

STUDENTS

09.36 AP.21

(CONTINUED)

Field Trip Request Form- Overnight & Out-of-State Activity Request

School Cox's Creek Elem Grade & Number of Students Attending 4th-5th

Person Making Request Mitzi Avritt Position Beta Sponsor

Overnight Activity ☒ Out-of-State Activity ☒ Dates Scheduled Sept 27-29, 2017

Name of Activity Beta Leadership Summit

Location of Activity Pigeon Forge TN

Objectives of Activity College and career ready leadership summits curriculum advances core standards beyond the classroom and offers hands on experiences for students to evaluate leadership skills both critically and constructively. The program defines qualities and achievements students need to be successful.

Pre-trip preparatory activities planned (please attach appropriate documents) see attachment

Post-trip culminating activities planned (please attach appropriate documents) see attachment

Oral student presentations planned after trip see attachment

Name(s) of certified staff attending Mitzi Avritt

Name(s) of other adults attending unknown at this time. To be determined by number of students attending.

Plan for handling student medication needs When out of state medication must be self administered. Mitzi Avritt, RN can assist students in medication administration at prescribed times.

Plan for supervision (day) students and chaperone

Plan for supervision (night - please be specific for all hours of the night) If student chaperone will be in the room, if not, room beside student

Signed Mitzi Avritt

Date 5-26-17

Principal Theresa M Smith

Date Approved 5-26-17

Superintendent

Date Approved

Ann Marie Wilkerson

Review/Revised: 5/17/11