

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, April 20, 2017**

The Ludlow Independent Board of Education met at the Ludlow Board of Education  
525 Elm Street  
Ludlow, KY 41016 at 7:00 PM, on April 20, 2017, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Stephen Chapman  
Ms. Amy Hayden  
Ms. Judy Lantry  
Mr. William McMillen  
Ms. Cindy Powell

**1. Call to Order**

**1.1. Call to Order by Mr. Chapman**

Rationale:

Board President, Mr. Chapman, will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, CCR Coordinator & Board Secretary; Vikki Wofford, Financial Analyst & Board Treasurer; Rick Smith, Director of Special Education; Jason Steffen, Elementary Principal; Travis Caudill, High School Principal, Trisha Scheyer, River City News; Kahleah Dugan and Kerridwyn Dugan, NKU Students

**1.2. Pledge of Allegiance by Ms. Hayden**

Rationale:

Ms. Amy Hayden will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the board approve the Agenda.

**Order #72 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

### **3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items are presented for information.

Discussion:

Mr. Borchers reviewed the monthly reports.

#### **3.2. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

#### **3.3. Monthly Activities**

Rationale:

These items are presented for information.

Discussion:

Mr. Borchers mentioned that next month's board meeting will be moved to 6:00 PM in order for everyone to be able to attend Senior Night. Mr. Smith discussed the June 8th Ludlow Education Foundation fundraiser.

#### **3.4. Spotlight Items**

Rationale:

Our Fine Arts Showcase will take place on April 27th from 5:30-8:00PM. All are invited to see and hear the many talents of our students!

Our Shining Stars list includes individual awards that our Ludlow students and staff members have received so far this school year. We are proud of their work and how they represent the Ludlow Panthers!

### **3.5. Facility & Fundraising Requests**

Rationale:

These are presented to the Board of Education for information purposes.

### **4. Consent Agenda**

Rationale:

It is recommended that the board approve the Consent Agenda.

**Order #73 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Ms. Amy Hayden and a second by Mr. William McMillen.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden            Yes

Ms. Judy Lantry            Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

#### **4.1. Approval of Minutes**

Rationale:

It is recommended that the board approve the minutes of the March Regular Meeting.

#### **4.2. Monthly Bills**

Rationale:

It is recommended that the board approve payment of the monthly bills.

#### **4.3. Substitute Teacher**

Rationale:

Fred Geraci

### **5. Discussion and Action Agenda**

#### **5.1. Audit Contract**

Rationale:

The Audit Contract for the fiscal year ending June 30, 2017 is attached for your review. KDE requires the contract for this service to be approved by the Board of Education and forwarded to KDE for their approval. Barnes Dennig & Co., LTD have been providing this service for the district. It is a recommendation of KDE, but not a requirement to change auditors every 3-5 years. It is recommended to remain with Barnes Dennig & Co., Ltd.

It is recommended that the audit contract for the fiscal year ending June 30, 2017 be awarded to Barnes Dennig & Co., Ltd.

Discussion:

Mr. Borchers noted that we will request to have a different Audit Team Lead, as in the past, so that we can have a new "set of eyes" reviewing our reports each year.

**Order #74 - Motion Passed:** Approval of the Audit Contract for 2017-2018 with Barnes Dennig & Co., Ltd. passed with a motion by Mr. William McMillen and a second by Ms. Judy Lantry.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Ms. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

## 5.2. District Facilities Plan Hearing Report

**Order #75 - Motion Passed:** Approval of the District Facilities Plan Hearing Report passed with a motion by Ms. Cindy Powell and a second by Ms. Amy Hayden.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Ms. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

## 5.3. Community Relation Policy 10.5

Discussion:

Mr. Borchers mentioned that the only update to the policy is that our entire campus will now be smoke-free. While this has been enforced for a few years, our policy had never officially been updated to reflect this.

**Order #76 - Motion Passed:** Approval of the Community Relation Policy 10.5 passed with a motion by Ms. Judy Lantry and a second by Mr. William McMillen.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Ms. Judy Lantry Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

## 5.4. Student Accident Insurance

Rationale:

Our student accident insurance quote for 2017-2018 from Scholastic Insurors, our current carrier is \$14.00 per student, a reduction from \$15.50 per student. This is a rate reduction of 9.7% from the current 2016-2017 rate.

It is recommended that the board approve Scholastic Insurors for Student Accident Insurance as presented.

**Order #77 - Motion Passed:** Approval of the Student Accident Insurance contract with Scholastic Insurors for 2017-2018 passed with a motion by Ms. Amy Hayden and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **5.5. HealthPoint School Based Services**

**Order #78 - Motion Passed:** Approval of the contract with HealthPoint School Based Services for 2017-2018 passed with a motion by Ms. Judy Lantry and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **5.6. PRN Contract**

Rationale:

The District contracted our nursing services with PRN Services during the 2016-2017 school year.

It is recommended that the board approve the PRN Services contract for the 2017-2018 school year.

**Order #79 - Motion Passed:** Approval of the PRN Contract for 2017-2018 passed with a motion by Mr. William McMillen and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Judy Lantry	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **5.7. MEBS & Associates Contract**

Rationale:

The District contracted our mental health services with MEBS and Associates during the 2016-2017 school year.

It is recommended that the board approve the MEBS and Associates contract for the 2017-2018 school year.

**Order #80 - Motion Passed:** Approval of the MEBS & Associates Contract for 2017-2018 passed with a motion by Ms. Amy Hayden and a second by Ms. Judy Lantry.

Mr. Stephen Chapman     Yes  
 Ms. Amy Hayden         Yes  
 Ms. Judy Lantry         Yes  
 Mr. William McMillen     Yes  
 Ms. Cindy Powell         Yes

## **5.8. Administrative Partners Contract(s)**

**Order #81 - Motion Passed:** Approval of the 2017-2018 contract for Administrative Partners passed with a motion by Mr. William McMillen and a second by Ms. Amy Hayden.

Mr. Stephen Chapman     Yes  
 Ms. Amy Hayden         Yes  
 Ms. Judy Lantry         Yes  
 Mr. William McMillen     Yes  
 Ms. Cindy Powell         Yes

## **6. Other Business**

Rationale:

Is there any other business to be brought before the board?

### **6.1. Board**

Discussion:

Mr. Borchers gave out information on the online entry of his evaluation, streamlining the process. He also mentioned that Mr. Hart's sends his appreciation to the board during a very tough time for his family. Ms. Powell asked about the Panther Cup; she heard about it at the City Council Meeting and wondered what it was.

### **6.2. Faculty & Staff**

Discussion:

Mr. Steffen announced that the school is holding an Open House at Wynner's Cup Cafe on May 25th to celebrate Vickie Baker's retirement. The community is invited.

### **6.3. Public**

Discussion:

Kahleah and Kerridwyn Dugan were present, observing for a class at NKU.

## 7. Adjourn

Rationale:

It is recommended that the board adjourn the meeting.

**Order #82 - Motion Passed:** Approval to adjourn the meeting at 8:04 PM passed with a motion by Ms. Amy Hayden and a second by Mr. William McMillen.

Mr. Stephen Chapman      Yes

Ms. Amy Hayden          Yes

Ms. Judy Lantry          Yes

Mr. William McMillen      Yes

Ms. Cindy Powell          Yes

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PRESIDENT

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SECRETARY