

Request to Place an Item on the AgendaName: Camille Dillingham

Address: _____

Telephone number: 205-2436

Name of school children attend, if applicable: _____

Group represented: _____

Check if request was submitted to: ☐ Superintendent ☒ Board Chairperson

Conferred with following administrators (names): _____

Kadi Ralston, Les Broady

Description of Issue: _____

TCMS is wanting to use Instructional/
Resource funds to purchase instructional
resources for reading intervention classes
in the amount of \$21,250.00

Specific Action Requested: _____

To Approve Textbook Plan from TCMS to
purchase instructional resource for
reading intervention classesCheck if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

Purchasing Plan
Date: 7.19.17

SAMPLE FORM
FORM 1

COVER PAGE

School Name Todd County Middle School

School Number 080 District Number 551

Grades 6-8

Enrollment approx.. 480

Adoption Cycle 2017 - 18 _____

Content Area(s) Reading Intervention

Names and titles of persons responsible for the development of the plan:

Kadi Ralston, Camille Dillingham, Kim Justice, Denna Chastain, Kelley Groves

Purchasing Plan
Date 7.19.17

SAMPLE FORM
Form 3

School Name Todd Co. Middle School_____ School Number _____

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order

Vendor Houghton Mifflin Harcourt

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
Read 180 Universal National Edition – Upgrades and Services			1	\$21,250.00
Subtotal				
** Estimated Freight				
Total Cost				\$21,250.00

* **Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

** State bid prices do not include shipping costs. A good estimate of freight is 10%.

Purchasing Plan
Date 7.19.17

Form 4

School Name TCMS

School Number _____

BUDGET SUMMARY

Revenue:

Current State Allocation \$21,500

Carry-over funds \$6064.49
(becomes carry-over on July 1)

Total State Monies \$26,564.49

Projected Cost for:	Categories
Textbooks	
Instructional Materials	\$21,250.00
Rebinding & Replacement	
TOTAL EXPENDITURES	\$21,250.00

Projected carry-over funds \$5,314.49

Purchasing Plan

Form 5

Date 8/1/17

School Name TCMS

School Number 080

STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Academic Standards for the 2017 - 18 adoption cycle.

School Council Members' Signatures:

Kelly Doves

Amanda Petre

[Signature]

Penny Withers

[Signature]

[Signature]

J. By
School Council Chair

7/24/17
Date

The cost of this plan is within the appropriation for this school.

School Board Chair

Date

In the absence of a school council, _____ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Academic Standards for the 20____ - _____ adoption cycle. The cost of this plan is within the appropriation for this school.

School Board Chair

Date

School Board Secretary

Date

Purchasing Plan
Date 8/1/17

Form 5

School Name TCMS

School Number 080

STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Academic Standards for the 2017 - 2018 adoption cycle.

School Council Members' Signatures:

Kelly Dwyer

Amanda Petree

John W. Hall

Penning Withers

[Signature]

[Signature]

School Council Chair

7/24/17
Date

The cost of this plan is within the appropriation for this school.

School Board Chair

Date

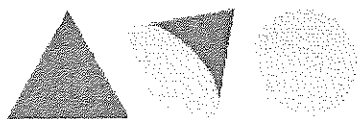
In the absence of a school council, _____ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Academic Standards for the 20____ - _____ adoption cycle. The cost of this plan is within the appropriation for this school.

School Board Chair

Date

School Board Secretary

Date



Houghton Mifflin Harcourt

Cost Proposal

Prepared For

Todd Co School District

205 Airport Rd
Elkton KY 42220

For the Purchase of:

Read 180 Universal National Edition

Prepared By

Kimberly Pegram

kimberly.peggram@hnhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Houghton Mifflin Harcourt

Attention:

Kim Justice

kim.justice@todd.kyschools.us

HMH Confidential and Proprietary

Intervention Solutions Group

255 38th St. Suite L

St. Charles, IL 60174

FAX: 800-724-4716

InterventionSolutionsOrders@hnhco.com

Todd Co School District

Read 180 Universal National Edition

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
<u>R180 Universal Upgrades</u>				
Non-Coaching Bundles				
6002614	9781328003041 Read 180 Universal EE Upgrade Kit with 60 Student Licenses, Stage A <i>Includes:\nREAD 180 Universal Teacher Bookshelf, Stage A\nREAD 180 Universal Real Book 15-Pack, Stage A (4)\nREAD 180 Universal Independent Reading Library, Stage A (NATIONAL)\nREAD 180 Universal Perpetual Teacher Technology License, Stage A (2)\nREAD 180 Universal EE Student Upgrade License, Stage A (60)</i> UPGRADE FOR TODD MIDDLE SCHOOL	\$15,000.00	1	\$15,000.00
Total for Non-Coaching Bundles				\$15,000.00
<u>Total for R180 Universal Upgrades</u>				\$15,000.00
<u>Services</u>				
Implementation Training				
3026608	9780545899475 Read 180 Universal Getting Started In Person	\$2,950.00	1	\$2,950.00
Total for Implementation Training				\$2,950.00
Technical Services				
	9780545209182 HMH HOSTING SERVICES SET-UP FEE <i>Hosting Services Set-up Fee - required one time for a new district SAM database configuration. Multiple programs and schools may be added with no additional charge once the district is set up.</i>	\$1,500.00	1	\$1,500.00
6001409	9780545123129 Read 180 Technical Services: SAM Hosting	\$30.00	60	\$1,800.00
Total for Technical Services				\$3,300.00
Total for Services				\$6,250.00

**Proposal
Summary**

Subtotal Purchase Amount:	\$21,250.00
Shipping & Handling:	\$0.00
Total Cost of Proposal (PO Amount):	\$21,250.00



Houghton Mifflin Harcourt

Attention:
Kim Justice
kim.justice@todd.kyschools.us

HMH Confidential and Proprietary

Intervention Solutions Group
255 38th St. Suite L
St. Charles, IL 60174
FAX: 800-724-4716

InterventionSolutionsOrders@hmc.com

Todd Co School District
Read 180 Universal National Edition

Total Cost of Proposal (PO Amount): \$ 21,250.00

This is a cost proposal only.

This cost proposal is subject to HMH's Standard Terms and Conditions ("Ts & Cs") below:

[<http://www.hmhco.com/common/terms-conditions>](http://www.hmhco.com/common/terms-conditions)

Ts & Cs are also found on HMH invoices.

HMH reserves the right to modify its Ts & Cs from time to time and agrees to notify you prior to such modifications becoming effective.

Date of Proposal: 7/5/2017

Proposal Expiration Date:9/3/2017



Houghton Mifflin Harcourt



Houghton Mifflin Harcourt

Attention:
Kim Justice
kim.justice@todd.kyschools.us

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