

Miller 305.00
JMF 7 per kid / 24

#15.00
OK

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL Spencer Co. FACULTY MEMBER(S) SPONSORING TRIP Sanford

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Jefferson Memorial Forest ADDRESS 11311 Mitchell Hill Rd. PHONE 40118 368-5404
☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP August 30 DEPARTURE TIME 9:00 RETURN TIME 3:30

PURPOSE/EDUCATIONAL VALUE to integrate literature w/science:

Bring a Book to Life w/outdoor activities

SOURCE OF FUNDING FOR TRIP students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 24 FACULTY SPONSORS 1 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 25

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☒ NO ☐ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY Miller Transportation

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Stephanie Sanford

Signature of Faculty Sponsor

8/9/17

Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

[Signature]

Signature of Superintendent/Designee

8-10-17

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

* Rescheduled from last year
due to rain

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Sanford

Class: 5th grade homeroom

Date: 8/30/17

Content Connection: Literature and Science

Targeted Standard: RL.4.7

PRE Activities

Read Hatchet by Gary Paulson

POST Activities

Connect with book / journal entry

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies (Use any that apply)

Students will make connections to the character, Brian Robeson and what he encountered in the wilderness.

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt:
- ☒ Student Product: journal entry
- ☐ Performance Event:
- ☐ Writing for Authentic Audience:

Adaptations or Special Strategies (if applicable)