

**Office for the Blind
Transitions Opportunities Program
OFB-TOP
School Participation Application
Valid from 7/1/17-6/30/18**

Date: 5/9/2017

Name of Individual Completing this Form: Pamela Garrett

Email Address: pam.garrett@livingston.kyschools.us **Phone Number:** 270-928-3604

Director of Special Education: Pamela Garrett

School District Finance Officer: Melvin Houk

School District Name: Livingston County School District

School District Address: 127 E. Adair St., P.O. Box 219 Smithland, KY,

New School or Returning:

Student Information:

1. Estimated Number of Students Participating: 2

Freshmen

Sophomores

Juniors

Seniors 2

Participating High Schools and OFB-TOP Contacts: Please list the names of all High Schools in your district that will be implementing the OFB-TOP, an e-mail address for the OFB-TOP Contact at each High School, and the Designated School Personnel who will be implementing the Program information.

OFB-TOP School Contact: (responsible for disseminating information regarding the program to school staff located at their assigned High School) This Contact person should be a certified staff member with knowledge and training in the OFB-TOP Program and will be in charge of assisting the Designated School Personnel and the OFB counselor with the implementation of the program.

High School: Livingston Central High School

Contact Name: Pam Garrett

OFB-TOP Contact E-mail Address: Pam.garrett@livingston.kyschools.us

High School:

Contact Name:

OFB-TOP Contact E-mail Address:

High School:

Contact Name:

OFB-TOP Contact E-mail Address:

Application, Continued
For: Livingston Central High School

Designated School Personnel: Please list the names and e-mail addresses of all Designated School Personnel in your school district. Designated School Personnel are required to attend annual mandatory OFB-TOP training programs and meetings as defined in the OFB-TOP Memorandum of Understanding between OFB and LEAs. Failure to attend required training programs and meetings will result in a delay of program implementation until missed events are attended. Only trained Designated School Personnel work can be submitted and billed for payment to OFB.

If more than one high school is participating, please include the school that the Specialist is assigned to, if applicable:

Designated School Personnel: Cristi Ginn
E-mail Address: cristi.ginn@livingston.kyschools.us
High School Assigned to: Livingston Central High School
Commitment: 1 hours per day to working OFB-TOP and 72 days per year

Designated School Personnel:
E-mail Address:
High School Assigned to:
Commitment: hours per day to working OFB-TOP and days per year

Designated School Personnel:
E-mail Address:
High School Assigned to:
Commitment: hours per day to working OFB-TOP and days per year

Application will be reviewed and processed within 30 days of receipt. Any changes to the above information must be amended and approved by OFB

**Please return the OFB-TOP APPLICATION
to:**

Deedra Brown, OFB-TOP Coordinator
Deedra.brown@uky.edu
1525 Bull Lea Rd., Suite 160
Lexington, KY 40509