

## **Memorandum of Agreement**

This document identifies a Memorandum of Agreement between **Dayton Independent Schools** and NorthKey Community Care for the delivery of clinical mental health services by NorthKey Community Care staff in a school setting.

NorthKey agrees to provide duly qualified mental health professional(s) in the Dayton Independent Schools to deliver the identified clinical services when deemed clinically appropriate. These clinical mental health services may include individual and family therapy or psycho-educational group services.

With proper authorization for services, NorthKey staff will provide the previously identified mental health services to children with a Medicaid payer and/or appropriate insurance payers.

- NorthKey's practice with insurance payers (Medicaid and commercial insurance) is to follow the guidelines, protocols and procedures of the particular insurance plan and NorthKey staff must be an approved provider with the insurance plan to deliver approved services. The particulars of the insurance plan will serve as the guide for how services are authorized and delivered to a child/client.
- If a child's insurance plan (Medicaid or commercial insurance) does not cover services to be provided by the NorthKey staff assigned to that school, the school has the option to pay NorthKey for the services at the discounted Dayton Independent Schools rate of \$124 per hour (NorthKey's regular hourly rate for these services is \$188 per hour).
- Children without a payer source will be directed to a Northkey "Kynector" who will work with the guardian/parent in an effort to assist them in obtaining Medicaid for their child/adolescent to receive counseling services.

Psycho-educational groups may be provided at a \$124/hr rate to be paid by the Dayton Independent Schools. Details of this arrangement would be set forth in an additional Memorandum of Agreement with specifics regarding dates, times, and payment.

Services will be initiated based on referrals from the school health center, family resource center, school staff, parent, student or NorthKey staff. Cases must be opened through NorthKey's intake process before any therapy or billing can occur.

The Dayton Independent School Board of Education agrees it will not solicit employment of, nor hire, any NorthKey staff involved in delivering school-based services in their district for a period of one year after said employee voluntarily leaves employment by NorthKey.

Dayton Independent Schools agree to ensure communication and collaboration with the assigned NorthKey staff, as well as provide appropriate space to conduct confidential individual and family therapy sessions.

Dayton Independent Schools agree to provide enough referrals to generate a minimum of five (5) hours of direct, face-to-face clinical services time per day with a third-party payer. To accomplish this level of paid services support, the Dayton Independent Schools agree to supply an ongoing list of qualified referrals such that the therapist maintains a minimum of five (5) billable hours of service per day.

If the NorthKey therapist is unable to reach this caseload after the first 4 weeks of being in the school setting, or anytime after that, then NorthKey reserves the right to limit or eliminate the therapist's time at the school. Dayton Independent Schools will be notified for any days that the therapist is not able to see students due to holidays, snow days or sick leave, or other absences.

NorthKey will provide the appropriate staff to serve Lincoln Elementary and Dayton High School starting the 2017/2018 school year.

Invoices for any payment will be directed to:

Jay Brewer  
Superintendent of Schools  
Dayton Independent Schools  
200 Clay Street  
Dayton, KY 41074

Any questions between the two parties about this memorandum of agreement shall be communicated via phone, email or in writing to the following contacts:

Connie Kiser, MA, LPCC  
NorthKey Community Care  
718 Columbia Street  
Newport, KY 41071  
(859) 308-5980  
ckiser@northkey.org

Jay Brewer  
Superintendent of Schools  
Dayton Independent Schools  
200 Clay Street  
Dayton, KY 41074  
(859) 491-6565

[Jay.Brewer@dayton.kyschools.us](mailto:Jay.Brewer@dayton.kyschools.us)

This document reflects the complete agreement between the parties and remains in effect through the entire period from August, 2017 until June, 2018.

Jay Brewer  
Superintendent of Schools

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owen Nichols, PsyD, MBA, CPM, ABPP, ABMP  
NorthKey Community Care  
PO Box 2680  
Covington, KY 41012-2680

Signature: \_\_\_\_\_ Date: \_\_\_\_\_