

SCHOOL BASED DECISION MAKING COUNCIL  
MINUTES  
LIVINGSTON COUNTY MIDDLE SCHOOL  
July 19, 2017 3:30 PM LCMS – Staff Work Room

**Members present:**

**Bobby Love, principal & chair**

**Amy Crenshaw, math teacher**

**Michele Powell, library media**

**Terrin Hayden, guidance counselor**

**Jim Parks, parent**

1. Opening Business, **Michele Powell moves to approve agenda, Jim Parks seconds, carried by consensus. Jim Parks moves to approve minutes from last month's meeting, Michele Powell seconds, carried by consensus.**
2. Student Achievement will be reviewed and principal and staff will monitor whether students are performing at grade level through PLC's data & discussion.
3. School Improvement Plan
  - a. CSIP
  - b. RTI
  - c. PLC's (at grade level discuss data, individuals and at dept. will be possibly once per month)
  - d. Use STAR data and KPREP to determine achievement
  - e. Rigor
  - f. Research Based Strategies (standards, learning targets, assessments, bell ringers)
  - g. PTGT (mentors)
  - h. Rewards ("Cardinal Bucks", Sharpen the Saw activities)
4. **A.Budget Report, Jim Parks moves to approve, Amy Crenshaw seconds, carried by consensus. B.Michele Powell moves to approve the amended budget categories (See attachment), Jim Parks seconds, carried by consensus.**
5. Committee Reports (Academic, Learning Environment, Efficiency)
6. Bylaw or Policy Report Review
  - a. What makes a quorum?
  - b. How do we check for consensus? When can we make decisions by vote?
  - c. How do we select a council secretary?
  - d. How to amend bylaws?
  - e. Committee policy (Academic, Learning Environment, Efficiency)
  - f. Curriculum Policy

g. Discipline/Classroom Mgt. Policy

7. New Business

- a. **Set meeting schedule, Jim Parks makes a motion to meet the 3<sup>rd</sup> Wednesday of every month at 3:30 at LCMS in the Work Room – in December meeting will be moved to December 13 because of time off during regular scheduled meeting, Michele Powell approves, carried by consensus.**
- b. **Elect Vice Chair, Jim Parks nominates Michele Powell, Amy Crenshaw seconds, carried by consensus**
- c. Appoint Secretary, Terrin Hayden is appointed secretary by Bobby Love
- d. Email Notification Agreement
- e. Your Duty under the law/managing public records
- f. Freedom of Speech and Religious Freedom Laws
- g. Records Retention Document
- h. Emergency Management Plan
- i. Wish List

8. On Going Learning

9. Upcoming Deadlines

10. **Adjourn, Michele Powell moves to adjourn, Amy Crenshaw seconds, carried by consensus.**