

AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT (“Agreement”) is made and entered into upon mutual agreement, by and between SPALDING UNIVERSITY (UNIVERSITY), located at 845 S. Third Street, Louisville, Kentucky, 40203 and the Jefferson County Board of Education, on behalf of the OFFICE OF COLLEGE AND CAREER READINESS (OCCR), located at the Van Hoose Education Center, 3332 Newburg Road, Louisville, KY 40218.

WITNESSETH:

WHEREAS, UNIVERSITY offers one or more courses in Financial and Managerial Accounting, and

WHEREAS UNIVERSITY desires to participate in the Dual Credit Scholarship (DCS) program administered by the Kentucky Higher Education Assistance Authority (KHEAA), has so executed the KHEAA Dual Credit Scholarship Program Administrative Agreement and is listed as a Participating Postsecondary Institution (PPI) and

WHEREAS UNIVERSITY desires to offer as a part of its curriculum an opportunity for students of Jefferson County Public Schools to enroll in online courses at Spalding University, and earn academic credit from Spalding University

WHEREAS, OCCR collaborates with high schools within Jefferson County Public School and is capable of providing and desires to provide students dual credit for Financial and Managerial courses, and

WHEREAS, UNIVERSITY and OCCR consider it mutually advantageous to cooperate to further the above-described purposes and desire to commit their entire agreement to writing;

NOW, THEREFORE, in consideration of the mutual agreements and undertakings herein specified, UNIVERSITY and OCCR agree as follows:

1. **TERM:** This agreement is in effect for one year term, commencing upon July 26, 2017 and shall continue in effect until the 30th day of June, 2018.
2. **STUDENT LEARNING EXPERIENCE:** Upon mutual consent of the UNIVERSITY and OCCR, an instructor meeting the Southern Association of Colleges and Schools Commission on Colleges (SACS-COC) faculty credentialing standards will be assigned to design the courses according to UNIVERSITY guidelines and requirements. The instructor will possess credentials according to the requirements of UNIVERSITY faculty. The UNIVERSITY instructor named below will be teaching the following online course for dual credit:
 - a) Dr. Ian Van Deventer – ACC-261 – Accounting I: Principles (3 credit hours)
3. **UNIVERSITY RESPONSIBILITIES:**

- A. UNIVERSITY will provide instructor and enrolled students access to "Moodle/Joule" to be used as an assessment, teaching and learning tool.
- B. UNIVERSITY will assign a Spalding e-mail addresses to instructor and enrolled students.
- C. UNIVERSITY will provide lab space (on a scheduled basis) on campus as requested and available.
- D. UNIVERSITY agrees to charge no more than the Dual Credit Tuition Rate Ceiling, equal to one-third (1/3) of the Kentucky Community and Technical College System in-state tuition rate per credit hour, estimated to be \$54.00 per credit hour for the 2017-2018 academic year, regardless of the number of dual credit courses the eligible student enrolls in.
- E. UNIVERSITY understands that DCS funds will only be disbursed for each eligible student with a grade greater than or equal to a D-; UNIVERSITY will be financially responsible in instances where dual credit students do not pass the course.
- F. UNIVERSITY will, upon successful completion of course requirements, verification of such and the submission and posting of final grades, release an official UNIVERSITY transcript to each enrolled student as requested.

4. **OCCR RESPONSIBILITIES**

- A. OCCR will facilitate class registration and require that STUDENTS complete and submit an Application for Admission and Dual Credit Course Registration form for each student to UNIVERSITY designee no later than September 5th, 2017 for the classes as outlined above.
- B. Through a program of self-insurance, OCCR schools shall provide and maintain comprehensive general liability coverage in the amount of \$1,000,000 per occurrence/\$2,000,000 aggregate. A certificate of insurance evidencing such coverage shall be provided to UNIVERSITY upon request.

5. **STUDENTS' RESPONSIBILITIES**

- A. STUDENTS will meet all course requirements as outlined in the Syllabus.
- B. STUDENTS will complete and submit UNIVERSITY Application for Admission to the designated OCCR representative.
- C. STUDENTS will complete and submit UNIVERSITY Registration Form to the designated OCCR representative for the course(s) in which they want to enroll:
 - a. Dr. Ian Van Deventer – ACC-261: Accounting I: Principles – (3 credit hours)
- D. STUDENTS may withdraw from dual credit courses up until the withdrawal deadline noted below. DCS grade report will reflect "W" indicating course withdrawal.
 - a. ACC-261 – Accounting I: Principles – November 17, 2017
- E. STUDENTS enrolled in a dual credit course not covered by the Dual Credit Scholarship (DCS) will be responsible for payment of tuition charges not to exceed the Dual Credit Tuition Rate Ceiling, equal to one-third (1/3) of the Kentucky Community and Technical College System in-state tuition rate per credit hour, estimated to be \$54.00 per credit hour for the 2017-2018 academic year.
- F. STUDENTS will be responsible for all textbooks and course material costs regardless of Dual Credit Scholarship status.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on this date as noted below.

'UNIVERSITY'

Spalding University
845 S. Third Street
Louisville, KY 40203

By: Joanne Benymen

Title: Provost

Date: 6/13/2017

'OCCR'

Office of College and Career Readiness
Van Hoose Education Center
3332 Newburg Road, Louisville KY 40218

By: Clay Rogan

Title: Director OCCR

Date: 6-14-17

Jefferson County Board of Education

By: _____

Title: _____

Date: _____