**JOB DESCRIPTION FOR: District Behavior Consultant**

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REPORTS TO: Director of Special Programs

QUALIFICATIONS: As established by the Board of Education

GENERAL RESPONSIBILITIES:

To provide leadership, support, and monitoring of instructional programs, policies, and procedures for students with disabilities.

DUTIES:

Proposed Job Description Revision for

1. Assist the Director of Special Programs in ensuring district compliance with applicable federal and state regulations in regards to Alternative Programs [Example: ILPAs, graduation requirements, facilitating assessments, behavior management documentation].
2. Provide leadership and support as needed for staff and students at Valley View, including Elizabethtown Alternative Center, Valley View Behavioral Health Program, and the Extended Learning Program [Example: manage behavior, monitor and track behavior, offer behavior strategies to teachers and other employees at Valley View].
3. Serve as the school contact for Valley View for counselors and principals. Will schedule and lead intake and discharge meetings, as well as assist in planning transition services for students exiting a program at Valley View.
4. Serve as a district leader for the Behavioral Response to Learning by attending monthly RtL meetings at the schools, offering support and assistance with behavior strategies within the district, and supporting the district PBIS initiative.
5. Lead in monthly/bimonthly Behavioral Health staffing meetings. (\*This is the meetings we have monthly with all schools invited to go over progress of students here, to talk about any new referrals and prepare for transitions back to school).
6. Perform other duties as may be assigned by the Director of Special Programs.

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APPROVED BY: ELIZABETHTOWN BOARD OF EDUCATION

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