

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Franklin, KY, July 20, 2017

The Simpson County Board of Education met at Franklin, KY at 6:00 o'clock
P.M., on the 20th day of July, 2017 with the following members present:

(1) David Webster (2) Jennifer Stone (3) Brigette Crawford (4) Heidi Estes.

The Simpson County Board of Education met in regular session in the Central Office Board Room with four members present. Board member Nancy Uhls was unable to attend. Supt. Flynn made the welcome announcements. Chairperson David Webster called the meeting to order and the following business was transacted.

2091. Approve Agenda: A motion to approve the agenda was made by Heidi Estes and a second by Brigette Crawford. The vote was unanimous.

2092. One Library: Audrey Phillips, Director - Goodnight Memorial Library, presented on the One Library partnership between Simpson County Schools and the Goodnight Memorial Library. The partnership will allow each school library to be a branch of the Simpson County public library enabling a broader range of services and selections.

2093. Presentation of Teaching/Learning- NISL Presentations: Rachel Fairman, Franklin Elementary Principal, and Michael Barnum, Simpson Elementary Principal, shared their National Institute for School Leadership presentation on Franklin Elementary & Simpson Elementary PLC. The presentation encompasses ongoing work toward increasing effectiveness between kindergarten and first grade.

2094. Visitors (Public Comment): There were no visitors' comments.

2095. Superintendent and Staff Reports: The central office staff presented the following reports:

A. Personnel Report

PERSONNEL REPORT

EMPLOY (11)

CERTIFIED STAFF (3)

William Conyers – Principal at F-S Middle – effective 7-5-17.

Craig Delk – Director of Operations & Community Relations – effective 7-1-17.

Samuel Bert Smith – Special Ed. (PASS) Teacher at Lincoln El. – effective 8-1-17.

CLASSIFIED STAFF (8)

Amber Chandler – 4-hour Cafeteria Worker at F-S High – effective 8-1-17.

Sarah Cotton – Special Ed. (MSD) Instructional Paraeducator at F-S Middle – effective 8-1-17.

Stephanie Hastings – Special Ed. Instructional Paraeducator at Simpson El. – effective 8-1-17.

Randy Kirkham – 3-hour Custodian at Simpson El. – effective 7-5-17.

Lisa Matar – 6-hour Cafeteria Worker at Lincoln El. – effective 8-1-17.

Khalis McCullon – Special Ed. (PASS) Instructional Paraeducator at F-S Middle – effective 8-1-17.

Rhonda Moore – 6-hour Cafeteria Worker at Lincoln El. – effective 8-1-17.

Wendell Wood, Jr. – Behavior Modification/ISI Teacher at F-S Middle – effective 8-1-17.

TRANSFERS (6)

Tonya Adams – Transfer from Special Ed. (PASS) Paraeducator to ISI/Behavior Modification Teacher at F-S High – effective 7-1-17.

Mary Halencak – Transfer from Custodian at F-S High to 6-hour Cafeteria Worker at F-S Middle – effective 8-1-17.

Ashley Mayhall – Transfer from Special Ed. Instructional Paraeducator at F-S Middle to Special Ed. Instructional Paraeducator at F-S High – effective 7-1-17.

Nathaniel Nash – Transfer from Band Instructional Paraeducator to Band Teacher at F-S High – effective 7-1-17.

Scott Ragland – Transfer from F-S High School Band Teacher to F-S Middle School Band Teacher – effective 7-1-17.

Joshua Satterly – Transfer from GRREC RTT Career Counselor to ½ P.E. Teacher/½ College & Career Coach at F-S High – effective 7-1-17.

RESIGNATIONS (8)

Joe Avis – Districtwide Technology Specialist - effective 6-26-17.

Caroline Bourne – 5th Grade Teacher at Lincoln El. – effective 6-30-17.

Cheyenne Brown – English Teacher at F-S Middle – effective 6-30-17.

Julie McGee – Instructional Paraeducator at Franklin El. – effective 6-30-17.

Laura Beth Parsons – Special Ed. Teacher at Lincoln El. – effective 6-30-17.

Emily Petty – Chorus Teacher at F-S High – effective 6-30-17.

Toby Turpin – West Campus Teacher - effective 6-30-17.

Angela Witt – 6-hour Cafeteria Worker at Lincoln El. – effective 6-30-17.

RETIREMENTS ()

SUSPENSIONS (1)

Joe Avis – Suspended With Pay - beginning 6-22-17.

TERMINATIONS ()

NON-RENEWALS ()

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LEAVE REPORTS (1)

Justin Allen – FMLA approved for dates August 4, 2017 thru August 25, 2017 totaling 14 days.

DECLINED POSITION ()

- B. Out-of-District Student Trips** – A listing of out-of-district student trips was included in the board packet.
- C. Out-of-District Staff and Administrative Travel** – A listing of out-of-district travel was included in the board packet.
- D. Daycare Financial Report** – Amanda Deweese, Chief Financial Officer, provided a report, which was included in the board packet.
- E. Food Service Financial Report** – Mrs. Deweese provided a report, which was included in the board packet.
- F. Monthly District Athletic Report** - A report was included in the board packet.
- G. Monthly Vendor Report** – Mrs. Deweese provided a report, which was included in the board packet.
- H. Monthly Reconciliation** – Mrs. Deweese provided a report, which was included in the board packet.
- I. Construction Reconciliation** – A report provided by Mrs. Deweese was included in the board packet.
- J. Monthly VISA Charges** – A report was included in the board packet.
- K. Simpson County Schools-Vision, Mission, Beliefs, and Goals** – Superintendent Flynn provided a copy of the amended Vision, Mission, Beliefs, and Goals for the district along with a copy of a pyramid graphic of the standards, programs and strategies used to ensure that the vision and mission are reached.

2096. Consent Agenda:

Primary Motion Passed: A motion to approve was made by Heidi Estes and a second by Brigette Crawford. The vote was unanimous.

- A. Approve minutes of previous meetings
 - B. Approve monthly financial report
 - C. Approve payment of bills, salaries and regular accounts
 - D. Approve 2016-2017 Boys & Girls Club Peer Tutor Grant Application
 - E. Review School Handbooks for 2017-2018
 - F. Review School Supply Lists for 2017-2018
 - G. Request to approve 2017-2018 school-wide supervision plans
 - H. Request to approve FY 2018 District Assurances to KDE
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- I. Request to approve Federal Cash Request Statement of Assurance for Local Education Agency (LEA)
 - J. Request to approve second reading of KSBA policy update #40
 - K. Review Federal Grant Procedure Manual
 - L. Approve 2017-2018 KSBA Membership Dues
 - M. Approve FY 2017 Title III EL Intent to Participate
 - N. Request to approve fixed/nonfixed asset disposal and declare items surplus for disposal by state approved vendor
 - O. Request to declare ticket booth surplus and offered for sale
 - P. Request to approve FS Baseball Boosters as an external booster for 2017-2018
 - Q. Request to approve FS Quarterback Club as an external booster for the 2017-2018 school year
 - R. Request to approve FSHS Cheer Boosters as an external booster for the 2017-2018 school year
 - S. Request to approve FSHS Volleyball Boosters as an external booster for the 2017-2018 school year
 - T. Request to approve FS Lady Cats Softball Boosters as an external booster for the 2017-2018 school year
 - U. Approve Fundraising Form – Community Education – Various
 - V. Approve Fundraising Form – FS Baseball Boosters – Various
 - W. Approve Fundraising Form – FS Quarterback Club – Various
 - X. Approve Fundraising Form – FSHS Cheer Boosters– Various
 - Y. Approve Fundraising Form – FSHS Volleyball Boosters – Various
 - Z. Approve Fundraising Form – FS Lady Cats Softball Boosters – Various
 - AA. Approve Fundraising Form – Franklin Simpson Middle School Cheerleading – Various
 - BB. Approve Fundraising Form – FSHS Band - Various

2097. Request to approve first reading on amending policy 09.213 Contagious Diseases and Parasites: A motion was made by Brigitte Crawford and a second by Jennifer Stone to approve as included in the board packet. The vote to approve was unanimous.

2098. Request to approve first reading on amending policy 03.224 Insurance – Classified Personnel: A motion was made by Heidi Estes and a second by Jennifer Stone to approve as included in the board packet. The vote was unanimous.

2099. Request to review Procedure 09.213 AP.11 Prevention/Control of Head Lice in Schools: A motion was made by Brigitte Crawford and a second by Jennifer Stone to approve the procedure as included in the board packet. The motion passed with a unanimous vote.

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2100. Request to review Procedure 09.2241 AP.1 Student Medication Guidelines: A motion was made by Heidi Estes and a second by Jennifer Stone to approve the procedure included in the board packet. The vote was unanimous.

2101. Request to award Food Services bids for 2017-2018 school year: A motion was made by Brigette Crawford and a second by Jennifer Stone to approve as included in the board packet. Food Services bids for the 2017-2018 school year were awarded to Gordon Food Services for grocery and miscellaneous supplies (HPS/GRREC), Prairie Farms Dairy for milk and dairy (HPS/GRREC), Aunt Millie's Bakery for bread products (HPS) and SFSPacs/Smart Systems for chemical products/dish machine services (KPC). The motion passed with a unanimous vote.

2102. Request to approve facility usage fee for 2017-2018: A motion was made by Heidi Estes and a second by Jennifer Stone to approve as included in the board packet. The vote to approve passed unanimously.

2103. Request to approve school fee schedules for 2017-2018, including text book rentals: A motion to approve the contract was made by Heidi Estes and a second by Jennifer Stone. The vote was unanimous.

2104. Request to approve increase in hours for Lincoln Elementary custodial position: A motion was made by Brigette Crawford and a second by Heidi Estes to approve the increase in hours as included in the board packet. The vote to approve was unanimous.

2105. Request to approve of extension to Roy Swisher's Military Leave for the 2017-2018 school year: A motion was made by Brigette Crawford and a second by Jennifer Stone to approve as included in the board packet. The motion passed with a unanimous vote.

2106. Request to approve FSHS Physical Education Teacher Contract through September 1, 2017: A motion to approve as included in the board packet was made by Heidi Estes and a second by Jennifer Stone. The vote to approve was unanimous.

2107. Request to approve addition of RTC Consultant position to be paid by Regional Training Center funds: A motion was made by Brigette Crawford and a second by Jennifer Stone to approve as included in the board packet. The vote was unanimous.

2108. Request to approve Regional Training Center Consultant Employment Contracts: A motion was made by Heidi Estes and a second was made by Jennifer Stone to approve as included in the board packet. The vote to approve was unanimous.

2109. Request to approve emergency certification of Ashley Taylor for Lincoln Elementary Special Education (FMD) Teacher: A motion was made by Brigette Crawford and a second by Jennifer Stone to approve as included in the board packet. The vote was unanimous.

- 2110. Request to approve emergency certification of Alissa Williams for F-S Middle School Social Studies Teacher:** A motion was made by Brigitte Crawford and a second by Jennifer Stone to approve as included in the board packet. The vote was unanimous.
- 2111. Request to approve amended 2017-2018 Extra Duty Supplements:** A motion was made by Brigitte Crawford and a second by Jennifer Stone to approve as included in the board packet. The motion passed with a unanimous vote.
- 2112. Adjournment:** A motion was made by Brigitte Crawford and a second by Jennifer Stone to adjourn. The vote was unanimous.

General Fund Payroll Salaries – July 12, 2017

Check Nos. 321186-321191, inclusive totaling \$ 10,865.40

General Fund Vendor Bills – July 12, 2017

Check Nos. 000088303-88399, inclusive totaling \$ 85,304.16

General Fund Vendor Bills – July 12, 2017

Check Nos. 000088400-88401, inclusive totaling \$ 29,189.79

General Fund Payroll Salaries – June 13, 2017

Check Nos. 321115-321126, inclusive totaling \$ 103,905.27

General Fund Vendor Bills – June 13, 2017

Check Nos. 000086518-87054, inclusive totaling \$ 444,060.84

General Fund Vendor Bills – June 13, 2017

Check Nos. 000087055-87056, inclusive totaling \$ 114,534.81

General Fund Payroll Salaries – June 26, 2017

Check Nos. 321127-321138, inclusive totaling \$ 90,916.69

General Fund Vendor Bills – June 26, 2017

Check Nos. 000087057-87424, inclusive totaling \$ 345,114.48

General Fund Vendor Bills – June 26, 2017

Check Nos. 000087425-87426, inclusive totaling \$ 85,674.14

General Fund Payroll Salaries – June 27, 2017

Check Nos. 321139-321160, inclusive totaling \$ 178,481.85

General Fund Vendor Bills – June 27, 2017

Check Nos. 000087427-87794, inclusive totaling \$ 345,114.48

General Fund Vendor Bills – June 27, 2017

Check Nos. 000087795-87796, inclusive totaling \$ 85,674.14

General Fund Payroll Salaries – June 28, 2017

Check Nos. 321161-321185, inclusive totaling \$ 405,682.81

General Fund Vendor Bills – June 28, 2017

Check Nos. 000087797-88300, inclusive totaling \$ 463,867.76

General Fund Vendor Bills – June 28, 2017

Check Nos. 000088301-88302, inclusive totaling \$ 120,883.62

General Fund Vendor Bills – July 11, 2017

Check Nos. 117686-117691, inclusive totaling \$ 6,782.06

General Fund Vendor Bills – July 5, 2017

Check Nos. 117612-117614, inclusive totaling \$ 180.12

General Fund Vendor Bills – July 6, 2017

Check Nos. 117615-117685, inclusive totaling \$ 436,043.22
FY17, FY18

General Fund Vendor Bills – July 6, 2017

Check Nos. 117615-117664, inclusive totaling \$ 79,833.72
FY17

General Fund Vendor Bills – July 6, 2017

Wire Transfers 8506 - 8507, inclusive totaling \$ 36,010.96

General Fund Vendor Bills – June 14, 2017

Check Nos. 117265-117361, inclusive totaling \$ 233,989.92

General Fund Vendor Bills – June 21, 2017

Wire Transfers 8505, totaling \$ 876.69

General Fund Vendor Bills – June 22, 2017

Check Nos. 117362-117366, inclusive totaling \$ 6,096.35

General Fund Vendor Bills – June 26, 2017

Check Nos. 117367, totaling \$ 13,400.00

General Fund Vendor Bills – June 27, 2017

Check Nos. 117368-117369, inclusive totaling \$ 1,137.93

General Fund Vendor Bills – June 29, 2017

Check Nos. 117491-117611, inclusive totaling \$ 186,598.62
Voided 117370-117490

General Fund Vendor Bills – June 29, 2017

Wire Transfers 8506 - 8507, inclusive totaling \$ 36,010.96

General Fund Vendor Bills – June 7, 2017

Wire Transfers 8489 - 8490, inclusive totaling \$ 1,629.93

General Fund Vendor Bills – June 8, 2017

Check Nos. 117255-117264, inclusive totaling \$ 63,677.42

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Chairman

Secretary