



FLOYD COUNTY BOARD OF EDUCATION
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Sherry Robinson- Chair - District 5
Dr. Chandra Varia, Vice-Chair - District 2
Linda C. Gearheart, Member - District 1
William Newsome, Jr., Member - District 3
Rhonda Meade, Member - District 4

Consent Agenda Item (Action Item): Consider\Approve the Memorandum of Agreement between the Floyd County Board of Education and Morehead State University.

Applicable Statute or Regulation: BOE Policy 01.11 General Powers and Duties of the Board.

Fiscal/Budgetary Impact: No cost to the district.

History/Background: Morehead State University has asked us if they may place students that are enrolled in their Teacher Education Program into our schools for the purpose of providing professional laboratory experiences and student teaching experiences for students preparing for the education profession. MSU asks that we accept joint responsibility to prepare qualified teachers by enabling those students to acquire hours in off campus educational experiences which is a requirement for their teacher education curriculum. The purpose of this agreement is to establish guidelines for those students who participate in these off campus experiences in Floyd County.

Recommended Action: Approve the Memorandum of Agreement between the Floyd County School System and Morehead State University.

Contact Person(s): Ted George, Director – Human Resources


Director


Superintendent

Date: June 23, 2017

MEMORANDUM OF AGREEMENT

2017-2018 Academic School Year

Morehead State University and Floyd County Board of Education

This agreement is entered into this day of 2017 by and between Morehead State University ("University") and Floyd County Board of Education ("Board").

WITNESSTH: Whereas, it is for the mutual benefit of the University and Board to provide appropriate training experiences for students in teacher preparation, it is therefore agreed as follows:

1. The University and the Board, under the provisions of K.R.S 65.240,161.042 and relevant State Board of Education regulations, are authorized to enter into cooperative agreements, including financial agreements, for the purpose of providing professional laboratory experiences and student teaching experiences for students preparing for the educational profession. The University and the Board accept the joint responsibility to prepare qualified teachers.
2. The Board of Education agrees that schools in their system may be used by the University as centers for teacher preparation. The Board further agrees that the teachers who supervise TEP and/or/MAT candidates shall meet the standards prescribed by the Kentucky Education Professional Standards Board.
3. The University and the Board agree that all arrangements in reference to this program shall be governed and consistent with policies of the Board as well as those of the University.
4. Internship Site shall maintain and protect the confidentiality of student education records as required by the family Education Right and Privacy Act (FERPA). Student information that is submitted by Morehead State University and those records generated by **Floyd County Board of Education** regarding student is confidential information and shall be used only for the purposes state in this agreement. **Floyd County Board of Education** Agrees not to share or disclose this data with any third-party outside of the purposes stated in this agreement, unless required to do so by law or other agency regulations. **Floyd County School District** shall notify Morehead State University in writing immediately upon learning of any such required unauthorized release of the records or information contained therein. Failure to comply with the requirement to protect the students' education records will result in the cancellation of the agreement and eligibility to receive any student information from **Morehead State University** for a period of no less than five years.

Floyd County Board of Education agrees to either destroy the student information with permission of the **Morehead State University** in a manner that completely protects the confidentiality of the student information or return the information to **Morehead State University** upon the expiration of this agreement.

5. The Board, through its designated staff, shall approve assignments of TEP/MAT candidates subject to its limitations and in accordance with its philosophy of student education. Nothing in this agreement shall preclude the Board from exercising its right to remove from its classrooms student teachers who, in the judgment of its staff, have an adverse influence on the welfare of students, detract from the total school program, or do not contribute to the advancement of the educational profession.
6. The Board shall conduct criminal background checks of teacher candidates, as per Board policy.
7. The TEP cooperating teacher and/or MAT school mentor shall have the responsibility to provide candidates placed under their supervision with appropriate experience as outlined in **Morehead State University** TEP/MAT Program Policies. The assignments of students to cooperating teachers or school mentors shall be at the joint agreement of the University and Board.
8. The University agrees that all candidates assigned to the student teaching centers are expected to observe all pertinent regulation and practices, which constitute the establishes policies of the school districts. Violation of said regulations may lead to the dismissal from individual TEP clinical practice or MAT placements.
9. It is agreed and understood that the TEP supervising teachers and/or MAT school mentors are employees of the Board of Education, and that any payment arrangements with **Morehead State University** does not, nor is it intended, to constitute an employer-employee relationship. Any tax liability created by the stipend payment shall be the responsibility of the recipient. **Morehead State University** will comply with all reaming requirements of the Internal Revenue Service.
10. The University agrees to pay a stipend to the cooperating teachers. Stipend amounts are determined annually, per program policy and EPSB regulations. For Direct supervision of the student teacher(s), in a single 8 week placement, the Cooperating Teacher will receive a stipend of \$7.50 for each week the student teacher is in his/her charge, not to exceed a total of **\$60.00** within the 8 week placement. In case of a dual placement, the Cooperating Teacher shall receive a stipend of \$7.50 for each week the student teacher in in his/her charge, the total not to exceed **\$120.00** with the 16 week placement. In

Addition, the cooperating teacher will be granted a **free class waiver per each 8 week placement** to be used at any state institution.

11. The University and the Board agree not to discriminate in recruitment of employees, pre-service teachers (field experience/student teaching) development, advancement and treatment of their employees, pre-service teachers (field experience/student teachers) on the basis of race, color, creed, disability, national origin, sex, veteran status, or any other protected class.

This arrangement as entered into by and between Morehead State University and the Board shall continue from year to year unless terminated by either party in writing. If the Board decides it will terminate the agreement, written notice to the University shall be given by July 1 for the fall semester and November 15 for the spring semester. Notice shall be provided to the University to the attention of name/addresses and to the Board to the attention of names/addresses. This is a continuous agreement; however it may be terminated with a 90 day notice. However students in either placement shall be allowed to complete their experience.

This agreement supersedes all prior agreements between the parties hereto relating to its subject matter. There are no other understandings or agreements between them and any and all changes shall be in writing and signed by both parties.

Approved by:

Superintendent or Designee Date

Kathy M. Frederick 06/13/2017

Director, Teacher Education Services
Morehead State University