Request to Place an Item on the Agenda Name: Address: Telephone number: Name of school children attend, if applicable: Group represented: ☐ Board Chairperson ☐ Superintendent Check if request was submitted to: Conferred with following administrators (names): Mrs. Pope Description of Issue: Specific Action Requested: ☐ Board Member Check if you are: District Employee ☐ Community Member All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06