NELSON COUNTY SCHOOLS
EXPECT THE BEST

Decision Paper

To: Nelson County Board of Education

From: Tim Hockensmith, Chief Operating Officer

cc: Dr. Anthony Orr, Superintendent

Date: June 19, 2017

Re: Change order no 10-11 NCELC.

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10 Dixon Electric, work in mechanical closet.

11 M and J Construction, work in mechanical closet.

RECOMMENDATION: Approve the attached change orders.

RECOMMENDED MOTION: I move that the Nelson County Board of Education approve these change orders.

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

JUN 0 1 2017

CHANGE ORDER SUPPLEMENTAL

INFORMATION FORM

BG #: 15-215 Change Order No.: 11 (BP2)

District: Nelson District Code: 045 Facility Name: Nelson County Early Learning Center School Code:

Project: NCELC Ph2 Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 13 Apr 17 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: M&J Construction Bid Package No.: 2

1. This Requested Change Order Amount + / -	$	932.00
2. Remaining Construction Contingency Balance: (including line 1 above)	$	**23,509.25**

3. Change in A/E Fee for this Change Order +/- (5.61%)	$	52.28
4. Change in CM Fee for this Change Order +/- (5.2%)	$	48.46

Note: Change Orders equal to or greater than $25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer ☐ Construction Manager ☒ Code Enforcement Official ☐ Other:

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs ☐ Found Condition ☒ Code Compliance ☐ Other: _

Change Order Description and Justification:	Cost Benefit to Owner:
Add ceiling at mechanical closets	Proper operation of sprinkler in mechanical closet.

Have contract unit prices been utilized to support the cost associated with this change order?
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
$ 932.00	$ 550.00	$ 260.50	$ 121.50	$--
% of Total Change Order Amt.:	59%	28%	13%	%

***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Code official required work quickly for Cert of Occ

Board of Education Designee's Signature Date

Architect's Signature 5/29/17 Date

Finance Officer's Signature Date

Construction Manager's Signature 6/1/17 Date

JUN 0 1 2017

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Change Order - Construction Manager-Adviser Edition

PROJECT: *(Name and address)*
NCELC Phase 2
Bardstown, KY

TO CONTRACTOR: *(Name and address)*
M & J Construction Co., Inc.
P. O. Box 387
Springfield, KY 40069

CHANGE ORDER NUMBER: 011
INITIATION DATE: April 13, 2107
PROJECT NUMBERS: B/g / 15 / 215
CONTRACT DATE: January 19, 2016
CONTRACT FOR: BP 2 Concrete/Carpentry

OWNER ☐
CONSTRUCTION MANAGER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

Material and labor to install drop ceilings in (3) mechanical rooms per attached breakdown, Add $932.00

The original (Contract Sum)	was	$ 358,000.00
Net change by previously authorized Change Orders		$ -6,541.25
The (Contract Sum)	prior to this Change Order was	$ 351,458.75
The (Contract Sum)	will be (increased) by this Change Order	$ 932.00
The new (Contract Sum)	including this Change Order will be	$ 352,390.75

The Contract Time will be (increased) (de by ( ) days.

The date of Substantial Completion as of the date of this Change Order therefore is

(NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

BCD, Inc.
CONSTRUCTION MANAGER *(Firm name)*
1962 Filiatreau Lane
Bardstown, KY 40004
ADDRESS
BY *(Signature)* 4/17/17
Tim Wensil 4/13/17
(Typed name) DATE

Studio Kremer Architects
ARCHITECT *(Firm name)*
1231 S. Shelby Street
Louisville, KY 40203
ADDRESS
BY *(Signature)*
Steven Ward 5/29/17
(Typed name) DATE

M & J Construction Co., Inc.
CONTRACTOR *(Firm name)*
P. O. Box 387
Springfield, KY 40069
ADDRESS
BY *(Signature)*
Nichole Thompson 4/17/17
(Typed name) DATE

Nelson County Board of Education
OWNER *(Firm name)*
288 Wildcat Lane
Bardstown, KY 40004
ADDRESS
BY *(Signature)*
Anthony Orr
(Typed name) DATE

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Brenda Leake

From: Nicole Thompson [nthompson@m-jconstruction.com]
Sent: Wednesday, January 25, 2017 10:48 AM
To: 'Brenda Leake'
Cc: tcorbett@bardstown.com
Subject: FW: EWO REVISED

Labor and materials to install drop ceiling in (3) mechanical rooms in the main hallway additional to the plans
8 Hours Labor at $ 50 .00 = $ 400.00
Tool Charge - $ 150.00
(3) Each Cartons Radar 2 x 4 Ceiling Tiles - $ 111.00
(3) each Mains - $ 22.50
(20) each Tee's - $ 55.00
(12) each wall angles - $ 72.00

Total Cost- $ 810.50
15% Overhead & Profit - $ 121.50
Total Cost- $ 932.00

Thanks,

Nichole Thompson
Controller
M & J Construction Co. Inc.
P.O. Box 387
Springfield, KY 40069
(859) 336-9055 Office
nthompson @m-jconstruction.com

From: Nicole Thompson [mailto:nthompson@m-jconstruction.com]
Sent: Monday, January 23, 2017 10:00 AM
To: 'Brenda Leake' <bleake@bardstown.com>
Cc: 'twensil@bardstown.com' <twensil@bardstown.com>
Subject: RE: EWO

Labor and materials to install drop ceiling in (3) mechanical rooms in the main hallway additional to the plans
16 Hours Labe at $ 50.00 = $ 800.00
Tool Charge - $ 150.00
(3) Each Cartons Radar 2 x 4 Ceiling Tiles - $ 111.00
(3) each Mains - $ 22.50
(20) each Tee's - $ 55.00
(12) each wall angles - $ 72.00

KENTUCKY DEPARTMENT OF EDUCATION JUN 0 1 2017 CHANGE ORDER SUPPLEMENTAL

702 KAR 4:160

INFORMATION FORM

BG #: 15-215 Change Order No.: 10 (BP14)

District: Nelson District Code: 045 Facility Name: Nelson County Early Learning Center School Code:

Project: NCELC Ph2 Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 13 Apr 17 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Dixon Electric Inc Bid Package No.: 14

1. This Requested Change Order Amount + / -	$	581.13
2. Remaining Construction Contingency Balance: (including line 1 above)	$	**1,415.38**

3. Change in A/E Fee for this Change Order +/- (5.61%)	$	32.60
4. Change in CM Fee for this Change Order +/- (5.2%)	$	30.22

Note: Change Orders equal to or greater than $25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect/Engineer ☐ Construction Manager ☒ Code Enforcement Official ☐ Other:

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs ☐ Found Condition ☒ Code Compliance ☐ Other: _

Change Order Description and Justification:	Cost Benefit to Owner:
Modify light fixture for added ceiling	Proper operation of sprinkler in mechanical closet.

Have contract unit prices been utilized to support the cost associated with this change order?
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
$ 581.13	$ 540	$ 41.13	$ 0	$--
% of Total Change Order Amt.:	93%	7%	0%	%

***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Code official required work quickly for Cert of Occ

Board of Education Designee's Signature Date

Architect's Signature 5/25/17 Date

Finance Officer's Signature Date

Construction Manager's Signature 6/1/17 Date

JUN 0 1 2017

AIA® Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT: *(Name and address)*
NCELC Phase 2
Bardstown, KY

CHANGE ORDER NUMBER: 010
INITIATION DATE: April 13, 2017
PROJECT NUMBERS: BG / 15 / 215

OWNER ☐
CONSTRUCTION MANAGER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

TO CONTRACTOR: *(Name and address)*
Dixon Electric, Inc.
516 W. 4th Street
Lexington, KY 40508

CONTRACT DATE: January 16, 2016
CONTRACT FOR: BP 14 Electrical

THE CONTRACT IS CHANGED AS FOLLOWS:

Material and labor for work in the three mechanical closets per the building inspector, Add $581.13

The original (Contract Sum) was	$	156,165.00
Net change by previously authorized Change Orders	$	5,811.74
The (Contract Sum) prior to this Change Order was	$	161,976.74
The (Contract Sum) will be (increased) by this Change Order	$	581.13
The new (Contract Sum) including this Change Order will be	$	162,557.87

The Contract Time will be (increased) (de by ( ) days.

The date of Substantial Completion as of the date of this Change Order therefore is

(NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

BCD, Inc.
CONSTRUCTION MANAGER *(Firm name)*
1962 Filiatreau Lane
Bardstown, KY 40004
ADDRESS
BY *(Signature)* 4/17/17
Tim Wensil 4/13/17
(Typed name) DATE

Studio Kremer Architects
ARCHITECT *(Firm name)*
1231 S. Shelby Street
Louisville, KY 40203
ADDRESS
BY *(Signature)*
Steven Ward 5/25/17
(Typed name) DATE

Dixon Electric, Inc.
CONTRACTOR *(Firm name)*
516 W. 4th Street
Lexington, KY 40508
ADDRESS
BY *(Signature)* 4/18/17
EARL CRIM 4/18/17
(Typed name) DATE

Nelson County Board of Education
OWNER *(Firm name)*
288 Wildcat Lane
Bardstown, KY 40004
ADDRESS
BY *(Signature)*
Anthony Orr
(Typed name) DATE

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WORK ORDER

dixon electric, inc.

P.O. Box 11580, Lexington, Kentucky 40576
(859) 276-2575 • FAX (859) 276-4809

41040

BILLING INFORMATION:

Name: [illegible]
Street: [illegible]
City: [illegible]
State: KY Zip: 40504
Phone:

JOB LOCATION:

Name: Nelson Co. Early Childhood
Street: 1300 Cardinal [illegible]
City: Bardstown
State: KY Zip:

Code	Vendor	Invoice Number
a		
b		
c		
d		
e		
x	Truck Stock	

Job Number: [illegible] Phase:
Foreman: [illegible]
Date: 12-29-16

Employee	Reg hrs	O/T hrs
[illegible]	3.0	.
[illegible]	3.0	.
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Regular Hrs.	6.0	
Overtime Hrs.		.

Qty.	Materials	Code	Unit Cost	Extended Cost
1	Vertical WP GFI		19.35	19.35
	Inuse cover		.	.
2	Nylon Cord Grip		2.15	4.30
	Hangers w/clips		.	.
2	orange boxes		2.50	5.00
1	orange blank		1.75	1.75
10'	1/2" Flex		.35	3.50
4	1/2" Flex connector		1.25	5.00
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	Total Materials Cost $			39.80

Description of Work/Comments

* Removed light fixtures in three closets for New Ceiling
* Removed 3 smoke detectors in 3 classrooms. Moved to ceiling tile
* [illegible]

Totals

Total Materials = $ 39.80
6 Labor hrs @ $ 90 = $ 540.00
___ O/T hrs @ $ ___ = $.
___ Bucket Trk hrs @ $ ___ = $.
___ Digger Trk hrs @ $ ___ = $.
Inspection Fees = $.
Rental Equipment Charges = $.
Other Tx = $ 2.33
Total Due = $ 581.13

Finance Charges of 2% per month (24% per annum) will be added after 30 days past invoice date.

Customer Signature X: [signature]