

**MEMORANDUM OF AGREEMENT  
BETWEEN HOPKINSVILLE COMMUNITY COLLEGE AND  
TODD COUNTY CENTRAL HIGH SCHOOL**

This Memorandum of Agreement, entered into this \_\_\_\_ day of \_\_\_\_\_, 2017 by and between Hopkinsville Community College, a unit of the Kentucky Community Technical College System (KCTCS) and Todd County Board of Education;

**WITNESSETH:**

WHEREAS, Hopkinsville Community College (HCC) is a community college operated by the Kentucky Community and Technical College System;

WHEREAS, the Todd County Board of Education is a school district operating Todd County Central High School and Todd County Career Path Institute;

WHEREAS, HCC has entered into a joint venture with the Board to staff the Todd County Career Path Institute and offer educational opportunities for high school students to receive dual credit in addition to the mission of the Career Path Institute to provide vocational training for adults as set forth in various agreements to obtain grant funding previously entered into;

WHEREAS, the parties desire to memorialize their agreement to provide dual credit opportunities for secondary students in addition to HCC providing adult vocational training;

NOW, THEREFORE, it is agreed as follows:

1. Purpose. The purpose of this agreement is to memorialize the framework in which secondary students will be provided dual credit opportunities. The parties recognize providing secondary students dual credit opportunities is a proven educational strategy which compliments and maximizes the chance of success for those students. Effective dual credit programs have impacts both at the secondary and post-secondary levels and provide an opportunity for collaboration in recognition of the positive opportunities, a Memorandum of Understanding

(MOU) has been entered into between the Kentucky Community Technical College System (KCTCS), the Kentucky Department of Education (KDE), and the Office of Career and Technical Education (OCTE). In that MOU, KCTCS and KDE agreed the policy established between the entities shall be reduced to writing and agreed upon in an MOU.

The parties agree the policies established in that MOU create a guide for this MOA. The parties further recognize the MOU may from time-to-time be revised in writing which revision(s) shall be followed and become a part of this MOA.

2. Registration Procedure. Students must complete KCTCS dual credit application and be admitted to Hopkinsville Community College. As a part of the registration process for Todd County Central High School students, the High School will be responsible for transmitting all data required by the Kentucky Dual Credit Scholarship (KDCS) to the Kentucky Higher Education Assistance Authority (KHEAA) and the High School shall follow all procedures necessary to administer the KDCS. HCC in collaboration with KCTCS shall be responsible for transmitting enrollment verification(s) and final grade reports to KHEAA at the conclusion of each semester pursuant to KDCS procedures.

3. Courses. The following list of courses are approved to be offered as dual credit between Hopkinsville Community College and Todd County High School. Other courses may be added pending instructor hires. The courses will be offered by HCC either through an on-campus or online mode.

Prefix	Course Number	Credit Hours	Course Title
BIO	112	4	Introduction to Biology/Lab
BIO	113	4	Biology/Lab
CAD	100	3	Intro to CAD
BRX	1201	1	Blueprint Fundamentals
CAD	200	4	Intermediate CAD
CHE	140	3	Introduction to Gen. Chemistry
EET	119	5	Basic Electricity
EET	154	3	Electrical Construction

EET	155	1	Electrical Construction Lab
MAT	155	3	Trigonometry
WLD	120/121	5	Shielded Metal ARC Welding/Lab
WLD	140/141	5	Gas Metal ARC Welding/Lab
WLD	152	5	Basic Welding
WLD	170/171	5	Blueprint Reading for Welding and Lab

4. Payment. Hopkinsville Community College will be paid one third the normal credit hour rate for each dual credit course. The credit hour will be paid with funds from KHEAA for classes that are approved for payment by the KDCS program. In the event students are enrolled for credit hours not covered by KDCS the student will be responsible for payment for those credit hours. Todd County Central High School will be responsible for payment of other expenses related to the dual credit courses including text books and reimbursement to Hopkinsville Community College for the adjunct faculty serving as instructors for the dual credit courses.

In addition, Todd County will remain responsible for the payment for the credit hours of students who are not successful in the course at the college or secondary school level. Students must receive a passing grade from both the LEL and PPI to receive KDCS funding.

In addition to those costs outlined above, which are Todd County's responsibility for the HCC equipment and supplies associated with each course:

B. Unsuccessful Students. As set forth above, KDCS will not reimburse the cost of tuition for students who do not successfully complete any course in which the student was to receive KDCS funds. A student is unsuccessful as she/he does not receive a D- or higher grade in the college course and the secondary course. Todd County will be responsible for payment of the tuition associated with unsuccessful students.

5. Approval. This agreement shall be for the 2017-2018 academic year. This agreement shall be governed by the laws of the Commonwealth of Kentucky. This is the entire agreement of the parties and no other term or terms will be considered unless executed with like formality.

THIS \_\_\_\_\_ day of \_\_\_\_\_ -'2016.

TODD COUNTY BOARD OF EDUCATION

BY: -----  
WAYNE BENNINGFIELD  
SUPERINTENDENT

Date: -----

HOPKINSVILLE COMMUNITY COLLEGE

BY: -----  
JAY ALLEN, PRESIDENT/CEO

Date: -----