**Regular Meeting Boone County Board of Education**

**May 11, 2017 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education May 11, 2017 was called to order by Chairperson Ed Massey at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Ed Massey

Mr. Matt McIntire

Ms. Bonnie Rickert

Claire Parsons attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. NATIONAL ANTHEM**

The National Anthem was presented by students from R.A. Jones Middle School.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from Kelly Elementary.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Bradley Rodriguez gave the Student Board Member Representative report. Bradley thanked the board and Dr. Poe for the last year’s opportunity to be the Student Board Member Representative as the student voice. Bradley spoke highly of the members of the student council and his appreciation for their work this year. He also personally, thanked Ms. Kathy Reutman, for all she has done to make this year a success for the student body.

**V. Senator John Schickel- Kentucky Legislative Updates**

Senator John Schickel visited the board and spoke to the audience on the 2017 legislative updates. Senator Schickel congratulated the Boone County School District for being a stand-out district in all the state. He updated the board on the recent mandates for school and believes the school board should be making decisions through the superintendents in a district and he has voiced this to the legislators. He discussed the SBDM in Kentucky and his feelings that it is time to re-empower the school board to make more decisions than they are allowed at this time. He discussed the importance of every taxpayer to be properly represented and the state pension fix for classified employees. Senator Schickel thanked Dr. Poe for being very accessible at all hours to any concerns or questions that he has had for the district.

**VI. GOOD NEWS**

**VI.A.** The board recognized the 2017 May Break The Mold recipient, Ms. Tammy Pidgeon, 5th Grade Teacher at Kelly Elementary.

**VI.B**. The board recognized Ms. Victoria Nash, Boone County High School student, for receiving the Academic All Star Award.

**VI.C.** The board recognized the Golden Apple Recipients, Mr. Ryan Bowman, EBD Teacher at Cooper High School and Ms. Elizabeth Gibbons Koch, Enrichment Teacher at Florence Elementary.

**VI.D.** Law Enforcement Appreciation Recognition of our School Resource Officers.

Thank you for your service we appreciate you!!

Student Resource Officers Department:

Major Mike Hall, Deputy Roger Nelms, Deputy Joe Gregory, Deputy Nick Cook, Deputy Chris Saunders, Deputy Chris Combs, Deputy Kenny Burcham, Deputy Kerry Curry, Deputy Kevin Schwartz, Deputy Mark Jump, Deputy Mike Dehner and Deputy Bart White.

**VI.E.** The board recognized the 2017 Rotary Teacher of the Year recipient, Ms. Mary Claire Cockrell, Teacher at the Alternative Center for Education and Ms. Jessica Isaacs, Teacher at the Imagineering Academy.

**VI.F**. The board recognized the 2017 May Parent Power Award Recipients.

Congratulation Parent Power Award Recipients:

Conner High School: Ed Mobley

Lisa Mobley

Mike Arnold

Gayle Arnold

Cooper High School: Nora Spina

Camp Ernst Middle: Leah Baker

Julie Bond

Gray Middle School: Nathan Rogers

Vicki Rogers

Collins Elementary: Matthew Vieyra

John Chapman

Thomas Gray

Steve Lewis

John Pinrose

Douglas Rowlett

Trinity Hodge

Erpenbeck Elementary: Sandy Starke

Jennifer Stewart

Terri Rinear

Cici Luna

Charlotte Morrow

North Pointe Elementary School: Deanna Corbin

Melissa Offill

RJ Oliver

Brittany Terry

Jenny Murray

Nina Bailey

Carl Hennigan

Ockerman Middle: Travis Fletcher

Thornwilde Elementary School: Martha Hawthorne

Melissa Le Saint

Lori Murray

**VI.G.** The board recognized Mr. Bradley Rodriguez, 2016-2017 Student Board Member Representative.

* Dr. Randy Poe, Superintendent, introduced Ms. Darla Payne, as the new principal at Ockerman Middle School.

**VII. AUDIENCE OF CITIZENS**

No one spoke.

**VIII. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommended the following Consent Agenda items A-Z for Board approval, as presented.

1. A motion was made by Karen Byrd, seconded by Maria Brown, to approve the consent agenda items A-Z, as presented. Ed Massey recused himself from the April 20th board meeting minutes because he was not present. Karen Byrd recused herself from the April 26th board meeting minutes because she was not present. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

**VIII.A. Minutes of the regular board meeting of the April 20th 2017 Board Meeting**

The board approved the minutes of the regular board meeting of April 20th, 2017, as presented.

**VIII.B. Board Meeting Minutes of the April 26, 2017 Special Board Meeting AdvancEd Accreditation Report**

The board approved the Board Meeting Minutes of the April 26, 2017 Special Board Meeting AdvancEd Accreditation Report, as presented.

**VIII.C. Bill List**

**VIII.D. Treasurer's Report** – The report was given by Mrs. Linda Schild.

**VIII.E. Leaves of Absence**

The following persons have submitted leave of absence requests were board approved:

**Recommended by Principal/Supervisor for approval:**

Avila, Katie, Teacher @ Burlington Elem, 5/5/2017 - EOY

Beale, Melissa, Teacher @ Conner High, 5/3/2017 - EOY

Bryan, Kimberly, Teacher @ Florence Elem, 4/21/2017 – 5/11/2017

Erion, Amy, Teacher @ Ryle High School, 3/23/2017 – 3/31/2017

Hall, Roberta, Bus Driver @ Transportation, 3/27/2017 – 4/28/2017

Howe, Marsha, Café Wkr @ RA Jones Middle, 5/10/2017 - EOY

Lehn, Ashley, Teacher @ Burlington Elem, 4/17/2017 – EOY

Smith, Patricia, Café Wkr @ Boone County High, 3/22/2017 – EOY

Stephens, Nancy, Custodian @ Ryle High, 4/28/2017 – 6/30/2017

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Gilliam, Regina, Custodian @ Burlington Elem, 1/20/2017 – 3/31/2017

Jackson, Kelly, Teacher @ North Point Elem, 3/14/2017 - EOY

Pack, Tim, Custodian @ North Pointe Elem, 2/20/2017 – 4/14/2017

Parmele, Katherine @ Gray Middle Schools, 4/17/2017 – 5/12/2017

Smith, Amy, Café Wkr @ RA Jones, 3/24/2017 – 5/12/2017

Staten, Jennifer, Teacher @ Burlington Elem, 5/4/2017 - EOY

Turner, Halee, Teacher @ Cooper High School, 5/3/2017 – EOY

**Cancelled Leaves:**

Kirby, Brian, Bus Driver @ Transportation, 2/17/2017 – 4/17/2017

Zepf, Amy, Teacher @ Burlington Elem, 5/5/2017 - EOY

**VIII.F. Annual Memorandum of Agreement with NorthKey Community Care**

The board approved the Annual Memorandum of Agreement with NorthKey Community Care, as presented.

**VIII.G. Annual Interagency Agreement with Children's Home of Northern Kentucky and Boone County Schools**

The board approved the Annual Interagency Agreement with Children's Home of Northern Kentucky and Boone County Schools, as presented.

**VIII.H. Change Order #3 Ballyshanon Middle School BG#15-2279**

The board approved the Change Order #3 Ballyshanon Middle School BG#15-2279 to add $32,238.00, as presented.

**VIII.I. Change Order #5 Ryle High School BG# 15-281**

The board approved the Change Order #5 Ryle High School BG# 15-281, total addition of $14,806, as presented.

**VIII.J. Revised BG-1 for Gray Middle School-MEP Renovations BG# 17-121**

The board approved the Revised BG-1 for Gray Middle School-MEP Renovations BG# 17-121, as presented.

**VIII.K. BG-1 Application- Collins and Stephens Elementary School HVAC Upgrades**

The board approved the BG-1 Application- Collins and Stephens Elementary School HVAC Upgrades, as presented.

**VIII.L. School Resource Officer Agreement 2017-2018**

The board approved the renewal of the School Resource Officers agreement with the Boone County Sheriff's Office, as presented.

**VIII.M. Surplus Vehicles**

The board approved the disposal of the surplus vehicles and declare the vehicles surplus through advertised auction, as presented.

**VIII.N. Surplus Technology and Custodial Equipment**

The board approved and declared the items surplus technology and custodial equipment items as surplus for disposal, Surplus Technology and Custodial Equipment, as presented.

**VIII.O. Surplus Items Conner High School Jerseys**

The board approved the Conner High School Jerseys as surplus and approve the sale of the uniforms with the proceeds to be used as a fund raiser to offset the expense of new uniforms, as presented.

**VIII.P. Insurance Policy Renewals**

The board approved the Insurance Policy Renewals with The Roading Group for the 2017-2018, as presented.

**VIII.Q. Gray Middle School Sewer Line Repair Bid**

The board approved the Gray Middle School Sewer Line Repair Bid award to Blau Mechanical, as presented.

**VIII.R. Middle School Courses offered for High School Credit**

The board approved the Middle School Courses offered for High School Credit, as presented.

**VIII.S. Textbook Purchases**

The board approved the Textbook Purchases plan for Camp Ernst Middle School, as presented.

**VIII.T. KASA & AASA Membership 2017-2018**

The board approved the KASA & AASA Membership Fee 2017-2018 for Superintendent Randy Poe, in the amount of $1105.14, as presented.

**VIII.U. Schlechty Center's Superintendent Leadership Network Conference July 5-8,2017**

The board approved the Dr. Randy Poe, Superintendent, to attend the Schlechty Center's Superintendent Leadership Network Conference July 5-8, 2017, Palm Beach Florida, travel expenses will be paid by Schlechty Institute, as presented.

**VIII.V. 2017-2018 Calendar Waiver Exchange Requests**

The board approved the 2017-2018 Calendar Waiver Exchange Requests, pending approval of the BCEA, as presented.

**VIII.W. School Combining Budget for activity funds**

The board approved the School Combining Budget for Activity Funds, as presented.

**VIII.X. Field Trips**

The board approved the Field Trips, as presented.

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| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Conner High School | June 21-25, 2017 | Orlando, FL | TEAMS Nationals |
| Boone County High School | March 19-22, 2018\* | Williamsburg, VA | Heritage Music Festival |
| Ryle High School | June 19-23, 2017 | Hardinsburg | FFA Camp |

**VIII.Y. Human Resources Benefits Specialist Job Description Modification**

The board approved the Human Resources Benefits Specialist Job Description Modification, as presented.

**VIII.Z. District Facilities Plan Update**

The board approved the reconvening of the Local Planning Committee to update the plan to include the acquisition of the Ignite Institute/Roebling Innovation Center, as presented.

**IX. RECOMMENDED ACTION - OLD BUSINESS**

No Old Business

**X. RECOMMENDED ACTION - NEW BUSINESS**

**X.A. 2017-2018 Salary Schedules**

Dr. Randy Poe, Superintendent, recommended the board to approve the 2017-2018 Salary Schedules, as presented.

1. A motion was made by Karen Byrd, seconded by Maria Brown, to approve the 2017-2018 Salary Schedules, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

**X.B. 180th Day for Classified Employees -Added to 2017-2018 Calendar**

Dr. Randy Poe, Superintendent, recommended the board approve the 180th Day for Classified Employees Added to 2017-2018 Calendar, as presented.

1. A motion was made by Maria Brown, seconded by Bonnie Rickert, to approve the 180th Day for Classified Employees Added to 2017-2018 Calendar, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Poe discussed when the calendar was finalized then the 180th day was designated and reviewed th e clarification memo in designating the 180th day.

**X.C. Coordinator-School Choice & Transition Services New Job Description**

Dr. Randy Poe, Superintendent, recommended the board approve the Coordinator-School Choice & Transition Services new job description, as presented.

1. A motion was made by Maria Brown, seconded by Karen Byrd, to approve the Coordinator-School Choice & Transition Services, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Poe discussed the position was to provide assistance in the DPP office and will take the responsibility of the over 700 request of transition services and school choice with the Imaginary Academy, Virtual School options, Summer School and the future enrollment of the Ignite School students.

**X.D. Boone County Schools 2017-2018 Code of Conduct**

Dr. Randy Poe, Superintendent, recommended the board approve the Boone County Schools 2017-2018 Code of Conduct, as presented.

1. A motion was made by Bonnie Rickert, seconded by Karen Byrd, to approve the Boone County Schools 2017-2018 Code of Conduct, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

**X.E. Tentative Working Budget for the 2018 Fiscal Year**

Dr. Randy Poe, Superintendent, recommended the board approve the Tentative Working Budget for the 2018 Fiscal Year, as presented.

1. A motion was made by Karen Byrd, seconded by Maria Brown, to approve the Tentative Working Budget for the 2018 Fiscal Year, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

**X.F. Grading Policy 08.221 Modification First Reading**

Dr. Randy Poe, Superintendent, recommended the board approve the Grading Policy 08.221 Modification First Reading, as presented.

1. A motion was made by Karen Byrd, seconded by Maria Brown, to approve the Grading Policy 08.221 Modification First Reading, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Poe discussed this reading is the First Reading of the 08.211 Grading Policy modification, after the vote this evening the recommendation will come back to the board at the June board meeting for the Second Reading and final vote. Dr. Poe discussed in great length of how this will affect the students and the detailed process of research, workshops, and committee meetings that have taken place to come to this recommendation for the district. Dr. Poe answered board member questions at length in the particulars of the policy change, relationship to KEES funds, retroactive concerns, as well as, the scale details as presented. Dr. Poe discussed the district has moved into PBL, Service Learning and these projects lend itself to a mastery concept, this is not just to change the scale, this is a comprehensive approach with the Strategic plan and mastery learning.

**X.G. Last Instructional Day for 2016-2017**

Dr. Randy Poe, Superintendent, recommended the board approve the Last Instructional Day for Students of 2016-2017 on May 24, 2017, as presented.

1. A motion was made by Bonnie Rickert, seconded by Maria Brown, to approve the Last Instructional Day for Students of 2016-2017 on May 24, 2017, as presented. Karen Byrd, Maria Brown, Matt McIntire, Ed Massey and Bonne Rickert voted, “aye” MOTION: The motion passed 5-0.

Dr. Poe discussed how the May 24, 2017 was finalized and the storm emergency day that was requested to the Commissioner which was denied and the date meeting the contractual obligations of the employees. Dr. Poe explained the process and the PBL training that will be held at the end of the year for certified employees, and how this will apply to the make-up days for employees. Dr. Poe explained the storm day (March 1, 2017) did cause 6 of our schools to have no power and we do have employees that were unable to come in to work and some that were already at school to work before the storm hit, which means the principals would need to work with the individuals on any makeup time. Dr. Poe went over the information that May 30, 2017 is now the Closing Day for Certified Personnel and cannot be exchanged for any of the make-up days designated as Professional Development day, except if you are participating in the District Project Based Learning Training on May 30, June 1st, or June 2, 2017, he asked that for clarification of the days, employees need to refer to the memo - 2016-2017 Employee Make-Up Days, given to their principals and managers and discuss any questions with their supervisors.

Dr. Poe discussed the Emergency Day for March 2, 2017 for Kelly Elementary (no power) and for April 17, 2017 for Ockerman Elementary for water break emergency, were approved by the Commissioner.

**XI. SUPERINTENDENT'S REPORT**

* Ms. Robyn Bancroft, Strategic Initiatives Manager OKI Regional Council of Governments, updated the board on the Boone County Transportation Plan. Ms. Bancroft gave a powerpoint presentation on the current transportation projects in Boone and gave the website *booneky.oki.org* for reference information.

**XII. INFORMATION, PROPOSALS, COMMUNICATIONS**

XII.A. Human Resource Actions

XII.B. Worker's Compensation Claims

XII.C. Overtime Report

XII.D. Construction Status Report

XII.E. Energy Management Report

XII.F. 2016-2017 Employee Make-up Days Memo to Principals, Directors and Managers

* Dr. Poe reviewed the end of year calendar for employee’s adjustments to meet the contractual requirements.

**XIII. AUDIENCE OF CITIZENS**

No one spoke.

**XIV. CLOSED EXECUTIVE SESSION PER KRS 61.810**

No closed session

**XV. ADJOURN**

1. A motion was made by Maria Brown, seconded by Bonnie Rickert, to adjourn the meeting. Karen Bryd, Bonnie Rickert, Maria Brown, Ed Massey and Matt McIntire voted, “aye” MOTION: The motion passed 5-0.

Meeting was adjourned at approximately 9:58 pm.

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Ed Massey/Chairperson

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Karen Evans/Secretary