**Directions:** Completed by principal. Highlight a rating for each component and then match evidence from your observation notes to explain the rating for each component.

Text boxes expand to accommodate multiple evidence examples.

**Library Media Specialist:** Click here to enter text. **School:** Click here to enter text.

**Evaluator:** Click here to enter text. **Date:** Click here to enter text.

|  |  |  |
| --- | --- | --- |
| **Component:** | **Rating:** | **Evidence:** |
| *1A -* Demonstrating Knowledge of Content Curriculum and Process  | I | D | A | E |  |
| *1B -* Demonstrating Knowledge of Students | I | D | A | E |  |
| *1C-* Supporting Instructional Goals | I | D | A | E |  |
| *1D -* Demonstrating Knowledge and Use of Resources | I | D | A | E |  |
| *1E -* Demonstrating a Knowledge of Literature and Lifelong Learning | I | D | A | E |  |
| *1F -* Collaborating in the Design of Instructional Experiences | I | D | A | E |  |
| *2A-* Creating an environment of respect and rapport | I | D | A | E |  |
| *2B -* Establishing a Culture for Learning | I | D | A | E |  |
| *2C -* Managing Library Procedures | I | D | A | E |  |
| *2D -* Managing student behavior | I | D | A | E |  |
| *2E -* Organizing physical space | I | D | A | E |  |
| *3A -* Communicating Clearly and Accurately | I | D | A | E |  |
| *3B -* Using Questioning and Research Techniques | I | D | A | E |  |
| *3C -*  Engaging Students in Learning | I | D | A | E |  |
| *3D -* Assessment in Instruction (whole class, one-on-one and small group  | I | D | A | E |  |
| *3E -* Demonstrating Flexibility and Responsiveness | I | D | A | E |  |
| *4A -* Reflecting on Practice  | I | D | A | E |  |
| *4B -* Maintaining Accurate Records | I | D | A | E |  |
| *4C -* Communicating with School Staff and Community | I | D | A | E |  |
| *4D -* Participating in a Professional Community | I | D | A | E |  |
| *4E -* Growing and Developing Professionally | I | D | A | E |  |
| *4F* Collection Development and Maintenance | I | D | A | E |  |
| *4G*- Managing the Library Budget |  I |  D |  A |  E |  |
| *4H*- Managing Personnel |  I |  D |  A |  E |  |
| *4I-* Professional ethics |  I |  D |  A |  E |  |

