

STUDENTS

09.36 AP.21

Field Trip Request Forms
NELSON COUNTY BOARD OF EDUCATION
FIELD TRIP REQUEST FORM

General Information:

Teacher Name Mitzi Avritt School Bloomfield Elem
Grade/Subject 4th-5th Funding Source Beta members
Destination & Address Beta Leadership Summit Date of Trip Sept 21-24, 2017

Academic Information:

Core Content +/-or Exiting Criteria Covered _____

Academic Objective of Trip _____

Academic Pre-Trip Activities (Please attach plan.) _____

Academic Post-Trip Activities (Please attach plan.) _____

Evaluation Procedures _____

See attachment

Transportation: Charter bus with other Kentucky clubs

Number of Buses Needed _____ Time Leaving _____ Time Returning _____

Number of Students _____ Number of Adults _____ Compartments Needed _____

(CENTRAL OFFICE USE ONLY)

Date Called for Buses _____ Driver(s) Assigned _____

Date School Notified _____

Itemized Cost: Bus Drivers \$ _____ Mileage \$ _____ Cost per Child \$ _____

Signatures:

Mitzi Avritt
Teacher

Date

5-25-17

Stephen Song
Principal

Date

5-26-17

Ann Marie Williams
Superintendent/Director of Transportation

Date

STUDENTS

09.36 AP.21
(CONTINUED)

Field Trip Request Form- Overnight & Out-of-State Activity Request

School Bloomfield Elm Grade & Number of Students Attending 4-5th
Person Making Request Mitzi Avritt Position Beta Sponsor
Overnight Activity ☒ Out-of State Activity ☒ Dates Scheduled Sept 27-29, 2017

Name of Activity Beta Leadership Summit

Location of Activity Pigeon Forge TN

Objectives of Activity college and career ready leadership summits curriculum advances core standards beyond the classroom and offers hands on experiences for students to evaluate leadership skills both critically and constructively. The program defines qualities and achievements students

Pre-trip preparatory activities planned (please attach appropriate documents) need to be successful see attachment

Post-trip culminating activities planned (please attach appropriate documents) see attachment

Oral student presentations planned after trip see attachment

Name(s) of certified staff attending Mitzi Avritt

Name(s) of other adults attending unknown at this time. To be determined by number of students attending.

Plan for handling student medication needs When out of state medication must be self administered. Mitzi Avritt, RN can assist students in medication administration at prescribed times.

Plan for supervision (day) students and chaperone

Plan for supervision (night - please be specific for all hours of the night) If suite chaperone will be in the room, if not, room beside student

Signed Mitzi Avritt

Date 5-26-17

Principal [Signature]

Date Approved 5-26-17

Superintendent _____

Date Approved _____

Review/Revised:5/17/11

Pre-trip preparatory activities:

At this time Beta members are unaware of the opportunity to attend the Beta Leadership Summit in Gatlinburg, Tennessee. Letters will be sent home informing parents about the possibility of attending the summit pending board approval. They will be given a copy of the agenda and benefits their child will receive by attending. As the trip approaches parents/Betas will be informed of any updates or changes. Beta sponsor will collaborate with teachers to prepare in advance for areas in which those attending can share information with the classroom upon return. Beta sponsor is collaborating with other Kentucky Beta Clubs for joined transportation via charter bus to the summit.

Post-trip activates:

The National Beta Club provides its member the opportunity to be challenged as leaders in the school as well as in the community. Beta members attending the leadership summit will come back with skills enhancing their ability to move into those leadership roles. Beta members will be expected to participate in school and community service projects.

Oral student presentation:

Beta sponsors will collaborate with teachers and students so that they are aware of materials they will be expected to cover in their classroom presentations. Having experienced the leadership summit, students will be prepared to take the lead role in any group discussions, activities or oral presentations.

The number of students attending is unknown at this time. The opportunity to attend the summit will be offered to all Beta Members of Bloomfield Middle School, Bloomfield Elementary School and Cocks Creek Elementary School. The board will be made aware of the number of students and chaperones when we have our final commitments.

