**HEARTLAND ELEMENTARY**

**SITE BASED DECISION MAKING**

**SPECIAL COUNCIL MEETING**

**MARCH 27, 2017**

**OPERATING BUSINESS**

**Call to Order**

Our meeting was called to order by Emily Campbell at 4:30 pm. Those present were Emily Campbell, Hannah Hobbs, Tammy Riggs, Shannon Weber and Lisa Biddle. Mollie Thompson was unable to attend.

**Agenda**

After the Council reviewed the Agenda, Tammy Riggs made a motion to accept the agenda as revised. Shannon Weber seconded the motion. Consensus was reached by the Council.

**Minutes**

Minutes were reviewed from February 27th meeting. A motion was made by Lisa Biddle and a second by Tammy Riggs to accept the minutes as revised. Consensus was reached by the Council.

**Public Comment**

Jennifer Lewis and Heather Goodman

Mrs. Goodman explained the School and Family Compact as well as the Parent Involvement Policy for 2017-2018. She asked that they be approved so they can be put in the 2017-2018 Student Handbook.

**Good News Report**

* Lexia 90 day trial approved, but being so close to end of year it will be started next school year.
* Science and Social Studies night went really well.
* PTO Coca Cola fund raiser ends today and cokes can be picked up Thursday.
* PTO bought each grade level 2 MIMIO systems that will covert white boards into smartboards.
* Caldecot Madness
* Heartland will be hosting Get ready Camp and will be a summer feeding site this summer.

**STUDENT ACHIEVEMENT**

* 4 classes have done MAP reading and 1 class MAP math and reading. Everyone else will complete MAP after spring break.

**PLANNING**

**BUDGET REPORT**

**Per Pupil Allocation/Local Budget**

The Per Pupil budget and Local budget was reviewed by the Council. Hannah Hobbs made a motion to accept the Per Pupil Budget as written and a second was received by Shannon Weber. Shannon Weber made a motion to accept the local budget as written with a second being received by Tammy Riggs. Consensus was reached by the Council.

**BYLAW AND POLICY REVIEW**

**OLD BUSINESS**

**NEW BUSNESS**

* Accident report was reviewed and no action was needed
* School and Family Compact as well as the Parent Involvement Policy was reviewed and discussed. Shannon Weber made a motion to accept them as written and a second was given by Tammy Riggs with consensus by the Council.
* Staffing Allocations for 2017-2018 was reviewed and Mrs. Campbell read the opinions gathered from staff in regards to the full time related arts position that has been allocated for 2017-2018. The Council discussed the options and Jennifer Lewis offered her opinion and different ways to use that position. The council decided that the 25 certified positions will used as K-5 teaching positions. The Staffing plan for 2017-2018 allocated 37 certified teachers.
* The council voted for the full time related arts position to be used for related arts. Tammy Riggs made a motion to use the 4th related arts position as related arts and Shannon Weber second the motion. Consensus was reached by the Council.
* Shannon Weber made a motion to approve the board allocated certified teachers for 2017-2018 and Hannah Hobbs seconded the motion. Consensus was reached by the Council.

**EXECUTIVE SESSION**

Tammy Riggs made a motion and the Council went into Executive Session at 5:35 pm to discuss personnel. The Council came out of Executive Session at 5:40 pm and the following motion was made to Terrie Morgan by Mrs. Campbell, to hire and fill ½ time Assistant position with Denice Brown. A second motion was given by Shannon Weber with consensus by the Council. The full time day shift Custodian position as well as the front office position has not been filled, but applicants are being looked at and interviews are to follow.

**ANNOUNCEMENTS**

* End of year events are being scheduled and will be put on calendar.
* Spring Break April 3-7

The next meeting will be April 17th @ 4:30 pm. With no further items on the agenda, Lisa Biddle made a motion to adjourn the meeting with a second by Tammy Riggs. The meeting was adjourned at 5:42 pm with consensus reached by the Council.

Respectfully submitted,

Jennifer Wilcox, Office Manager

Heartland Elementary