

[^0]The monthly and yearly total days worked will automatically adjus
Select appropriate days until total days worked equals your Contract Days.
They may be non-student days during the school year or days that fall before and after the school yea
Employee Signature
Grue Duty
Noted: utilized 4 vacation days and 0 sick days during the 2016 -2017 school year


[^0]:    $\mathrm{NC}=$ Non-Contract Day (non-paid day)
    $\mathrm{V}=\mathrm{Vacation} \mathrm{Day} \mathrm{(paid} \mathrm{day)}$
    H = Holiday (paid day) S = Sick Day (paid day)
    Indicate a Non-Contract Day by Replacing the "1" with "NC"
    Do Not remove the "1" from a date that is a Holiday $(\mathrm{H})$

