

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, June 15, 2017**

The Ludlow Independent Board of Education met at the 525 Elm Street
Ludlow, Kentucky 41016 at 7:00 PM, on June 15, 2017, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman

Ms. Judy Lantry

Mr. William McMillen

Ms. Cindy Powell

Absent Board Members:

Ms. Amy Hayden

Updated Attendance:

Mr. William McMillen was updated to present at: 8:50 PM

1. Call to Order

1.1. Call to Order by Mr. Chapman

Rationale:

Board President, Mr. Stephen Chapman, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, Secretary of the Board & CCR Coordinator; Jason Steffen, Elementary Principal; Travis Caudill, High School Principal; Trisha Scheyer, River City News

1.2. Pledge of Allegiance by Ms. Lantry

Rationale:

Ms. Lantry will lead the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It is recommended that the board approve the Agenda.

Order #90 - Motion Passed: Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Absent

Ms. Judy Lantry Yes

Mr. William McMillen Absent

Ms. Cindy Powell Yes

3. Recognition and Information Agenda

Rationale:

These items are presented for recognition and information.

3.1. Monthly Reports

Rationale:

These items are presented for information.

3.2. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

3.3. Spotlight Items

Rationale:

This item is presented for information.

4. Consent Agenda

Rationale:

It is recommended that the board approve the Consent Agenda.

Order #91 - Motion Passed: Approval of the Consent Agenda passed with a motion by Ms. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

4.1. Approval of Minutes

Rationale:

It is recommended that the board approve the minutes of the regular May Board of Education Meeting.

4.2. Monthly Bills

Rationale:

It is recommended that the board approve payment of the monthly bills.

4.3. Fundraising Requests

Rationale:

It is recommended that that board approve the Fundraising requests.

4.4. Substitute Teacher Blanket Approval

Rationale:

It is recommended that the board approve the "blanket" consent for the following substitute teachers for the 2017-2018 school year.

Sarah Arnzen / Michael Bell / Pamela Bernard / Suzanne Bovard / Marvin Dickman / Nancy Dornheggen / Keith Johnson / Debra Meyers / Pamela Miller / Yolanda Mitchell / David Oliver / Philip Paradis / Teresa Schuler / Steven Schultz / Rachel Shondel / Katie Thomas / Barry True / Thomas Williams / Troy Williams / Pam Wright

4.5. 2017-2018 Semi-Monthly Pay Dates

Rationale:

It is recommended that the board approve the semi-monthly pay date schedule for 2017-2018 as presented.

Discussion:

Mr. Borchers said the board office is investigating moving to an electronic pay slip format.

4.6. 2017-2018 School Fees

Rationale:

Fees for the 2017-2018 school year will remain as follows:

Elementary School	\$40.00
Grades 7-8	\$75.00
Grades 9-12	\$95.00
Tuition	\$250.00

It is recommended that the board approve the 2017-2018 school fees.

5. Discussion and Action Agenda

5.1. Board Policy Updates

Rationale:

These items are presented for discussion and first readings.

Discussion:

The first reading took place of the new policy changes.

5.2. Food Service Procurement Policy

Rationale:

It is recommended that the board approve the Food Service Procurement Policy for 2017-2018 as presented.

Discussion:

The first reading of this policy took place at the May board meeting.

Order #92 - Motion Passed: Approval of the Food Service Procurement Policy for the 2017-2018 school year passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.3. 2017-2018 Indirect Costs

Rationale:

It is recommended that the board approve the indirect cost transfer rates from the Food Service Fund to the General Fund as presented.

Order #93 - Motion Passed: Approval of the 2017-2018 Indirect Costs passed with a motion by Ms. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.4. Lenova Winbook and Chromebook Leases

Rationale:

The school district has entered into a lease agreement with the Lease Finance Group to lease Lenova Winbooks and Lenova Chromebooks for three years.

It is recommended that the board approve the Master Lease-Purchase Agreement No. 5220 and Supplements No. 5220-1 and No. 5220-2 with Lease Financial Group.

Order #94 - Motion Passed: Approval of the Lenova Winbook and Chromebook Leases (Purchase Agreement No. 5220 and Supplements 5220-1 and No. 5220-2 with Lease Financial Group) for three years passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.5. Fidelity (Performance) Bond

Rationale:

Each year, the Board of Education is required to approve a Performance Bond for the Treasurer of the District. This insurance bond is approved in order to cover the district in the event of inappropriate fiscal activities of the treasurer. The Performance Bond is attached for your review. The language of the bond was drafted by the Kentucky Department of Education.

It is recommended that the board approve the Fidelity (Performance) Bond as presented.

Order #95 - Motion Passed: Approval of the Fidelity (Performance) Bond passed with a motion by Ms. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.6. Bond of Depository

Rationale:

The Kentucky Department of Education requires a Bond for Depository to protect the fiscal assets of the district deposited in our local bank (Central Bank). A formula is used to calculate the required Bond for this purpose and the Bank is required to pledge the necessary amount for the Bond.

It is recommended that the board approve the Bond of Depository as presented.

Order #96 - Motion Passed: Approval of the Bond of Depository passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

Mr. Chapman explained that he invited members from the city administration to attend the board meeting to discuss the RiverWalk project. He's requested information too, and will share it with the board when he receives it. Ms. Powell asked about looking into improving the sound systems in the auditorium and cafeteria, and about increasing the number of bikes given away to perfect attendance students.

6.2. Faculty & Staff

Discussion:

Mr. Steffen shared the results of the full day Kindergarten scores. The full-day student scores have increased from prior years for those in half-day kindergarten.

6.3. Public

Discussion:

No items presented.

7. Executive Session

Rationale:

Pursuant to KRS 156.557(6)(c), it is recommended that the board retire to Executive Session to evaluate the Superintendent.

Discussion:

Attendance was updated to reflect that Mr. McMillen arrived at the meeting at 8:50 PM, while in Executive Session.

Order #97 - Motion Passed: Approval to retire to Executive Session to evaluate the Superintendent, pursuant to KRS 156.557(6)(c), at 8:03 PM passed with a motion by Ms. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

8. Re-open Meeting

Rationale:

It is recommended that the board reopen the meeting.

Order #98 - Motion Passed: Approval to reopen the meeting at 9:38 PM passed with a motion by Mr. William McMillen and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

9. Approve the Superintendent Evaluation

Rationale:

It is recommended that the board approve the Superintendent Evaluation.

Order #99 - Motion Passed: Approval of the Superintendent Evaluation to include the rating of Exemplary in Standard 1 (Strategic Leadership), Exemplary in Standard 2 (Instructional Leadership), Exemplary in Standard 3 (Cultural Leadership), Exemplary in Standard 4 (Human Resource Leadership), Exemplary in Standard 5 (Managerial Leadership), Exemplary in Standard 6 (Collaborative Leadership), and Exemplary in Standard 7 (Influential Leadership) passed with a motion by Ms. Cindy Powell and a second by Ms. Judy Lantry.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

10. Adjourn

Rationale:

It is recommended that the board adjourn the meeting.

Order #100 - Motion Passed: Approval to adjourn the meeting at 9:42 PM passed with a motion by Ms. Judy Lantry and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY