**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, May 22, 2017**

**Spencer County Middle School Media Center**

**BOARD MEMBERS PRESENT:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

Others Present: Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Todd Russell, Jim Oliver, Curt Haun, Bob Hafendorfer, Jason Cox, Vicki Goodlett, Stacy Hieb, Gina McGinnis, Steve Rucker, Diana Thomas, Pete Clevenger, Michele Barlow and others.

**ORDER # 167**

**CALL TO ORDER**

The meeting was called to order at 6:33 by Ms. Debbie Herndon, Board Chair

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 168**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to adopt the May 22, 2017 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

**Going the Distance Award**

Superintendent Adams recognized Ms. Gina McGinnis with the May Going the Distance Award.

**CITIZENS AND DELEGATIONS**

No citizens addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

* **Academic Spotlight – Hillview Academy**

Mr. Bob Hafendorfer along with two seniors (recent graduates from earlier in the day) spoke about the Board about their future plans after Hillview Academy.

* **Academic Report**

Mr. Chuck Abell reviewed the Certified Evaluation Plan changes and answered questions.

* **Superintendent’s Report**
  + Staffing
  + TES Construction Project – Justin McElfresh shared current progress with pictures
  + Staffing for incoming 5th graders (if students decided on a different school last minute)
  + Executive Session to discuss land surrounding SCHS.
  + June Work Session – June 19 at 6:30 p.m.
  + Superintendent Evaluations to Debbie Herndon by the 14th.

**ORDER # 169**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the April 24, 2017 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 170**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH MAY 22, 2017)**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the construction invoices as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* 1. Morel Construction $759,565.00
  2. Sherman Carter Barnhart $10,845.58
  3. City of Taylorsville Water Works $71,050.19
  4. American Engineers, Inc. $2,846.15
  5. Zerhusen Holten $2,000
  6. Atlas $38,624.00
  7. Lee Brick & Block $69,156.48
  8. Roofing Supply Group $28.98
  9. Norrenbrock $15,932.60
  10. Dal Tile $252.35
  11. Louisville Tile $21,197.48
  12. Eckart $975.00
  13. CIM $15,000.00
  14. Allied Technologies $17,000.00
  15. Roger Group $1,876.20
  16. Sherwin Williams $3,798.19

**ORDER # 171**

**TENTATIVE BUDGET (INCLUDING DISTRICT AND SCHOOL ACTIVITY FUND)**

Ms. Vicki Goodlett explained and answered questions on any differences between the draft budget and tentative budget. A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the Tentative Budget (including District and School Activity Fund) as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 172**

**CARRYOVER OF SBDM SECTION SIX 2017-2018**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the Carryover of SBDM Section Six as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 173**

**EARLY HEAD START EXPANSION**

As agreed upon with OVEC regarding the Early Head Start partnership for the 2017-18 school year, we will expand the program from 8 students to 12 students. This will require us (the District) to add in the following way:

* Expand the current staffing by adding 1 full-time position (230 days a year/ 7.5 hours a day). This will help us maintain the staff/ student ratio of 1:4 at all times.
* CCC will reimburse $21 per day of care, in addition OVEC will reimburse us through the Early Head Start grant in the following ways:
* The grant will provide $3 per day of care
* $4,200 annually ($350 per month) for 5 vacant slots (license provides for 17 slots, only 12 are to be filled per the agreement).
* Supply supplement of $1380 yearly per child ($6 a day x 230 days of attendance)
* Also, pending CACFP application and approval, we will be reimbursed for food.
* If the slots are kept full, estimated child care revenue would be $103,800 – sufficient to cover 3.5 staff positions w/benefits and cost of supplies.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Early Head Start Expansion as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 174**

**CHILDCARE DIRECTOR EXPANSION OF CONTRACT DAYS**

With the start of the Early Head Start program in Spencer County 2 years ago and the expansion of that program slated for next school year, an additional 5 contract days be added to the Childcare Directors contract has been requested. This will take that positions contract from 240 days a year to 245 days a year due to the additional responsibilities of the position.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the expansion of Childcare Director contract days as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 175**

**SCHS 0.5 ARC CHAIRPERSON**

Continuation of the 0.5 ARC Chairperson position for the 2017-18 school year is requested for all SCHS special education annual IEP reviews along with any district ARC meeting with circumstances beyond normal. This past school year the position freed up the Principal, Assistant Principals, and College Coach at SCHS to enhance what is already taking place there. The 0.5 ARC Chairperson chaired over 200 ARC meetings this past year at SCHS.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the SCHS 0.5 ARC Chair position as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 176**

**PRESCHOOL 0.5 IA CONTINUATION**

This Preschool 0.5 IA addition was created in August 2015 and continued for the 16–17 school year based on the needs of a student at the Preschool and is part of the student’s supplementary aids and services as written in the IEP. This position will need to be continued for the 2017-18 school year as the student’s IEP has been reviewed and the need still exists.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the Preschool 0.5 IA continuation as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 177**

**INCREASE IN HOURS FOR ESL FAMILY ADVOCATE**

We have experienced an increase in our home and hospital student population. Our ESL/Homebound teacher is spending more time with home and hospital obligations. Due to the number of ESL students, this creates a need for additional hours for our ESL family advocate to work with the ESL students. Seeking board approval to increase the hours of our ESL Family Advocate from 15 to 20 hours per week (180 days).

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the increase in hours for ESL Family Advocate as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 178**

**SCHOOL RESOURCE OFFICER AGREEMENT 2017-2018**

Although the represented amount does include an increase of nearly $10,000, this is due in large part to the inclusion of officers on the higher end of the pay scale, as well as a raise from the city. Chief Stewart was asked to include the highest amount for consideration, although it is possible that during a time of transition within the department that it is still possible for a new hire at a lower scale to be dedicated primarily to SRO responsibilities.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the School Resource Officer Agreement for 2017-2108 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 179**

**STUDENT CODE OF CONDUCT 2017-2018**

No changes were recommended.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Student Code of Conduct for 2017-2018 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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**ORDER # 180**

**CERTIFIED EVALUATION PLAN 2017-2018**

As motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Student Code of Conduct for 2017-2018 as presented

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 181**

**REQUEST TO APPROVE THE PURCHASE OF ELECTRONIC SCHOOL SIGN FOR THE REPLACEMENT TES**

Quotes were requested to purchase an electronic school sign for the replacement Taylorsville Elementary School. A recommendation is being made to purchase the electronic school sign from Rueff Signs, Inc. for the total cost of $27,000.

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the purchase of electronic school sign for the new TES as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 182**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Action by Consent Items as presented below:

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

* Orders of the Treasurer Reports
* School Financial Reports (Monthly)
* District Financial Reports
* Invoices for Approval
* Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary Spencer County High School**

Jennifer White, Elementary Teacher, Rank 2 Taylor Vaughn, Guidance Counselor, Rank 2

**Other Resignations**

Rodney Sidebottom, Custodian Julie Riggs, IA TES, eff 5/24/17

Tonya Herndon, IA, TES, eff 5/24/17

Joshua Seabolt, Elementary Teacher, TES 7/1/17

**Retirements Transfers**

Regana Nation, Custodian, SCES, eff 5/25/17 Crystal Abell, Elementary Teacher SCES to TES

Duane McClain, Social Studies Teacher, SCMS eff 6/30/17 Kathryn Dill, Elementary Teacher SCES to TES

Roxanne Perry, Special Education Teacher, SCHS eff 8/16/17 Katherine Drake, Elementary Teacher SCES to TES

Melinda Harrelson, Elementary Teacher SCES to TES

Minni Zurkehlen, Elementary Teacher SCES to TES

Tracy Pace, IA from SCES to TES

Jane Shelburne, IA from SCES to TES

Teri Nethery, IA from SCEs to TES

* Field Trip Approvals (Overnight and Out-of-State)
  + SCHS Choir & Band – Orlando, FL
  + SCHS Boys Basketball – Panama City
  + SCHS Girls Basketball – Daytona Beach
  + SCHS Girls Softball State Tournament
  + SCHS Senior Trip – New York City
  + SCMS 7th Grade – Washington DC (2018)
  + SCMS Girls Basketball – Transylvania University
* Fundraiser Approvals

Spencer County High School

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| --- | --- | --- | --- | --- |
| Boys Basketball | Summer Games  And concessions | June 2-3, 2017 | Spirit wear/gear;  Summer fees for summer games | Student/Adults |
| Class of 2020 | Trash Pick Up | School Year – May 2018 | Project Graduation | Adults Only |
| Class of 2020 | Kroger Cards | School Year -  May 2018 | Project Graduation | Adults Only |
| Class of 2020 | Cut Outs – Seniors | School Year –  May 2018 | Project Graduation | Adults |
| Boys Soccer | Penalty Kick-A-Thon  Pledges taken for PK’s made | July – September 2017 | Senior Night, Banquet, and Uniforms | Student/Adults |
| Boys Soccer | Krispy Kreme | July – October 2017 | Senior Night, Banquet, and Uniforms | Students/Adults |

Spencer County Middle School

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| --- | --- | --- | --- | --- |
| Cheer | Princess Cheer Camp | June 17, 2017 | Camp, Uniforms, Travel Wear, Camp Wear, Poms | Adults |
| Girls Soccer | Goodres Factory | March 2018 | End of year banquet and equipment | Students & Adults |
| Boys Basketball | Dance | October 2017 | Uniforms and equipment | Adults |
| Boys Basketball | 8th Grade Girls Regionals/Tournament | Oct-November 2017 | Uniforms | Students and Adults |
| Boys Basketball | Free Throw-a-thon | October 2017 | Uniforms, Tournament, and equipment | Students and Adults |
| Boys Basketball | BBQ Dinner/Auction | October 2017 | Equipment and uniforms | Students |
| Girls Basketball | School Dance | Aug, Sept, or Oct | Summer Camp | Adults |
| Girls Basketball | 8th Region Boys Tournament | November 4-5, 2017 | Tournaments & League | Adults |
| Girls Basketball | Shoot-a-Thon | May 2018 | Camp & Tournaments | Adults |
| Girls Basketball | March Maddness  3 pt Dunk Contest | March 2018 | Uniforms and special wear | Students |
| Girls Basketball | Band Concert Concessions | All Band Concerts | Basketball Equipment  And | Adults |
| ARTS Program | Spaghetti Dinner for Advanced Arts | Dates of Drama Play | Field Trips, Transportation, and venue costs | Adults |
| Band Trip | School Spirit Coffee | January 2018 | Music in the Park Trip | Students and Adults |
| Band | Kroger Cards | Aug 2017-June 2018 | Classroom, equipment, music, instruments, and transportation | Adults |
| Football | Trivia Night  50/50 raffle,  Heads & Tails, Mulligans Ticket | June – September | Uniforms and equipment. | Students and Adults |
| Football | Dance | August – September | Uniforms and equipment. | Adults |

* Fee Requests

|  |  |  |
| --- | --- | --- |
| Girls Soccer | $60-$75 | Uniforms |
| Girls Soccer | $50-$100 | Spirit Wear |
| Boys Basketball | $165-$300 | Players, shoes, and travel shirt |
| Girls Basketball | $60 | Campbellsville Camp |
| Girls Basketball | $125 | Transylvania Camp |
| Girls Basketball | $100 | Spirit Wear |
| Cross Country | $100 | Uniforms, competition entry fees and bus |
| Art Club | $45 | Membership fee |
| Band Trip | $63.00 | Music in the Parks – Kings Island Trip |
| Band Trip | $10.00 | 6th Grade Honor Band |
| Band Trip | $6.00 - $12.00 | KMEA Solo and Ensemble |
| Band Trip | $40 | Tri State Honor Band |
| Band Trip | $5.00 & $15.00 | All District Band Audition Fee |
| Band | $25 | Music, classroom equipment, instruments, sectional and transportation to events |
| Track | $100 | Meets and Uniforms |
| Football | $75 | Uniform and Helmet |
| Jr. Beta | $20 | $15 to National Beta  $5 to School Club |
| Drama Comp Club | Up to $100 March | Hotel, Travel, Fees, Scripts |
| Drama Comp Club | Up to $100 December | Hotel, Travel, Fees, Scripts |
| Drama Comp Club | $10-$20 Dec | T-shirts for Play (optional) |
| Drama Production | $10-$100 April | T-shirts for Play (optional) |
| Boys Basketball | $160 | Camp Fees |

* Grant Requests – N/A
* Surplus Items

ECE: Wooden Benches, Wooden Seat with Wheel. And Metal Water Table

* Non Resident Contract – N/A
* 2017-208 NCDH Contract for Hepatitis B Vaccine and PPD
* 2017-2018 NCDH Contract for Nurses and SCES and SCMS
* Certified and Classified Position Lists
* Request to Approve Medical Exam Services - Kentucky One Primary Care
  + Initial School Employee Medical Exam $40
  + Bus Driver Exam (CDL) $55
  + Personal Protective Equip Exam (Maint) $50
  + Chest X-Ray for positive TB result $30
* Request to Approve Contract for Liquid Propane Gas
  + Bennett’s Gas $1.289/gallon
* Request to Approve Commercial Carriers
  + American Coach
  + Anchor Transportation
  + Miller Transportation
  + Shockey Tours
* Request to Approve Contract for Gasoline and Diesel
  + A&M Oil Company
  + Gasoline Pumped $1.7354/gallon
  + Diesel Pumped $1.7630/gallon
* Request to Approve Photography and Yearbook Bid
  + LifeTouch
  + Strawbridge Studios
* Request to Approve Annual Lines of Insurance
  + Kentucky Insurance Group total premium cost of $226,946
  + Additional cyber liability coverage $2,500
  + Total amount $229,446
* Request to Approve Dumpster Bid
  + Waste Management
* 2018 Prom Location
  + Ice House, Louisville Kentucky
* OVEC Head Start MOA 2017-2018
* Maternity Leave Requests
  + Melissa Young
* Administration Travel Expenses – N/A
* Open Records Request

**COMMUNICATIONS**

1. Board Members – No discussion took place.
2. SCEA Update – Stacy Hieb announced new SCEA Officers
3. Written Communication re
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Local Field Trips
   6. Health Office Visits

**DIALOGUE AND FUTURE AGENDA TOPICS**

**ORDER # 183**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to make the agenda dated May 22, 2017 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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| **ORDER #184**  **EXECUTIVE SESSION KRS 61.810 SECTION (1) SUBSECTION (B)**  Spencer County Board of Education will enter into executive session for purposes of deliberation on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.  “Spencer County Board of Education will be discussing land acquisition for the purpose of expanding the high school campus.  A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to go into executive session as stated.  Ms. Debbie Herndon Yes  Ms. Janet Bonham Yes  Ms. Sandy Clevenger Yes  Dr. Lynn Shelburne Yes  Mr. Bart Stark Yes |

**ORDER # 185**

**RETURN TO OPEN SESSION**

A motion was made Ms. Janet Bonham and seconded by Mr. Bart Stark to return to open session.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 186**

**ACTION ITEM FROM EXECUTIVE SESSION**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to give the Superintendent authority to enter into negotiations for purchase of land if applicable.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 187**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to adjourn meeting at 7:45 pm.