

Woodland Elementary School
March 1, 2017/SBDM Minutes

Members Present: Dawn Tarquinio, Penny Ellis, Donna Slatton, Michelle Tobias, Barbara Cornett and Jessica Casey.
Guests: Stephanie Murphy, Tiffany Jenkins, Karah Vessels and Ashley Brus. *Recording secretary:* Ashley Brus.

1. Opening Business

The meeting was called to order at 5:26 p.m.

- a. Agenda approval - A motion was made by *Penny Ellis* to approve the February agenda and was seconded by *Donna Slatton*.
- b. February Regular Meeting Minutes- A motion was made by *Michelle Tobias* to approve the February Regular Meeting Minutes and was seconded by *Barbara Cornett*.
- c. Good News Report – Twelve of our academic team students are participating in regionals this weekend. Ms. Tobias is officially done with her college courses. Mrs. Casey got a promotion at her job yesterday.
- d. Public Comment – Mrs Jenkins shared how exciting it was to celebrate our students' successes on the KPREPPERS. The students were excited to put their person on the KPREPPER wall.

2. Student Achievement

- a. Assessing Student Achievement
 - i. Winter MAP data- Mrs. Tarquinio shared the winter MAP data with the council for each grade level. Student data included those who tested in the fall and the winter to show an "apples to apples" comparison. 5th grade reading shows appropriate growth, but a decrease in percentile and an average apprentice score. 5th grade math grew 4.7 which meets the growth, but the percentile decreased and the average score decreased to an apprentice. 4th grade reading started with an average score of apprentice and increased to proficient. In math, 4th grade started in the proficient average and maintained that in the winter. 3rd grade had an overall growth in reading of 4.6, but the average score was apprentice and there was a decrease in percentile. In math, 3rd grade had a growth of 4.3, but had a drop in overall percentile with an average score of apprentice. 2nd grade showed a 15.8 growth in reading, but went up only two percentage points. In math, 2nd grade went up 10.2 and improved three percentage points. 1st grade reading had an overall growth of 6.4, but a significant dip in percentile. In math, overall growth of 8.9, but a slight dip in percentile points. The difficult hurdle to jump is that many of our scores from the fall were already below the norm. We really need to focus on math reasoning and number sense school wide. Next time the council examines MAP data, they will be provided the normative charts to refer to.

3. Planning

- a. Monthly Review
 - i. February- 1st- SBDM meeting, 3rd- Special Presentation (alternate schedule), 6th- PLD, 7th- KPREPPER (alternate schedule), 10th- Beta Jeans Day, 11th- Academic Team at Governor's Cup at Radcliff, 13th- PTA Board Meeting, 17th- Jump Rope for Heart, 15th-17th- Beta Convention, 16th – NAEP (4th grade only), 18th- Robotics Competition at Creekside, 20th-24th- Spring Book Fair, 23rd- Technology Family Night, 24th- Cafeteria Worker's Appreciation Day, 27th- Spring Pictures, 28th- KPREPPER (alternate schedule), PBIS Meeting

- ii. **March-** 1st- SBDM Meeting, 4th- Academic Team at Governor's Cup Regionals at Vine Grove, 8th- School Smiles visit, 13th PTA Board Meeting, 16th- District Walk Throughs, 20th- PLD, 21st- LEADERSHIP DAY, 23rd- Wellness Night, 28th- PBIS Meeting, 1st-31st- TELL KY Survey
 - iii. **April-** 3rd-7th- Spring Break, 11th- KPREPPER, 13th- 5th grade trip to North Middle School, 19th-21st- Aladdin Performance Window, 20th- School-wide trip to see Aladdin at the PAC, 20th- HCS Board Meeting, 21st- kindergarten transition day from NPES, 25th- KPREPPER, PBIS meeting, 27th- TLIM Onsite Coaching Day, HCS Job Fair at EC3, 28th- WWOOF Breakfast
- b. Development of 2017-2018 Section 7 First Reading- Mrs. Tarquinio explained that these are surplus funds in which requests are typically granted if they are not positional or something that would be needed annually. Mrs. Tarquinio provided the council a copy of the 16-17 Section 7 document. With this years section 7 funds we were able to get many of the materials requested. To replace the playground border, buildings and grounds has requested documentation from the PTA as they are looking to do the resurfacing. Ideas for 17-18 Section 7 Funding included: new Leader in Me Student Activity Handbooks, materials to better teach the phenomenon of the new science standards, behavioral resources to support interventions, and Chromebooks. Council members were asked to take this back to their colleagues for additional requests. Section 7 will be revisited at next month's meeting.

4. Budget Report

- a. 2017-18 discussion of a draft budget from the school board- Mrs. Tarquinio shared the initial budget that was submitted in September based on enrollment at the time and the revised budget from January based on enrollment at that time. The council analyzed the numbers between the two budgets to determine what was working well. Adjustments can be made when we get the final amounts budget from the board. The council was asked to be aware of what we have received in the past and how it was allocated.
- b. Development of 2017-2018 Budget- The council analyzed the current budget and adjustments can be made when we get the final amounts budget from the board. The council was asked to be aware of what we have received in the past and how it was allocated.
- c. February Schedule of Balances – February Schedule of Balances was reported to the council. A motion was made by *Jessica Casey* to approve the February Schedule of Balances and seconded by *Michelle Tobias*. A request has been made by Mrs. Ellis to add a Robotics Club fund to the 2017-2018 budget.
- d. Allocations- A motion was made to amend the March agenda to add allocations. *Penny Ellis* motioned to approve and it was seconded by *Jessica Casey*. Mrs. Tarquinio shared a projected enrollment of 412 students for the 2017-2018 school year. Mrs. Tarquinio shared projected staffing allocations for the 2017-2018 school year.

5. Standing/Program Review/Ad Hoc Committee Reports

- a. Culture, Wellness & Resources Committee- The council was provided meeting minutes from the Culture, Wellness & Resources Committee meeting held on February 15th. There were no questions or suggestions for the council from this committee at this time.
- b. Planning, PD and Budget Committee- The council was provided meeting minutes from the Planning, PD and Budget Committee meeting held on February 15th. There were no questions or suggestions for the council from this committee at this time.
- c. Program Review Committee- The council was provided meeting minutes from the Program Review Committee meeting held on February 15th. There were no questions or suggestions for the council from this committee at this time.

- d. Curriculum, Instruction and Assessment Committee- The council was provided meeting minutes from the Curriculum, Instruction and Assessment Committee meeting held on February 15th. There were no questions or suggestions for the council from this committee at this time. Council members were also provided with a handout from KASC regarding the KDE Science Assessment System.
- e. February Accident Report- February Accident Report was reviewed by the council.
- f. PBIS Team Report- Mrs. Brus shared that our North Middle JLC mentoring program for our 3rd, 4th, and 5th grade students is going well. At our last PBIS meeting we discussed starting a mentoring program for our 1st and 2nd grade students. The idea is to have our 4th and 5th grade teachers identify the top five students in their classes who could serve as a positive mentor to our 1st and 2nd grade students. Then our 1st and 2nd grade teachers would identify the top five students in their classes that would benefit from having a 4th or 5th grade peer mentor.
- g. FRC Report- The council was provided with a copy of the Family Resource Center report. Mrs. Jenkins is working with Mrs. Casey to get some of our Watch Dog dads to attend the boys conference.

6. Bylaw or Policy Review/Reading/Adoption

- a. Student Assignment- A copy of the current Student Assignment Policy was provided to the council. The council did not have any suggestions for change at this time.
- b. School Day and Week Schedule- A copy of the current School Day and Week Schedule Policy was provided to the council. The council did not have any suggestions for change at this time.
- c. School Space- A copy of the current school Space Policy was provided to the council. The council did not have any suggestions for change at this time.

7. Old Business- none

8. New Business

- a. 2017 KPREP Testing Time and Item Changes- The council was provided a handout of the 2017 KPREP Number of Items and Testing Times.
- b. Tell Kentucky Survey (more info)- The council was provided with a handout of the School Summary Results TELL KY 2015. Mrs. Signorino and Mrs. Miller are our KEA school representatives and will be administering this year's TELL Survey on March 15th.

9. On-Going Learning

- a. Opportunity Gap- Mrs. Tarquinio shared that opportunity gap is related to the achievement gap, but is different as it focuses on which gap groups are or are not receiving the same educational opportunities. For example, if teachers solely rely on ability grouping as their instructional approach to new content, not all students are receiving the same opportunities.
- b. Update on 2016-2017 Assessment and Accountability- Mrs. Tarquinio provided the council with a copy of the updates for the 2016-2017 Assessment and Accountability.
- c. Members Only Resources- Mrs. Tarquinio provided the council with a handout which states how to access the online resources.
- d. KASC Letter- Mrs. Tarquinio provided the council with a welcome letter from KASC.

10. Upcoming Deadlines

- a. Through Course Task occurs in March for all grade levels- PLCs will discuss this tomorrow.
- b. Grades 4, 7, 11 Science Summative Assessment- It is required that all students will need to take this on the same day and time.
- c. March 31- Tell Survey complete (WES is administering on March 15)

11. Adjournment- A motion was made by *Michelle Tobias* to adjourn the meeting and seconded by *Barbara Cornett*. Meeting adjourned at 7:08 p.m.

Woodland Elementary School

March 30, 2017/Special Called SBDM Minutes

Members Present: Dawn Tarquinio, Penny Ellis, Donna Slatton, Barbara Cornett, and Michelle Tobias.

Members Absent: Jessica Casey. *Guests:* Ashley Brus

Recording secretary: Ashley Brus.

Agenda

- 1) Hiring – Mrs. Tarquinio shared that she interviewed three applicants for the vacant full-time instructional assistant position and made a recommendation for hire.
- 2) Professional Development Plan – Mrs. Tarquinio proposed to the Council an amended PD plan for the 17-18 school year which stated adjusting the scheduled dates from the week of May 29th to the week of May 23rd. This proposal was made due to there being no need to wait until so late in May as there were no additional weather make-up days beyond May 19th. The Council approved the updated 2017-2018 PD Plan.

