

Board of Education Regular Meeting  
June 19, 2017 6:00 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 5:54 PM:**

Present Board Members:

Mrs. Lisa Baird  
Dr. Sally Sugg  
Mr. Michael Waller  
Mrs. Tracey Williams

Absent Board Members:

Mr. Wesley Smith

**I. Welcome & Call Meeting to Order**

**I.A. Moment of Silence & Pledge of Allegiance**

Discussion: Mr. Chad Thompson led the Pledge of Allegiance followed by a moment of silence.

**II. Approval of Agenda**

**Order #210 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**III.A. South Middle School KTCCCA Middle School State Championship Medalists**

Rationale:

Mallorie Stone - 1st Place (State Champion) in the TURBO JAVELIN

Mykel Sanners - 3rd Place in HIGH JUMP

Layton Fletcher - 6th Place in DISCUS

### **III.B. 2017 Core Values Recipients**

Rationale:

Tracy Rutledge - Be the change agent

Brian Sullivan-Inspire human greatness

Elaine Cunningham-Own the outreach

Shawna Evans-Own the outreach

Ryan Reusch-Cultivate a community where character matters

Jamie Oakley - Authentic service to all

Annette Brewer - Genuine relationships are the foundations of everything we do

Brooke Shappell-Excellence in all we do

Shelly Woodard- Be the change agent

### **IV. Public Participation & Recognition of Guests**

Discussion: The Board recognized HCHS Student Ambassadors in attendance: Elle Parker and Bailee Bowles.

### **V. Approve Minutes from Prior Meetings**

**Order #211 - Motion Passed:** A motion to approve the Minutes from the June 5, 2017 Special Meeting passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VI. Committee Reports**

### **VII. Reports**

#### **VII.A. Spottsville Elementary Construction Report**

Discussion: Mr. John Hagan Codell updated the Board on the new Spottsville Elementary School Project.

#### **VII.A.1. Approve Change Orders for BG 15-016 Spottsville Elementary School Project**

Discussion: Mr. John Hagan Codell presented Change Orders and Purchase Orders for Bid Package 8 Roofing for BG 15-016 Spottsville Elementary School Renovation/Addition Project. Mr. Codell stated that the credit of \$71,240.00 will go back into contingency.

**Order #212 - Motion Passed:** A motion to approve the following Change Orders and Purchase Orders to contract as part of the change in scope for BG 15-016 Spottsville Elementary Renovation/Addition Project, all pending approval by the Kentucky Department of Education: 8-2 Preferred Construction Services, Inc. (-\$26,472.00), 8-1-1 Johns Manville (\$24,752.00), 8-4-1 Imetco (-\$186,400.00), 8-5 Nucor-Vulcraft (\$38,000.00), and 8-6 Northcoast Supply (\$78,880.00), with a total credit of \$71,240.00 passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VII.B. CTE Unit Report**

Discussion: Ms. Amanda Lacer gave the Henderson County High School CTE Unit Data Report.

**VII.C. JROTC Report**

Discussion: Col. Jeffrey Garrott gave the JROTC Report to the Board.

**VII.D. HCHS Athletic Report**

Discussion: Mr. Jeff Coursey gave the Henderson County High School Athletic Report.

**VIII. Old Business**

**IX. New Business**

**IX.A. Athletic Trainer**

Discussion: Mrs. Marganna Stanley brought the current Athletic Trainer Support Agreement with Methodist Hospital to the Board after an incident happened last week when a student ended up having heat exhaustion. Mrs. Stanley further stated that the coaches did everything that they needed to do. It was well monitored, maintained and fully documented. Mrs. Stanley said that, when the dad called the Board Office, he stated that the student was fine. Mrs. Stanley requested permission from the Board to allow the administration to extend some hours and some services during our Summer months. Then, after the end of the contract with Methodist Hospital, the Board may want to renegotiate with Methodist Hospital or re-bid. For the safety of the kids, the Board agreed to the extension of hours and services during the Summer months as needed.

### **IX.B. Certified Evaluation Plan**

Discussion: Mrs. Jinger Carter presented the Certified Evaluation Plan for 2017-2018.

**Order #213 - Motion Passed:** A motion to approve the Certified Evaluation Plan for 2017-2018 as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **IX.C. 2017-2018 HCS EdTech Strategic Plan**

Discussion: Mr. Brian Bailey presented the 2017-2018 Henderson County Schools EdTech Strategic Plan.

**Order #214 - Motion Passed:** A motion to approve the 2017-2018 Henderson County Schools EdTech Strategic Plan as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **IX.D. Approve Technology Fee**

Discussion: After presenting the information at the June 5th work session, Mr. Brian Bailey requested that the Board approve a \$25.00 Technology Fee for the 2017-2018 school. Mrs. Tracey Williams asked to reiterate which schools will receive the 1:1 Chromebooks. Mr. Bailey stated that North Middle School and South Middle School will be issued a 1:1 Chromebook and will be subject to the \$25 Technology Fee.

**Order #215 - Motion Passed:** A motion to approve the \$25.00 Technology Fee for the 2017-2018 school year passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**IX.E. Approve Student Fees**

Discussion: Based on conversation from the June 5th work session, Mrs. Marganna Stanley requested approval to continue the annual \$50.00 instructional resource rental fee at Henderson County High School. Traditionally, this was called a text book rental fee, however, in board policy it is called an instructional resource fee. Mrs. Stanley included in her memo a list of additional fees that students may be charged. Dr. Sally Sugg had previously requested all student fees. Dr. Sugg mentioned that she requested the listing since the Board has to approve all student fees every year. Mrs. Elizabeth Bird stated that policy reads that the Board will approve the fees and that those fees shall remain in place until modified or removed by the Board. Since some of the additional fees listed in the memo show a range and before asking for Board approval, Mrs. Stanley would like to ask the principals to look at those fees to get a more exact amount for each fee listed. Mrs. Lisa Baird suggested for next year to schedule approval of the Student Code of Conduct Handbook and Student Fees for the same time.

**Order #216 - Motion Passed:** A motion to approve the \$50.00 instructional resource fee at Henderson County High School passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**IX.F. Consent Agenda**

**Order #217 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **IX.F.1. Approve Retiree Resolution**

Rationale:

Employee Retiring	Position & School/Worksite	Years of Service
Cecil "Clem" Brown	Custodian, North Middle School	26 Years of Service

#### **IX.F.2. Approve 2017-2018 Classified Work Calendars**

#### **IX.F.3. Approve Use of Buses**

Rationale:

Henderson Community College June 26-30, 2017 for the Summer Enrichment Program  
 Henderson County 4-H Leader's Council June 27-30, 2017 to the West Kentucky 4-H Camp

#### **IX.F.4. Approve first reading of newly recommended KSBA Policy Update #40**

#### **IX.F.5. Review and Accept newly recommended KSBA Procedure Update #21**

#### **IX.F.6. Approve Bid Recommendations**

Rationale:

Bid Recommendations:

CNC Router Bid #10-17-5-5  
 Pest Control Services Bid #9-17-5-5  
 Student Accident Insurance Bid #8-17-5-5  
 Soft Drinks and Non-Carbonated Drinks Bid #7-17-5-5

#### **IX.F.7. Approve Surplus Vehicles**

#### **IX.F.8. Approve Grant Applications**

Rationale:

HCHS/SoFA (\$2,500) for the purchase of two iMAC computers for learning about graphic design;

HCHS/SMS, NMS, CA (\$495,000) Community Oriented Policing Services (COPS) grant to support the hiring of three police officers to serve as School Resource Officers;

HCHS/SoFA (\$21,900) to purchase a sound system and video system for the high school auditorium;

TBJ/ELC (\$75,000) KDE Preschool Partnership Tier 3 grant to provide funding for a full-time Early Childhood teacher and two program assistants;

Niagara Elementary (\$2,500) Rotaract grant to provide an Arts program for Niagara 4th grade students; and

TBJ/ELC (\$75,000) KDE Preschool Partnership Tier 3 grant to provide funding for a full-time Early Childhood teacher and two program assistants.

## **X. Financial**

### **X.A. Treasurer's Report**

Discussion: Ms. Cindy Cloutier presented the Treasurer's Report for the month ending May 31, 2017. Mrs. Marganna Stanley requested the approval of the Treasurer's Report as presented.

**Order #218 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending May 31, 2017 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **X.B. Paid Warrant Report**

Discussion: Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between May 16, 2017 and June 19, 2017. Mrs. Marganna Stanley requested approval of the Paid Warrant Report as presented.

**Order #219 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between May 16, 2017 and June 19, 2017 passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **XI. Personnel**

### **XI.A. Personnel Actions**

Discussion: Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

### **XI.B. Superintendent Evaluation**

Discussion: Mrs. Lisa Baird read the following statement:

The Henderson County Board of Education used the Kentucky Superintendent Professional Growth and Effectiveness System Process to evaluate the performance of Mrs. Marganna Stanley as our Superintendent on this 19th day of June, 2017. Kentucky board members receive training on the proper use of this document and process every year per state law.

The board ranked Mrs. Stanley as "Exemplary" in all seven categories. We believe Mrs. Stanley took the 2016 Standards Review and turned it into a personal and professional action list while still maintaining high levels of education for our students and growth for our staff. Description words used by board members in her review included: Empowering; Visible; Approachable; Responsible & Accountable; and Collaborative.

As education is constantly changing, we feel, and Mrs. Stanley agrees that "resting on laurels" is not an option and much work is still to be done to continually improve the education and lives of the students of Henderson County. We as the board look forward to working with Mrs. Stanley, her staff and the community to bring about those improvements and embrace the changes ahead.

## **XII. Executive Session pursuant to KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real property**

Discussion: Mrs. Lisa Baird stated that the Board did not need to go into executive session at this time.

## **XIII. Adjourn**

**Order #220 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:39 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**



Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Absent
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent