

June 19, 2017 meeting

Audit and Risk Subcommittee of the Finance Advisory Committee of the JCPS Board of Education

Attendees:

Steph Horne

Marty Polio

James Rose

Rhonda Mitchell – Passport Health Chief Internal Auditor

Alan Young – PGES

Tom Denton – JCTA

Eddie Muns

The group held an organizing meeting for the subcommittee which consisted of discussions on the following topics:

- Definition of a high-performing audit committee
- The subcommittee's review and discussion of external and internal audit work, performance, results, risk assessments, and audit plans
- The subcommittee's work to translate and provide guidance on the financial statements and audit results for Board members
- The subcommittee's deep dive into Vision 2020 to ensure that all strategies and associated key risks and constraints to success are identified and assigned to an "owner"

There is a different focus for given audit-related processes:

- Financial audit – look back
- Internal audit – look back and forward
- Enterprise Risk Management – risk review drives audit plan and proactive risk mitigation

Regarding work on Enterprise Risk Management:

Vision 2020 is the district strategy the subcommittee will use as the foundation for its work.

What are risks to Vision 2020 strategy? What metrics & mitigation strategies exist?

Business processes – ideally, we would have a list of processes as starting point to understand risk management responsibilities.

Split into risk framework/categories with a risk register listing all risks for each framework component.

Someone would be assigned to each item in the risk register.

Create a scoring rubric to rank the risks as way of prioritizing.

Scoring/ranking will consider both quantitative and qualitative aspects of each risk.

Results in enterprise-wide risk management system.

Communication most effective if we can get this onto 1-2 pages of graphs.

Heat map may be effective presentation. Business processes -> process objectives -> define risks

July 13th is next meeting prior to the Finance Advisory Meeting. James will meet with Internal Audit and JCPS Data Management to do some preparatory work in advance of the meeting. Going forward, meeting will be scheduled generally one hour prior to the Finance Advisory Meeting.

Send out meeting notice. Get a conference room.