



Decision Paper

To: Nelson County Board of Education

From: Tim Hockensmith, Chief Operating Officer

cc: Mr. Tom Brown, Superintendent

Date: August 15, 2017

Re: Change order no 12 and 16 NCELC.

- 12 Structural Steel Services, playground rail and panels.
- 16 Dixon Electric, relocated power and data in wall caused by adding a window.

RECOMMENDATION: Approve the attached change order.

RECOMMENDED MOTION: I move that the Nelson County Board of Education approve this change order.



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Change Order - Construction Manager-Adviser Edition

PROJECT: (Name and address)
NCTEC Phase 2
Bardstown, KY

CHANGE ORDER NUMBER: 012

INITIATION DATE: June 21, 2017

PROJECT NUMBERS: BG / 15 / 215

TO CONTRACTOR: (Name and address)
Structural Steel Services
P. O. Box 1478
Marion, IN 46953

CONTRACT DATE: January 19, 2016

CONTRACT FOR: BP 3 Structural Steel

OWNER ☐

CONSTRUCTION MANAGER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

Modification of steel rail design to accept panels per attached breakdowns. Add \$7,166.00

The original (Contract Sum)	was	\$	77,000.00
Net change by previously authorized Change Orders		\$	0.00
The (Contract Sum)	prior to this Change Order was	\$	77,000.00
The (Contract Sum)	will be (increased) by this Change Order	\$	7,166.00
The new (Contract Sum)	including this Change Order will be	\$	84,166.00
The Contract Time will be (increased) (decreased) () days.			

The date of Substantial Completion as of the date of this Change Order therefore is

(NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

BCD, Inc.
CONSTRUCTION MANAGER (Firm name)
1962 Filathreau Lane
Bardstown, KY 40004
ADDRESS

BY (Signature)
Tim Wensil
(Typed name) DATE 6-21-17

Structural Steel Services
CONTRACTOR (Firm name)
P. O. Box 1478
Marion, IN 46953
ADDRESS

BY (Signature)
Kerry Ledbetter
(Typed name) DATE 6-22-17

Studio Kremer Architects
ARCHITECT (Firm name)
1231 S. Shelby Street
Louisville, KY 40203
ADDRESS

BY (Signature)
Steven R Ward
(Typed name) DATE 07/09/17

Nelson County Board of Education
OWNER (Firm name)
288 Wildcat Lane
Bardstown, KY 40004
ADDRESS

BY (Signature)
Anthony On
(Typed name) DATE



Structural Steel Services

P.O. BOX 1478 ~ 333 W 4th Street ~ MARION, IN 46953

PH. 1-765-664-1478 ~ FAX 1-765-662-9052

Change Order Request

BCD Inc.
1962 Filiatreau Lane
Bardstown, KY 40004
502-348-2305 Fax 502-348-2008

April 13, 2017

COR # 16007-1

Attention: Brenda Leake

Allow us to tender our quotation on the project titled: **Nelson County Early Learning Center**

Scope of Work:

Modification of steel rail design to accept panels per ASK-11 includes item #2 & #4.

Itemization:

Additional Detailing	\$ 900.00
Additional Material & Fabrication	\$3,120.00
Additional Shipping	\$ 912.00
Kentucky Sales tax	\$ 242.00

We propose to provide this project as described above ,
for the lump sum price of **\$5,174.00**

Thank you for the opportunity to quote on this project.

Sincerely,

Kerry Ledbetter
Sr. Project Manager



Structural Steel Services

P.O. BOX 1478 ~ 333 W 4th Street ~ MARION, IN 46953

PH. 1-765-664-1478 ~ FAX 1-765-662-9052

Change Order Request

BCD Constructions

June 21, 2017

COR # 16007-2

Attention: Tim Wensil

Allow us to tender our quotation on the project titled: **Nelson County Early Learning Center**

Scope of Work:

Additional cost for 3Form panels at playground in reference to ASK-11.

We propose to provide this project as described above ,
for the lump sum price of **\$1,992.00** excluding tax.

Thank you for the opportunity to quote on this project.

Sincerely,

Kerry Ledbetter
Sr. Project Manager

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL

INFORMATION FORM

BG #: 15-215 Change Order No.: 16 (BP14)
 District: Nelson District Code: 045 Facility Name: Nelson County Early Learning Center School Code: _____
 Project: NCELC Ph2 Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)
 Date of Change Order: 11 July 17 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged
 Contractor / Vendor Name: Dixon Electric Inc Bid Package No.: 14

1. This Requested Change Order Amount + / -	\$	1,350.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	87,674.47

3. Change in A/E Fee for this Change Order +/- (5.61%)	\$	75.73
4. Change in CM Fee for this Change Order +/- (5.2%)	\$	70.20

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
 Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer
☒ Construction Manager ☐ Code Enforcement Official ☐ Other

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☒ Improved Plans/Specs
☐ Found Condition ☐ Code Compliance ☐ Other

Change Order Description and Justification:	Cost Benefit to Owner:
Relocate power and data in wall, found during window installation.	Provide window in existing classroom.

Have contract unit prices been utilized to support the cost associated with this change order?
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$ 1,350.00	\$ 1,350.00	\$ 0.00	\$ --	\$ --
% of Total Change Order Amt.:	100%	0%	0%	%

*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work underway when condition found

Board of Education Designee's Signature _____ Date _____

 8/11/17
 Architect's Signature _____ Date _____

Finance Officer's Signature _____ Date _____

Construction Manager's Signature _____ Date _____



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Change Order - Construction Manager-Adviser Edition

PROJECT: (Name and address)
NCELC Phase 2
Bardstown, KY

CHANGE ORDER NUMBER: 016

INITIATION DATE: 7/11/17

PROJECT NUMBERS: BG / 15 / 215

TO CONTRACTOR: (Name and address)
Dixon Electric, Inc.
P. O. Box 11580
Lexington, KY 40576

CONTRACT DATE: January 19, 2016

CONTRACT FOR: BP 14 Electrical

OWNER ☐

CONSTRUCTION MANAGER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

Material and labor to remove existing data and electric and boxes from wall where window was added,
per attached breakdown, Add \$1,350.00

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	156,165.00
Net change by previously authorized Change Orders	\$	6,392.87
The (Contract Sum) prior to this Change Order was	\$	162,557.87
The (Contract Sum) will be (increased) by this Change Order	\$	1,350.00
The new (Contract Sum) including this Change Order will be	\$	163,907.87
The Contract Time will be (increased) (decreased) () days.		

The date of Substantial Completion as of the date of this Change Order therefore is

(NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

BCD, Inc. CONSTRUCTION MANAGER (Firm name) 1962 Filiateau Lane Bardstown, KY 40004 ADDRESS	Studio Kremer Architects ARCHITECT (Firm name) 1231 S. Shelby Street Louisville, Ky 40203 ADDRESS
BY (Signature) Tim Wensil (Typed name)	BY (Signature) Steven Ward (Typed name)
7/11/17 DATE	8/11/17 DATE
Dixon Electric, Inc. CONTRACTOR (Firm name) P. O. Box 11580 Lexington, KY 40576 ADDRESS	Nelson County Board of Education OWNER (Firm name) 288 Wildcat Lane Bardstown, KY 40004 ADDRESS
BY (Signature) EARL CRIM (Typed name)	BY (Signature) Anthony Orr (Typed name)
7/11/17 DATE	DATE

WORK ORDER

41105

Classroom 205 window Adet, him

JOB LOCATION:

Name: Nelson County Early Childhood
Street: 1200 Cardinal Drive
City: Bardonia
State: KY Zip: 40004

Code	Vendor	Invoice Number
a		
b		
c		
d		
e		
x	Truck Stock	

Foreman: E. Cass

Date: 12-21-16

Qty.	Materials	Code	Unit Cost	Extended Cost
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2027

Revised

[illegible]

Description of Work/Comments

* Removed existing Date and electric, and been from well where window is added.

* Removed Dayrell Roofed in Brown and Date with a Mc

To Miss window opening

* Re terminated electric + Date checked all

Totals

Total Materials = \$_____

15 Labor hrs @ \$90 = \$ 1350.00

- O/T hrs @ \$_____ = \$_____

Bucket Trk hrs @ \$____ = \$_____

- Digger Trk hrs @ \$___ = \$_____

Inspection Fees = \$ _____

Rental Equipment Charges = \$

Other _____ = \$ _____

Total Due = \$ 1350.00

Finance Charges of 2% per month (24% per annum) will be added after 30 days past invoice date

Customer Signature X:

um) will be added after 30 days past in