

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP Deanna Landrum

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____☒ Organization/Club Trip, specify History Camp ☐ Other (athletic, band, if applicable) _____DESTINATION Freedom Center ADDRESS 50 E. Freedom Way PHONE (877) 648-4838
Cincinnati, OH 45202☒ Out of State ☐ Out of County ☐ Within County☐ Overnight; give name, address, phone of lodging _____DATE(S) OF TRIP August 26th Tentative DEPARTURE TIME 1030 RETURN TIME 230PURPOSE/EDUCATIONAL VALUE Culminating Activity of Civil War/SlaverySOURCE OF FUNDING FOR TRIP The Greater Cincinnati Foundation Grant

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY Grant FundsNUMBER OF: STUDENTS 15 FACULTY SPONSORS 2 OTHER CHAPERONES _____
TOTAL # OF PARTICIPANTS 17

MODE OF TRANSPORTATION

☒ CERTIFICATED COMMON CARRIER; SPECIFY Newport or Bellevue Bus☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.) Deanna LandrumHave all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No Kaitlyn Campbell or Mark JonDeanna Landrum
Signature of Faculty Sponsor8/1/17
DateTrip has been ☐ approved ☐ disapproved. Reason for disapproval __________
Signature of Board Chairperson_____
Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised: 7/11/13