

# Erpenbeck Elementary

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Florence, KY 41042



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Jennifer Watson, Principal  
Pat Berry, Assistant Principal  
Ashley Goheen, Counselor  
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February 16, 2017

Dear Mr. Ford,

For the 2<sup>nd</sup> year in a row, I am writing to request a change for instructional time at Erpenbeck Elementary School beginning in the 2017-2018 school year. **We are requesting the start time to again be moved to 8:45am increasing our instructional day by 10 minutes.**

This proposal has been approved at the school level through our SBDM and does not conflict with any contractual agreements with the teachers' workday. Our busses were able this year to accommodate the earlier 10 minutes without a problem this past school year and our cafeteria will continue to serve breakfast earlier to allow students adequate time to eat in the morning.

As a school, we have instructional reasons for this change in time:

- Increased instructional class time to implement our standards.
- Flexibility to meet the needs of our students who are above, on, and below levels in all academic areas.
- Increased flexibility in scheduling student services outside the homeroom classes.

Thank you for taking time to consider this request for the 2017-18 school year. Please let me know if you need any additional information pertaining to this request.

Sincerely,

Jenny Watson