SBDM Minutes

April 11, 2017

Those present: Michelle Motley, Liz Looten, Mary Renfrow-Brown, Eric Bristol, Jenny Aldridge, Ashley Carmon

1. Opening Business—Meeting called to order @3:15pm by Michelle Motley.
   1. Approval of Agenda and March Minutes—Renfrow-Brown/Aldridge
   2. Public Comment—We had a guest with us today, Mr. John Ballard.
2. Good News Report—
3. Student Achievement
   1. RTL Report—Monthly reports have been sent to Kelli Bush.
   2. Star 360—Benchmark will take place April 24-May 1.
4. School Improvement Plan
   1. Needs Assessment—Will meet with Mr. Ballard soon to get exact things that will be done here at Helmwood.
5. Budget
   1. Section 6—The 2016-17 budget money will all be spent. Will purchase some extra supplies for teachers. The 2017-18 budget will have a few changes. Teachers will receive more instructional money to spend. We are looking to hire a part time IA for the Library. Also, amendments can be made if needed by the new principal.
6. Program Review/Committee—Writing Program Assurances have been looked at and completed as well as the Visual Performing Arts Assurances, Practical Living & Career Studies and Global Competency/World Language Assurances. The Assurances were reviewed and signed off by all council members.
7. Policy/By Laws—3.07 Policy was revised by the council.
8. Old Business--None
9. New Business—Mr. Ballard met with the council to go over process for hiring a new principal. The council will go through appropriate training in this process. Mr. Ballard will be the chairperson for this committee. The goal is to have a new principal hired by end of May. Also, Mrs. Motley will ask for teacher nominations for 2017-18 for SBDM by Monday, May 1st.
   1. TELL Survey— TELL Survey is complete and will get results in June.
10. Science Assessment —4th grade has completed. It was more involved and strenuous than anticipated.
11. Next Meeting—On a motion/second by Aldridge/Bristol, the meeting was adjourned at 4:22 p.m. The next meeting will be on Tuesday, May 9th @3:15p.m.