**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, June 26, 2017**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Sandy Clevenger

Mr. Bart Stark

Dr. Lynn Shelburne

**Absent**:

Ms. Janet Bonham, Vice Chair

Others Present: Superintendent Chuck Adams, Chuck Abell, Steve Rucker, Curt Haun, Jim Oliver, Vicki Goodlett, Diana Thomas, Justin McElfresh, John Shindlebower, Michele Barlow and others.

**ORDER # 204**

**CALL TO ORDER**

The meeting was called to order at 6:32 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 205**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the agenda as presented with the addition of Change Order # 6 to Item 9E.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

There were no recognitions

**CITIZENS AND DELEGATIONS**

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

Superintendent’s Report: The following items were discussed:

* TES Progress PowerPoint was presented by Sherman Carter Barnhart
* Revised BG-1
* Policy/Procedure Review
* Agri-Science Center
* TELL Survey

**ACTION WITH DISCUSSION**

**ORDER # 206**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve May 22 and June 19, 2017 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 207**

**Construction Invoices (BG-15310 New Elementary School) Invoices Pending Up Through June 26, 2017**)

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the construction invoices as presented below:

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* 1. Sherman Carter Barnhart $18,075.96
  2. Extreme Networks $65,068.68
  3. ZHCx $6,000.00
  4. American Engineers, Inc $3,482.80
  5. City of Taylorsville $43,394.08
  6. Morel Construction $ $877.036.65
  7. Atlas $223,856.00
  8. Porter Athletic $24,066.20
  9. Blue Mountain $84,676.48
  10. Norrenbrock $29,475.00
  11. Canton Elevator $31,176.00
  12. Dal Tile $5,271.64
  13. Louisville Tile $1,049.42
  14. Eckart $275,469.55
  15. Delta Services $87,842.00
  16. CBC Specialties $4,033.00
  17. Beyuk Graphic $3,829.00
  18. Allied Technologies $9,000.00
  19. Roger Group $29,146.60
  20. Louisville Paving $87,177.73
  21. Sherwin Williams $5,873.85

**ORDER # 208**

**TES TECHNOLOGY PURCHASES**

Requesting approval to purchase 160 student devices ($29,440) and 67 staff desktop computers (53,474) to upgrade the technology at the new TES. Construction funds cannot be used to purchase technology devices. General funds will be needed for this.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the TES Technology purchases as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 209**

**TES CONSTRUCTION PURCHASES**

Requesting approval for the installation of the wireless access points $65,068.68 in the new TES facility. Work will be by Extreme Networks, a KETS state contract vendor. Also requesting approval for two projectors, one in the media center and one on the performance platform $4,398.00.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the TES Construction purchases as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 210**

**CHANGE ORDER 006 AND CHANGE ORDER 007 PROJECT NUMBER 1257 BG# 15-310**

Change Order #6: Revise kitchen equipment per proposal request number 2. Emergency eye wash and associated work is not accepted in this pricing. Total Add: $8,047.13.

Credit to delete graphics on the duck sock – ($540.00)

Change Order # 7: Provide and install 300 linear feet of vinyl coating fencing.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve Change Order 6 and Change Order 7 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 211**

**START AND END TIMES OF SCHOOL 2017-2018**

Middle/High School 7:40 am. – 2:30 pm.

Elementary/Preschool 8:50 a.m. – 3:40 p.m.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the start/end times reflecting the same times as the 2016-2017.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 212**

**LAND PURCHASE FOR SCHS EXPANSION EFFORTS**

KDE has waived the site review visit in step 1 of the land acquisition process, granting tentative approval of the land purchase. Step 2 of the process requires additional assurances and documentation be filed with KDE for final approval before the acquisition can occur.

As discussed last week and falling within acceptable parameters given to the Superintendent by the Board of Education, it was recommend to approve the purchase of 5.388 acres adjoining SCHS property for $85,000 contingent upon receiving the final approval from KDE for the property acquisition

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the purchase of 5.388 acres adjoining SCHS property for $85,000 contingent upon receiving the final approval from KDE for the property acquisition.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 213**

**CUB BANK ADVERTISING**

In exchange for Citizen Unions Bank’s in-kind donation, requesting approval to provide CUB with 5 years of football field advertisement signage.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to provide CUB Bank with 5 years of football field advertisement signage.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 214**

**10 PASSENGER VAN PURCHASE**

As we continue to evaluate programs and inventory throughout the summer months in preparation for the beginning of school, our current fleet of passenger vans are becoming old and in some cases unreliable. The FRYSC van is no longer allowed out-of-district because of age and unreliability, and although still reliable, the white van (2003 model) had the transmission replaced last year. The “old” (2005 model) WHAS van continues to be restricted for general use as does the new WHAS van.

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the purchase of a 10 passenger van not exceed $30,000.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 215**

**PART-TIME STAFF POSITION FOR GRIZZLIES BEYOND THE BELL**

Karen Leff, our Grizzlies Beyond the Bell program director, is requesting the Board establish a part-time (16 hours per week for 37 weeks) staff position for the 2017-18 school year to assist in the planning and performance of program activities. This position will be paid with the 21st Century expansion grant funds. Estimated cost of $8,600.00.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve a part time staff position for the 2017-2018 school year to assist in the planning and performance of program activities as presented.

**ORDER # 216**

**HABITAT FOR HUMANITY LEASE AGREEMENT**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the lease contract; with item #5 allowing us to exit the lease prior to the end of the contract in the event the bus complex is completed prior to next August.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 217**

**KDE DISTRICT FUNDING ASSURANCES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the KDE District Funding Assurances as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 218**

**POURED IN PLACE RUBBER MULCH FOR TES PLAYGROUND**

Requesting Board approval to use construction funds to purchase poured in place rubber mulch for the TES playground. The estimated cost is around $24,000 so bids will be requested. Jim Oliver has confirmed with KDE that this is an acceptable use of construction funds.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the use of construction funds to purchase poured in place rubber mulch for the TES Playground as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 219**

**KSBA POLICY AND PROCEDURE UPDATE – FIRST READING**

The following policy and procedures were reviewed.

**Policies:** 01.1; 01.11; 01.111; 01.2; 01.42; 02.1311; 02.4241; 02.4244; 02.44; 02.441; 02.442; 03.11; 03.112; 03.1161; 03.121; 03.1211; 03.13253; 03.18; 03.19; 03.21; 03.2141; 03.221; 03.2211; 03.23253; 04.92; 06.2; 07.1; 07.12; 08.113; 08.1131; 08.133; 08.13451; 08.13452; 08.14; 08.222, 08.232; 08.3; 08.5; 09.111; 09.12; 09.121; 09.122; 09.1223; 09.1231; 09.13; 09.14; 09.2; 09.2211; 09.227; 09.311; 09.34; 09.425; 09.4294; 09.4361; 10.5; 10.4

**Procedures:** 02.442 AP.21; 03.112 AP.22; 03.12322 AP.1; 03.18 AP.22; 03.19 AP.1; 06.31 AP.1; 06.32 AP.1; 07.1 AP.11; 08.1312 AP.1; 08.1312 AP.22; 08.222 AP.21; 09.12 AP.1; 09.14 AP.12; 09.221 AP.1; 09.227 AP.1; 09.4361 AP.21; 10.5 AP.24; 05.31 AP.21 and 06.21 AP.1

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the First Reading of the KSBA Policy and Procedures as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 220**

**FRYSC AMERICORPS MOA**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the AmeriCorps MOA as requested.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 221**

**REQUEST TO APPROVE ADULT BREAKFAST AND LUNCH PRICE INCREASES**

We received notification from the Division of School and Community Nutrition (Kentucky Department of Education) on June 9, 2017 that we are required to charge a minimum of $2.33 for the adult breakfast and $3.47 for the adult lunch for the upcoming academic year. Currently we are charging $2.00 for an adult breakfast and $3.25 for an adult lunch.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the increase in Adult breakfast to $2.35 and adult lunch to $3.50 as requested per KDE guidance.

**ORDER # 222**

**ACTION BY CONSENT**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the Action by Consent Items as presented.

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary Spencer County Elementary**

Sarah Jump, Instructional Coach, Rank 2 Megan Shuff, Custodian

Shelia Sidebottom, Custodian

Stefanie Frame, Elementary Teacher, Rank 2

Devon Scrogham, Elementary Teacher Rank 2

**Spencer County Middle School Spencer County High School**

Georgianne Bradbury, Language Arts Teacher, Rank 2 Evelyn Mayer, Instructional Coach, Rank 1

Marissa Pollock, Choral Teacher, Rank 3 Raymond Farrar, Science Teacher, Rank 1

Dewayne Mason, Math Teacher, Rank 2

**Bear Care Program Other**

Kayla Harley, Child Care Worker Julie Riggs, Classified Sub Employee

Heather Emery, Child Care Worker, EHS Program Tonya Herndon, Emergency Cert Sub Teacher Rank 5

Erika Pope , Child Care Worker, EHS Program Julie Riggs, Emergency Cert Sub Teacher Rank 5

Jacob Sheeley, Sub Classified

Jacob Cole, Substitute Classified

John Paul Thomas, Sub Classified

Logan Light, Student Worker

Michael Brown, Student Worker

Kassidy Pulliam, Student Worker

**Resignations Rescinsions**

Loretta Ferguson, Certified Sub Teacher, eff 5/24/2017 Anita Whitworth, IA TES

Janet Barnett, Sub Classified Employee, eff 5/25/17 Susan Smith, IA TES

Anna Harley, Custodian/Bus Monitor eff 6/20/17

Taylor Stampfer, Band Teacher, Director SCMS eff 6/30/17

Amanda Bruce, Special Education Teacher, FMD 6/30/17

Julie Carter, Speech Language Pathologist – SCES eff 7/1/17

1. Field Trip Approvals (Overnight and Out-of-State)
   1. FFA Dairy Team – Milwaukee Wisconsin
   2. SCHS Football – Georgetown College
   3. SCHS Dance Team – University of Kentucky
   4. SCMS – London, England (School-Wide)

1. Fundraiser Approvals

Spencer County High School Fundraisers:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dance Team | Car Wash | July 2017 | Dance Expenses | Students and Adults |
| Dance Team | Yard Sale | July 2017 | Dance Expenses | Students and Adults |
| Dance Team | Candy Bar Sales | August 2017 | Dance Expenses | Students and Adults |
| Dance Team | Krispy Kreme | September 2017 | Dance Expenses | Students and Adults |
| Dance Team | Little Caesars | October 2017 | Dance Expenses | Students and Adults |
| Dance Team | Restaurant Sponsorship | August 2017 –  March 2018 | Dance Expenses | Students and Adults |
| Dance Team | Hometown Cards | August 2017 | Dance Expenses | Students and Adults |
| Dance Team | Dancing w/ the Stars | October or November 2017 | Competitions and Outfits | Students and Adults |
| Dance Team | Dance Clinic  Admission | Aug/September  And Dec/Jan | Dance Expenses | Students and Adults |
| Dance Team | Bunco | Aug/Sept | Competitions and Outfits | Students and Adults |
| Dance Team | 5K  Admission Fee | August/Sept | Competitions and Outfits | Students and Adults |
| Dance Team | Basketball Tournament | August – Oct  TBA | Competitions and Outfits | Students and Adults |
| Dance Team | Football Clean Up and Concessions | 2017-2018 Season | Competitions and Outfits | Students and Adults |
| Dance Team | Homecoming Dance | October 2017 | Dance Expenses | Students and Adults |
| Dance Team | Pork Chop Lunches | September 2017 | Competitions and Outfits | Students and Adults |
| Class of 2018 | Coupon Books | August – Oct 2017 | Project Graduation | Students and Adults |
| Class of 2018 | Krogers Rewards | July 2017- May 2018 | Project Graduation | Students and Adults |
| Class of 2018 | Fun Factory Recycle | July 2017 – May 2018 | Project Graduation | Students and Adults |
| Class of 2018 | Football  Gate/Concession  Clean Up | August – November 2017 | Project Graduation | Students and Adults |
| Class of 2018 | Pork Chop Lunch | Spring 2018 | Project Graduation | Students and Adults |
| Class of 2018 | Chili Supper | Fall 2017 | Project Graduation | Students and Adults |
| Class of 2018 | FFA Invite Concessions | February 2018 | Project Graduation | Students and Adults |
| Class of 2018 | Candy Bars | School Year | Project Graduation | Students and Adults |
| Class of 2018 | Golf Scramble | Fall or Spring | Project Graduation | Students and Adults |
| Class of 2018 | Car Wash | Aug 17 and May 18 | Project Graduation | Students and Adults |
| Class of 2018 | Car Decals | Aug 17 & May 18 | Project Graduation | Students and Adults |
| Class of 2018 | Mums | Sept. and Nov 2017 | Project Graduation | Students and Adults |
| Class of 2018 | Oaks/Derby Tips | Oaks and Derby 2018 | Project Graduation | Adults Only |
| Girls Soccer and Chorus | Oaks/Derby  Levy Check | Oaks and Derby  2018 | Soccer Equipment, Uniforms and Awards.  Chorus Trips and Supplies | Adults Only |
| Class of 2018 | Spirit Wear Sales | July 1 and April 30 | Project Graduation | Students and Adults |
| Class of 2018 | Restaurant Rewards | July 1, 2017  April 30, 2018 | Project Graduation | Students and Adults |
| Class of 2018 | Craft Fair | Oct or Nov. | Project Graduation | Students and Adults |
| Class of 2018 | Yankee Candles | School Year | Project Graduation | Students and Adults |
| Class of 2020 | Amazon Smile | July 2017 – April 2020 | Project Graduation | Students and Adults |
| Class of 2018  Senior Trip | Pizza Kits | Sept 2017 –  Nov 2017 | Senior Trip | Students and Adults |
| Class of 2018  Senior Trip | Krispy Kreme | Sept – December 2017 | Senior Trip | Students and Adults |
| Class of 2018  Senior Trip | Worlds Finest Candy | Jan – Feb 2018 | Senior Trip | Students and Adults |
| HOSA | Cookie Dough | Oct – Nov 2017 | Trip Expenses and awards banquet | Students and Adults |
| HOSA National | Krispy Kreme | March 2018 | Travel Expenses for state and national | Students and Adults |
| HOSA National | Pancake Breakfast | Dec-January | State and National Competition | Students and Adults |
| Yearbook | Old Yearbook Sales | School Year | Equipment, Supplies for events, and extra yearbooks for current year | Students and Adults |

Spencer County Middle School Fundraisers:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCMS Kids Club | After School Concessions | School Year | Help with school wide supplies for KPrep Snacks, Color Run, Field Trips, etc. | Students and Adults |
| Football | “The Grizzly Grind”  Donations for physical activities such as Push Ups etc. Similar to a Shoot-a-Thon | July – August | Equipment Supplies | Students and Adults |
| PTSO | Parent Membership | August – Membership Drive | Teacher and Student Appreciation | Parents |
| PTSO | Alternative “Donation” to Fundraising | School Year | Teacher and Student Appreciation | Parents |
| PTSO | Fall Festival | Sept or October 2017 | Teacher and Student Appreciation | Parents |
| PTSO | Texas Roadhouse Gift Card Sales | Oct – November | Teacher and Student Appreciation | Parents |
| PTSO | Winterfest | December | Teacher, Student Appreciation, Technology KPrep | Parents |
| PTSO | Crush Party Valentines Dance | February | Teacher & Student Appreciation | Parents |
| Cheer | Battle of the Blue | Sept TBD | Competition Uniforms and Equipment | Athletic Team |
| Cheer | Penny Wars for Athlete of the Week | August – January | Competitions, Uniforms and Camps | Students and Parents |
| Cheer | Spirit Wear | August | Uniforms, Camp, Mats, etc. Competition | Students and Parents |
| Cheer | Kroger Community Rewards | August – July | Competitions | Students and Parents |
| Cheer | BW3 Dinner Night | February – March | Competition Uniforms | Students and Parents |
| World Travel Club | Used Shoe Collection | All Year | Student Travel | Students and Adults |
| World Travel Club | Halloween Games/Winter Grams | Halloween and December | Student Travel Accounts | Students and Adults |
| World Travel Club | Murder Mystery Dinner | October – Flexible | Student Travel Accounts | Adults |
| World Travel Club | Scratch & Help Booklets | August – May | Student Travel Accounts | Students and Adults |
|  |  |  |  |  |

1. Fee Requests

|  |  |  |
| --- | --- | --- |
| SCHS Football | Football Camp Fee | $160.00 |
| SCHS Dance | Camp | $369.00 |

1. Surplus Items

* Gifted and Talented: Various teacher resource material (books, VHS tapes) cassette tapes, and CD Rom programs
* Adult Education: 3 Computer Towers (no longer usable)
* SCES Media Center: Box of K-5 Library Books – 18 books – damaged and outdated

1. Non Resident Contracts – N/A
2. Maternity Leave Requests Sarah Jump
3. Open Records Requests
4. KSBA eNews Service, Daily Headlines and Weekly Story Texts Subscription July 2017-June 2018
5. KSBA Custom Policy/Procedure Service and eMeeting Maint 2017-2018
6. OVEC Head Start, Rural KIPDA, Early Head Start and SCPS Agreement
7. OVEC Consortium Membership Renewal 2017-2018

**COMMUNICATIONS**

1. Board Members
   * Ms. Sandy Clevenger mentioned:

* Increased attendance and Ms. Vicki Goodlett confirmed that Spencer County is seeing it’s highest attendance in a while.
* Would like to see SBDM minutes posted on each school’s website.
* Health Grant: How is data being used? Has it helped? One more year of grant?

1. SCEA Update

* Janet Allen asked how they can be a liaison for the TELL Survery.
* SCEA will host a new teacher lunch in August.

1. Written Communication – the following items were submitted for Board review.
   * Indirect Cost Rate
   * TELL Survey
   * Attendance Report
   * Bus Maintenance Report
   * Building Inspections
   * SBDM Minutes
   * Health Visits
   * FRYSC Advisory Council Minutes

**DIALOGUE AND FUTURE AGENDA TOPICS**

**N/A**

**ORDER # 223**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to make the agenda dated June 26, 2017 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 224**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to adjourn meeting at 7:30 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes