading textbooks. South Livingston Elementary last adopted a school-wide reading basal program in 2005. As research indicates, young children need a solid foundation in phonemic awareness, phonics, vocabulary, fluency, and comprehension. The previous reading basal fails to meet all of those needs. It provides some instructional activities for each of those, but not to the depth needed. The newer basal, Journeys, provides systematic instructional plans and activities for all five components in reading while also meeting the developmental levels of all students within the classrooms. The new series provides many more opportunities to meet students at their individual level through the use of below-level, on-level, and above-level student readers. There are specific activities to use with English Language Learners that were not present in the previous series. The Journeys 2014 series also has more connections through technology than the previous series used. We purchased Journeys 2014 for our first and second grade levels and feel adding it to the third grade will improve our instructional continuity.