



# **2017-18 Classified Work Calendars**

**HENDERSON COUNTY SCHOOLS  
CLASSIFIED EMPLOYEE WORK CALENDARS 2017-18**

**INDEX**

<b><u>Job Title</u></b>	<b><u>Calendar Page</u></b>
Account Clerk I (Child Nutrition)	1
Account Clerk I (HCHS)	2
Account Clerk II	1
Account Clerk II (Substitute Coordinator)	4
Account Clerk III	1
Administrative Secretary I (240 day)	2
Administrative Secretary I (260+ day)	1
Attendance Specialist	10
Bus Driver	9
Bus Driver Training Coordinator	1
Bus Monitor	9
CDC Assistant Supervisor	2
Clerical Assistant I (MNT)	1
Clerical Assistant II (NMS/SMS/CAS)	8
Clerical Assistant III (HCHS Bookstore)	4
Clerical Assistant III (Secondary)	8
Clerk	8
Computer Lab Technician (Elementary)	8
Computer Lab Technician (Secondary)	5
Cook/Baker or Cook/Baker-Lunchroom Monitor	7c
Cook/Baker or Cook/Baker-Lunchroom Monitor (also employed as Childcare)	7e
Crossing Guard	12
Custodial Supervisor	1
Custodian (260 day)	1
Custodian (240 day)	2
Custodian (200 day)	4
Custodian (181 day)	8
Director (Child Nutrition)	2
Director (Finance)	1
Director (Maintenance)	1
Director (Transportation)	2
Director II & III (21 <sup>st</sup> Century Community L C)	10
Dispatcher	4
Executive Assistant to the Superintendent	1
Food Service Lead Assistant I & II	7a
Food Service Manager	7
Food Service Operations Coordinator	7g
FRYSC Coordinator (< 240-Day)	10
FRYSC Coordinator (240-Day)	2
Health Services Assistant	8
Human Resources Manager	1
Instructional Assistant I & II	8
Instructional Monitor I & II	8

Instructor I & II (Childcare)	11
LAN Technician	1
Law Enforcement Officer	12
Lead Custodian Service Worker (260 day)	1
Lead Custodian Service Worker (195 day)	10
Lead Food Service Assistant I	7a
Library Media Clerk (Elementary)	8
Library Media Clerk (Secondary)	5
Lunchroom Monitor	7d
Lunchroom Monitor (also employed as Childcare)	7f
Maintenance (260 day)	1
Maintenance (240 day)	2
Microcomputer Specialist	2
Occupational Therapist	6
Payroll Clerk I	2
Payroll Clerk II	1
Physical Therapist	6
Preschool Bus Driver	9a
Preschool Bus Monitor	9a
Preschool Cook Baker	7b
Preschool Lunchroom Monitor	7b
Preschool Nurse	13
Program Assistant I	8
Program Assistant II	8
Program Assistant II (Child Find)	4
Public Information Officer	2
Public Relations Officer	1
Receptionist (HCHS)	8
Registrar	3
School Manager	6
School Manager (195 day HCHS)	10
School Nurse	6
School Secretary I (Elem. & HCHS)	4
School Secretary II (Middle School)	3
School Secretary II (Office Manager – HCHS)	2
Social Worker	10
Speech Pathologist Assistant	6
Staff Support Secretary	6
Therapy Assistant (OTA)	8
Transportation Area Assistant	2
Utility Worker	1
Vehicle Maintenance Manager	1
Vehicle Mechanic II	1

\*Twelve-Month Calendar\* (260+days)

June 2017						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	
	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
	2	3	4	5	6	
	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2017						
S	M	T	W	Th	F	S
	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
June 2018						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**Convocation Day for Staff (Required)**  
August 2

**First Day for Students**  
August 9

**Last Day for Students**  
May 17 (tentatively)

**Paid Holidays**

July 4	Independence Day
September 4	Labor Day
November 23	Thanksgiving
December 22 & 25	Christmas
January 1	New Year's Day
January 15	MLK, Jr. Day
May 28	Memorial Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
June ***	22		22
July	20	1	21
August	23		23
September	20	1	21
October	22		22
November	21	1	22
December	19	2	21
January	21	2	23
February	20		20
March	22		22
April	21		21
May	22	1	23
June ***	21		21
Contract Days from June 1 to May 31	<b>253</b>	<b>8</b>	<b>261</b>

\*\*\*Days worked count toward the 17-18 school year

\*\*\*Days worked count toward the 18-19 school year

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\*

# Henderson County Schools 2017-18 Classified Personnel Calendar - PAGE 2

\*Twelve-Month Calendar\* (240 days)

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**Convocation Day for Staff (Required)**  
August 2

**First Day for Students**  
August 9

**Last Day for Students**  
May 17 (tentatively)

Paid Holidays	
July 4	Independence Day
September 4	Labor Day
November 23	Thanksgiving
December 22 & 25	Christmas
January 1	New Year's Day
January 15	MLK, Jr. Day
May 28	Memorial Day

MONTH	AVAIL WORK DAYS	CHOOSE 232 DAYS	HOLIDAY	TOTAL
July	20		1	
August	23			
September	20		1	
October	22			
November	21		1	
December	19		2	
January	21		2	
February	20			
March	22			
April	21			
May	22		1	
June	21			
Contract Days from July 1 to June 30	252		8	240

\*\*\*\* If school closures result in the use of "Banked Days" for students, Employees will be required to make up the "Banked Days" to satisfy their contract\*\*\*\*

Please choose 232 contract days out of the available 252 work days.  
(The yellow column (232) + the blue column (8) should equal the green column (240))

Please return copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Paid Holidays			
September 4		Labor Day	
November 23		Thanksgiving	
December 25		Christmas	
January 1		New Year's Day	
School Breaks- NO school			
Oct. 9-13		Fall Break	
Nov. 22-24		Thanksgiving	
Dec. 20-Jan 1		Winter Break	
March 8-9		No School	
April 2-8		Spring Break	
Additional Days- NO School			
Jan. 15		M.L. King, Jr. Day	
Feb. 19		President's Day	
May 22		Election Day	
May 28		Memorial Day	
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	11		11
August	23		23
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	21		21
June	1		1
Contract Days from July 1 to June 30	201	4	205

**\*TBJELC Sec I (add 15 days) = 220**

February 19, May 21, May 23 - May 31

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\***

Dispatcher, Prog. Asst II (Child Find), School Secretary I (Elem. HCHS),  
Clerical Assistant III (HCHS Bookstore), Acct Clerk II (Sub Coord.), 200 day Custodian

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

  

September 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

November 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

  

January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  

March 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

  

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

  

October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

  

February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

  

April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

  

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

<b>Convocation Day for Staff (Required)</b>
August 2
<b>Closing Day for Staff</b>
May 18
<b>First Day for Students</b>
August 9
<b>Last Day for Students</b>
May 17 (tentatively)

Paid Holidays	
September 4	Labor Day
November 23	Thanksgiving
December 25	Christmas
January 1	New Year's Day
School Breaks- NO school	
Oct. 9-13	Fall Break
Nov. 22-24	Thanksgiving
Dec. 20-Jan 1	Winter Break
March 8-9	No School
April 2-8	Spring Break

Additional Days- NO School			
Jan. 15		M.L. King, Jr. Day	
Feb. 19		President's Day	
May 22		Election Day	
May 28		Memorial Day	
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	7 *		7
August	23		23
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	21		21
June	0*		0
Contract Days from July 1 to June 30	196	4	200

**MAKE-UP DAYS:**  
*Employees are advised to not make plans for any of these days:*  
**February 19, May 21, May 23 - May 31**

**Purple Days in June or July:**  
***Choose a total of 5 days approved by Principal.***

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\***



# Henderson County Schools 2017-2018 Personnel Calendar - PAGE 5

## Secondary Library Media Clerk, Secondary Computer Lab Tech

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays	
September 4	Labor Day
November 23	Thanksgiving
December 25	Christmas
January 1	New Year's Day
School Breaks- NO school	
Oct. 9-13	Fall Break
Nov. 22-24	Thanksgiving
Dec. 20-Jan 1	Winter Break
March 8-9	No School
April 2-8	Spring Break
Additional Days- NO School	
Jan. 15	M.L. King, Jr. Day
Feb. 19	President's Day
May 22	Election Day
May 28	Memorial Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	2		2
August	23		23
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	15		15
June	0		0
Contract Days from July 1 to June 30	<b>185</b>	<b>4</b>	<b>189</b>

MAKE-UP DAYS:	
<i>Employees are advised to not make plans for any of these days:</i>	
<b>February 19, May 21, May 23 - May 31</b>	

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\***



Henderson County Schools 2017-2018 Personnel Calendar - **PAGE 6**  
School Nurse, Occupational/Physical Therapist, Speech Assistant, OT Assistant  
School Manager (MS), Staff Support Secretary

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	
7	8	9	10	11	12	13
14	16	17	18	19	20	
21	23	24	25	26	27	28
29	30	31				

30	31					
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

<b>Convocation Day for Staff (Required)</b>
August 2
<b>Closing Day for Staff</b>
May 18
<b>First Day for Students</b>
August 9
<b>Last Day for Students</b>
May 17 (tentatively)

Paid Holidays	
September 4	Labor Day
November 23	Thanksgiving
December 25	Christmas
January 1	New Year's Day
School Breaks- NO school	
Oct. 9-13	Fall Break
Nov. 22-24	Thanksgiving
Dec. 20-Jan 1	Winter Break
March 8-9	No School
April 2-8	Spring Break

Additional Days- NO School	
Jan. 15	M.L. King, Jr. Day
Feb. 19	President's Day
May 22	Election Day
May 28	Memorial Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	22		22
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	14		14
June	0		0

Contract Days from July 1 to June 30	<b>181</b>	<b>4</b>	<b>185</b>
--	------------	----------	------------

## MAKE-UP DAYS:

*Employees are advised to not make plans for any of these days:*

**February 19, May 21, May 23 - May 31**

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\***

# Food Service Manager

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	1		1
August	20		20
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	16		16
June	0		0
Contract Days from July 1 to June 30	180-182	4	184-186

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
February 19, May 21, May 23 - May 31	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract. \*\*\*\*

Employee will work a minimum of 184 days and will work each day students are in the building.

# Henderson County Schools 2017-2018 Personnel Calendar – PAGE 7a

## Food Service Lead Assistant

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

  

September 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

  

November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

  

January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

  

October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

December 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

  

February 2018						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays	
September 4	Labor Day
November 23	Thanksgiving
December 25	Christmas
January 1	New Year's Day
School Breaks- NO school	
Oct. 9-13	Fall Break
Nov. 22-24	Thanksgiving
Dec. 20-Jan 1	Winter Break
March 8-9	No School
April 2-8	Spring Break
Additional Days- NO School	
Jan. 15	M.L. King, Jr. Day
Feb. 19	President's Day
May 22	Election Day
May 28	Memorial Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	16		16
June	0		0
Contract Days from July 1 to June 30	<b>179-181</b>	<b>4</b>	<b>183-185</b>

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
<b>February 19, May 21, May 23 - May 31</b>	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract. \*\*\*\*

Employee will work a minimum of 183 days and will work each day students are in the building.

**Preschool 4 day Cook/Baker**

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	10		10
September	15	1	16
October	14		14
November	16	1	17
December	10	1	11
January	17	1	18
February	15		15
March	16		16
April	13		13
May	12		12
June	0		0
Contract Days from July 1 to June 30	<b>136-138</b>	<b>4</b>	<b>140-142</b>

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
<b>February 19, May 21, May 23 - May 31</b>	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract. \*\*\*\*

Employee will work a minimum of 140 days and will work each day students are in the building. Last Day will be on 18th or 21st based on Closing Day

# Henderson County Schools 2017-2018 Personnel Calendar – PAGE 7c

## Cook/Baker or Cook/Baker-Lunchroom Monitor

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

  

September 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

  

November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

  

January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  

March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

  

October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

December 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

  

February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

  

April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	15		15
June	0		0
Contract Days from July 1 to June 30	178-180	4	182-184

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
February 19, May 21, May 23 - May 31	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\*

Employee will work a minimum of 182 days and will work each day students are in the building.



Lunchroom Monitor

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
November 2017						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	19		19
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	14		14
June	0		0
Contract Days from July 1 to June 30	176-178	4	180-182

**MAKE-UP DAYS:**

Employees are advised to not make plans for any of these days:

**February 19, May 21, May 23 - May 31**

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract. \*\*\*\*

Employee will work a minimum of 180 days and will work each day students are in the building.

# Henderson County Schools 2017-2018 Personnel Calendar – PAGE 7e

## Cook/Baker/Lunchroom Monitor (also employed as Childcare)

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
3	4	5	6	7	8	
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
2	3	4	5	6		
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
December 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	17		17
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	13		13
June	0		0
Contract Days from July 1 to June 30	173-175	4	177-179

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
February 19, May 21, May 23 - May 31	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\*

Employee will work a minimum of 177 days and will work each day students are in the building.



# Henderson County Schools 2017-2018 Personnel Calendar – PAGE 7f

## Lunchroom Monitor (also employed as Childcare)

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	17		17
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	13		13
June	0		0
Contract Days from July 1 to June 30	173-175	4	177-179

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
February 19, May 21, May 23 - May 31	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\*

Employee will work a minimum of 177 days and will work each day students are in the building.

# Food Service Operations Coordinator

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
January 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
December 2017						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
February 2018						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	3		3
August	23		23
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	17		17
June	0		0
Contract Days from July 1 to June 30	186-188	4	190-192

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
February 19, May 21, May 23 - May 31	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\*

Employee will work a minimum of 184 days and will work each day students are in the building.

# Henderson County Schools 2017-18 Personnel Calendar - PAGE 8

**Program Assistant I II, Instructional Assistant I II, Instructional Monitor I II, Clerk, Receptionist  
Computer Lab Tech. (Elem.), Library Media Clerk (Elem.), Clerical Asst II,  
181 Custodian, Clerical Assistant III (Attendance), Health Service Assistant**

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	
3	4	5	6	7	8	
10	11	12	13	14	15	
17	18	19	20	21	22	
24	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
5	6	7	8	9	10	
12	13	14	15	16	17	
19	20	21	22	23	24	
26	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
1	2	3	4	5		
7	8	9	10	11	12	
14	15	16	17	18	19	
21	22	23	24	25	26	
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	
4	5	6	7	8	9	
11	12	13	14	15	16	
18	19	20	21	22	23	
25	26	27	28	29	30	
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	
6	7	8	9	10	11	
13	14	15	16	17	18	
20	21	22	23	24	25	
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
7	8	9	10	11	12	
14	15	16	17	18	19	
21	22	23	24	25	26	
28	29	30	31			
October 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	
8	9	10	11	12	13	
15	16	17	18	19	20	
22	23	24	25	26	27	
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	
3	4	5	6	7	8	
10	11	12	13	14	15	
17	18	19	20	21	22	
24	25	26	27	28	29	30
February 2018						
S	M	T	W	Th	F	S
				1	2	
4	5	6	7	8	9	
11	12	13	14	15	16	
18	19	20	21	22	23	
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	
7	8	9	10	11	12	
14	15	16	17	18	19	
21	22	23	24	25	26	
28	29	30				
June 2018						
S	M	T	W	Th	F	S
						1
3	4	5	6	7	8	
10	11	12	13	14	15	
17	18	19	20	21	22	
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
Closing Day for Staff	
May 18	
First Day for Students	
August 9	
Last Day for Students	
May 17	(tentatively)

Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	18		18
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	14		14
June	0		0
Contract Days from July 1 to June 30	177	4	181

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
February 19, May 21, May 23 - May 31	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract. \*\*\*\*

\* HCHS Clerical Asst III (Attendance) (add 9 days)- 190

## Bus Driver, Bus Monitor

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Paid Holidays	
September 4	Labor Day
November 23	Thanksgiving
December 25	Christmas
January 1	New Year's Day
School Breaks- NO school	
Oct. 9-13	Fall Break
Nov. 22-24	Thanksgiving
Dec. 20-Jan 1	Winter Break
March 8-9	No School
April 2-8	Spring Break
Additional Days- NO School	
Jan. 15	M.L. King, Jr. Day
Feb. 19	President's Day
May 22	Election Day
May 28	Memorial Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	17		17
September	20	1	21
October	17		17
November	19	1	20
December	13	1	14
January	21	1	22
February	19		19
March	20		20
April	16		16
May	13		13
June	0		0
<b>Contract Days from July 1 to June 30</b>	<b>175</b>	<b>4</b>	<b>179</b>
<b>*1 8hr Training day between 7/1 &amp; 8/10</b>	<b>1*</b>		<b>1</b>
	<b>176</b>		<b>180</b>

**MAKE-UP DAYS:**

*Employees are advised to not make plans for any of these days:*

**February 19, May 21, May 23 - May 31**

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\***

# Henderson County Schools 2017-18 Personnel Calendar - PAGE 9a

## Preschool Bus Driver, Preschool Bus Monitor

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

November 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

January 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Convocation Day for Staff (Not Required)			
August 2			
Closing Day for Staff			
May 18			
First Day for Students			
August 9			
Last Day for Students			
May 17 (tentatively)			
Paid Holidays			
September 4		Labor Day	
November 23		Thanksgiving	
December 25		Christmas	
January 1		New Year's Day	
School Breaks- NO school			
Oct. 9-13		Fall Break	
Nov. 22-24		Thanksgiving	
Dec. 20-Jan 1		Winter Break	
March 8-9		No School	
April 2-8		Spring Break	
Additional Days- NO School			
Jan. 15		M.L. King, Jr. Day	
Feb. 19		President's Day	
May 22		Election Day	
May 28		Memorial Day	
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	8		8
September	15	1	16
October	14		14
November	16	1	17
December	10	1	11
January	17	1	18
February	15		15
March	16		16
April	13		13
May	11		11
June	0		0
Contract Days from July 1 to June 30	135	4	139
*1 8hr Training day between 7/1 & 8/10	1*		1
	136		140

MAKE-UP DAYS:	
<i>Employees are advised to not make plans for any of these days:</i>	
<b>February 19, May 21, May 23 - May 31</b>	

\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\*



# Henderson County Schools 2017-18 Classified Personnel Calendar - PAGE 10

Attendance Specialist, Clerical Assistant III (Secondary),

FRYSC (< 240 Days), School Mgr (195 Days - HCHS), Etc.

CALENDAR SHOWS 261 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL

July 2017						
S	M	T	W	Th	F	S
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					
September 2017						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
February 2018						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28			
April 2018						
S	M	T	W	Th	F	S
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					
June 2018						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

**Convocation Day for Staff (Required)**  
August 2

**First Day for Students**  
August 9

**Last Day for Students**  
May 17 (tentatively)

**Paid Holidays**  
September 4 Labor Day  
November 23 Thanksgiving  
December 25 Christmas  
January 1 New Year's Day

MONTH	AVAIL WORK DAYS	CHOOSE DAYS	HOLIDAY	TOTAL
July	20			
August	23			
September	20		1	
October	22			
November	21		1	
December	19		1	
January	21		1	
February	20			
March	22			
April	21			
May	22			
June	21			
Contract Days from July 1 to June 30	<b>252</b>		<b>4</b>	Total Contracted Days

\*\*\*\* If school closures result in the use of "Banked Days" for students, Employees will be required to make up the "Banked Days" to satisfy their contract\*\*\*\*

Please choose # of contract days out of the available 252 work days. (The yellow column (# days in building) + the blue column (4 paid holidays) should equal the green column (Total Contract Days))

Please return copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature

# Henderson County Schools 2016-2017 Classified Personnel Calendar - PAGE 11

## Instructor I & Instructor II (Childcare)

Contract for school year 2017-18 is for the 180 minimum/239 maximum workdays

CALENDAR SHOWS 261 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL

July 2017						
S	M	T	W	Th	F	S
	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	25	26	27	28	29
	31					
September 2017						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
February 2018						
S	M	T	W	Th	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28			
April 2018						
S	M	T	W	Th	F	S
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					
June 2018						
S	M	T	W	Th	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

**Convocation Day for Staff (Required)**  
August 2

**First Day for Students**  
August 9

**Last Day for Students**  
May 17 (tentatively)

Paid Holidays				
September 4	Labor Day			
November 23	Thanksgiving			
December 25	Christmas			
January 1	New Year's Day			
MONTH	AVAIL WORK DAYS	CHOOSE DAYS	HOLIDAY	TOTAL
July	20			
August	23			
September	20		1	
October	22			
November	21		1	
December	19		1	
January	21		1	
February	20			
March	22			
April	21			
May	22			
June	21			
Contract Days from July 1 to June 30	252		4	Total Contracted Days

\*\*\*\* If school closures result in the use of "Banked Days" for students, Employees will be required to make up the "Banked Days" to satisfy their contract\*\*\*\*

Please choose # of contract days out of the available 253 work days. (The yellow column (# days in building) + the blue column (4 paid holidays) should equal the green column (Total Contract Days))

Please return copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature



# Henderson County Schools 2017-18 Personnel Calendar - **PAGE 12**

## Law Enforcement Officer, Crossing Guard

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
November 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
January 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
March 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
May 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
December 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
April 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
June 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 2	
<b>Closing Day for Staff</b>	
May 18	
<b>First Day for Students</b>	
August 9	
<b>Last Day for Students</b>	
May 17 (tentatively)	

Paid Holidays	
September 4	Labor Day
November 23	Thanksgiving
December 25	Christmas
January 1	New Year's Day
<b>School Breaks- NO school</b>	
Oct. 9-13	Fall Break
Nov. 22-24	Thanksgiving
Dec. 20-Jan 1	Winter Break
March 8-9	No School
April 2-8	Spring Break
<b>Additional Days- NO School</b>	
Jan. 15	M.L. King, Jr. Day
Feb. 19	President's Day
May 22	Election Day
May 28	Memorial Day

MONTH	WORK DAYS
July	0
August	17
September	20
October	17
November	19
December	13
January	21
February	19
March	20
April	16
May	13
June	0
Contract Days from July 1 to June 30	<b>175</b>

<b>MAKE-UP DAYS:</b>
<i>Employees are advised to not make plans for any of these days:</i>
<b>February 19, May 21, May 23 - May 31</b>

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract.\*\*\*\***

### Preschool Nurse

July 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
November 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
January 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
March 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
May 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
S	M	T	W	Th	F	S
			2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
December 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
February 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
April 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
June 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Convocation Day for Staff (Required)			
August 2			
Closing Day for Staff			
May 18			
First Day for Students			
August 9			
Last Day for Students			
May 17 (tentatively)			
Paid Holidays			
September 4	Labor Day		
November 23	Thanksgiving		
December 25	Christmas		
January 1	New Year's Day		
School Breaks- NO school			
Oct. 9-13	Fall Break		
Nov. 22-24	Thanksgiving		
Dec. 20-Jan 1	Winter Break		
March 8-9	No School		
April 2-8	Spring Break		
Additional Days- NO School			
Jan. 15	M.L. King, Jr. Day		
Feb. 19	President's Day		
May 22	Election Day		
May 28	Memorial Day		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	15	1	16
October	14		14
November	16	1	17
December	10	1	11
January	17	1	18
February	15		15
March	16		16
April	13		13
May	11		11
June	0		0
Contract Days from July 1 to June 30	147	4	151

#### MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

**February 19, May 21, May 23 - May 31**

**\*\*\*\* If school closures result in the use of "Banked Days" for students, employees will be required to make up the "Banked Days" to satisfy their contract. \*\*\*\***