**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**May 22, 2017**

The New Highland Site Based Decision Making Council met on Monday, May 22, 2017 at 4:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Julie Hoagland, Emma Blauser, Jackie Gibbons, Betty Underwood, and Michael York.

1. **Opening Business**
	1. **Recognition of visitors:** Jeff Sherels, Stacy Brawner, Theresa Edlin, and Lana Honaker
	2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Jackie Gibbons requested the addition of discussion of staff allocations and allocations of physical space under New Business. Julie Hoagland made a motion to accept the revised agenda and Betty Underwood seconded.
	3. **Minutes:** Betty Underwood made a motion to approve the April regular meeting minutes and Emma Blauser seconded.
	4. **Good News Report**- Both parents and teachers are excited that school is out for the summer!
2. **Student Achievement**

Mr. Mullins shared the updated MAP results with the council. This report included fall, winter, and spring results. He noted that New Highland’s scores were commensurate with the district’s scores.

1. **Planning** – There was no new business involving planning.
2. **Budget Report**

The April finance report was reviewed by the council. Michael York made a motion to accept the report and Julie Hoagland seconded.

1. **Committee Reports**
2. The council reviewed the Planning & PD Committee meeting minutes from May 8, 2017.
3. The council reviewed the Budget Committee meeting minutes from May 12, 2017.

1. **Review**

The Emergency Plan Policy was reviewed by SBDM for the upcoming 2017-18 school year.

**VII.** **New Business**

1. Theresa Edlin presented the FRC budget for the upcoming school year. She explained how the district calculates New Highland’s allotment. The budget has been approved by the state. She also shared that New Highland wrote and received a grant for Born Learning. The program provides academic support, family time, and a meal for young children to help prepare them and their parents for school.
2. SBDM reviewed the completed spring implementation and impact check on the CSIP.
3. Lana Honaker presented the 2017-18 Per Pupil Allowance budget to the committee. Julie Hoagland made a motion to accept the budget and Betty Underwood seconded.
4. Mr. Mullins shared the space use map for the 2017-18 school year.
5. Betty Underwood made a motion to go into closed session for a consultation to hire for a low incidence teacher and Michael York seconded. Michael York made a motion to go back into open session and Jackie Gibbons seconded. The committee made a recommendation that Georgia Childers be hired as the low incidence teacher.
6. Betty Underwood won the parent site based election. She will serve a two year term. The election for the teacher representative is ongoing at this time. Mr. Mullins reminded the council that all council members must attend a site based training session for the upcoming school year.
7. Jackie Gibbons asked that the council relook at the Student Assignment Policy and the Space Use Policy so that these policies are consistent with the KRS.

Michael York made a motion to adjourn and Betty Underwood seconded.

Meeting adjourned at 4:55 p.m.

Minutes respectfully submitted by Mary Foster