



APPLICATION FOR AN ALTERNATIVE MODEL FOR SCHOOL-BASED DECISION MAKING

DATE: May 18, 2017
DISTRICT: Jefferson County Public Schools
SCHOOL: J.M. Atherton High School
ADDRESS: 3000 Dundee Rd.
Louisville, ky 40205

I. STATUTORY AUTHORITY AND INSTRUCTIONS

A school that chooses to have school-based decision making but would like to be exempt from the administrative structure set forth by this section may develop a model for implementing school-based decision making including, but not limited to, a description of the membership, organization, duties, and responsibilities of a school council. The school shall submit the model through the local board of education to the chief state school officer and the Kentucky Board of Education, which shall have final authority for approval. The application for approval of the model shall show evidence that it has been developed by representatives of the parents, students, certified personnel, and the administrators of the school and that two-thirds (2/3) of the faculty have agreed to the model.

[KRS 160.345(7)]

1. The model must include, but not limited to, a description of membership, organization, duties, and responsibilities of a school council.
2. The school shall submit the model by application through the local board of education to the chief state school officer and the State Board of Education for approval.
3. The application for approval of the model shall show evidence that it has been developed by representatives of the parents, students (if appropriate based on age/grade), certified personnel, and the administrators of the school and that two-thirds (2/3) of the faculty have agreed to the alternative model.

Once the school's alternative model has been approved by the State Board of Education, all members of the new administrative structure must be elected as prescribed by KRS 160.345(2)(b).

II. DESCRIPTION OF THE ALTERNATIVE MODEL

This application for an alternative model must contain a description of the membership, organization, duties and responsibilities of a school council as prescribed in KRS 160.345(7). Other information pertaining to the alternative model may also be included. Attach description to application.

To show evidence that the model has been developed by representative of the families, certified staff, school administration, and students (if appropriate), representatives from each required group signed below. Attach additional pages with signatures, if needed.

Administrative Representatives:	Bridget L. Gutz	
	Brenda Schmidt	
Certified Staff Representatives:	James R. McCabe Jr.	James R. McCabe Jr.
	John Walker	Rachel Rice
	Tom Allen	
Parent Representatives:	Maria Maychal	
	Munir Hill	
	Cynthia Sullivan	
	E.T. F. H.S.	
Student Representatives: (e.g., student council president, student leadership group)	Gillian Burnett	

III. VOTING VALIDATION

This verification shows that the school requests approval to implement an alternative school-based decision making model. The school must currently be operating under the prescribed school-based decision making model in KRS 160.345(2) or have operated under an approved alternative model currently in place prior to this date. Two-thirds of the school's faculty voted in favor of the alternative school-based decision making model herein described and therefore, state their wish to be exempt from the administrative structure provided in KRS 160.345(2) in order to enact the alternative school-based decision making model described in Part II of this application.

To validate the two-thirds (2/3) faculty vote for implementing school-based decision making through an alternative model, please complete the following:

Date of Faculty Vote:

Number of Faculty of School: 84

Number of Faculty Who Voted in **Favor** of the SBDM Alternative Model: 80

Number of Faculty Who Voted **Against** SBDM Alternative Model: 1

Percentage of Faculty who voted in **Favor** of the SBDM Alternative Model: 95

IV. SIGNATURES

On 6/22/17 (date), this application was forwarded through the local board of education to the Kentucky Commission of Education and the Kentucky Board of Education for approval.



Signature of School Principal

6/22/17

Date

Signature of District Superintendent

Date

Signature of Board Chairperson

Date

Send original application with original signatures to:

SBDM Office
Kentucky Department of Education
500 Mero Street, 8th floor
Frankfort, KY 40601

--

FOR OFFICE USE ONLY

SBDM Office

Date Received: _____

Date Forwarded to Commissioner's Office: _____

Commissioner's Office:

Date Received: _____

Date Posted to KY Board of Education Agenda: _____

Kentucky Board of Education:

Date of Board of Education Meeting: _____

Approved/Denied: _____

If denied, reason: _____

Local Board of Education and Applying School

Date of notification: _____

Re: Attach Kentucky Board of Education minutes and staff note

ATHERTON HIGH SCHOOL

SCHOOL-BASED DECISION MAKING COUNCIL BYLAWS

I. PURPOSE

The Atherton High School Council shall have the responsibility to set school policy, in the areas specified in the law, which shall provide an environment to enhance student achievement.

II. COUNCIL MEMBERS

A. Composition

The Atherton High School Council shall be made up of six (6) teachers, four (4) parents, two (2) student representatives, the principal and one assistant principal. Each Council member shall be elected by his/her constituent group (except for student representative). The principal shall serve as chairperson.

B. Eligibility

Notwithstanding KRS 160.345, the parent representative on the Council may not be employees of that school or the district administrative office or relatives of an employee of that school or relatives of a district central office employee. A local board member or their spouse may not be a parent representative; however, a parent representative on the Council may be an employee of another school.

Teacher means any person for whom certification is required as a basis of employment in the public school of the state with the exception of principals, assistant principals, and head teachers.

Parent means a parent, stepparent, foster parent of a student, or a person who has legal custody of a student pursuant to a court order and with whom the student resides.

Student representative means a student currently enrolled and in good standing (attendance, discipline and grades). Student representatives must be in the 12th grade (Senior status). Students may not be enrolled in alternative programs such as Home Hospital or Edgenuity. Students who are related to current Council members are excluded. Students may contribute to Council discussion conducted in open forum and subcommittees; however, these students will not participate in final consensus decision making nor participate in matters regarded as confidential by policy or law. For the protection and conservation of the legal responsibilities of the Council, students selected for this position may be restricted in participation in Council discussions and/or removed from this position at any time by the Council's Chairperson.

C. Terms

1. The terms of office for all SBDM Council members shall begin on September 1 and shall end on August 31 or upon graduation of their child/self.
2. Teacher and parent members shall be elected for two-year terms with a maximum of two consecutive terms, excluding members of administration and students.
3. Student representatives will be selected by the Council. The term of this position expires at the end of each school year.
4. If an elected parent or teacher member is unable to fulfill his/her term of office, a special election will be held to elect a candidate to fulfill the remainder of that term.
5. If an elected parent or teacher announces, before the beginning of his/her second year in office, that he/she will not be able to fulfill his/her term, then a special election will be held in the fall to fill that vacancy for the following year.
6. The SBDM Council chairperson shall maintain teacher/parent election information for a minimum of three years.

III. SELECTION PROCESS

A. Teachers

All full-time and part-time teachers assigned to the school may participate in the selection process. An official nomination form will be distributed to all teachers by the third week of school. Each teacher may nominate up to six (6) candidates, including him or herself.

B. Parents

The president of the PTSO shall call a meeting of the parent association no later than September 10 for the purpose of announcing nomination and balloting procedure for parent representatives for the Atherton High School Council. The election shall be by secret ballot. All parents of Atherton students are eligible to nominate and vote for Council members. The PTSO Board shall determine the nominating balloting procedures.

KRS 160.380(10) requires SBDM parent members to submit to a state and national fingerprint-supported criminal history background check by the Department of Kentucky State Police and the Federal Bureau of Investigation (FBI). A parent member may serve prior to the receipt of the criminal history background check report but shall be removed from the council on receipt by the school district of a

report documenting a record of a sex crime or criminal offense against a victim who is a minor as defined in KRS 17.500 or of a violent offense as defined in KRS 17.165, and no further procedures shall be required.

C. Students

Student representatives wishing to serve on the Council will complete an application and interview process. Once the field has been narrowed down by the principal, the final 2 (two) will be selected by the Council.

D. Filling Vacancies

If a teacher or parent vacancy on the Council occurs, the vacancy shall be filled by a special election.

ATHERTON HIGH SCHOOL
Site-Based Decision Making Council
Attendance Roster

Date: 6/22/17

Council Members:

1. Ribal A. Gutierrez
2. Rachel Rice
3. Cynthia Suarez
4. Maria Miller
5. Maria
6. Maria Mancha
7. Janetra Brooks Ferrell
8. E.T. P. h8
9. _____
10. _____
11. _____
12. _____

Recorder

Student Representatives On Council:

1. _____
2. _____

Speakers: (Three Minute Limit)

1. _____
2. _____
3. _____
4. _____
5. _____

Guests:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____