M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

 **Mr. Ed Massey, Chairperson**

 **Board of Education Members**

**FROM: Dr. Jim Detwiler, Deputy Superintendent/CAO**

 **Mrs. Linda Black, Director of Elem Teaching and Learning**

**DATE: June 26, 2017**

**RE: Textbook purchases**

**We respectfully request Board approval of textbook purchase plans for the following schools:**

Stephens Elementary Text Book-Math EnVisions

**We have reviewed each textbook purchase request for purchases and they are within grant guidelines.**

**The Textbook Plan for each school listed above is available in the Learning Support Services office for review.**

Jim Detwiler

Deputy Superintendent/CAO

Linda Black

Director of Elementary Teaching and Learning