

**[Marion County Board of Education Special Called Meeting]**

[April 17, 2017] [5:30 p.m.]

[Administration Building, 755 East Main Street, Lebanon, KY 40033]

**Attendance Taken at 5:25 PM:**

Present Board Members:

Mr. Robert Cecil

Mr. Kaelin Reed

Mrs. Carrie Truitt

Mr. Brad Cox

Mrs. Peggy Downs

**I. Call to Order**

**II. Pledge of Allegiance/Moment of Silence**

Discussion:

The Pledge of Allegiance was led by Student Ambassadors Cara Piekarski, Kaylee Thomas, and Collin Allen.

**III. Communications**

**III.A. Superintendent Report (Attachment #1)**

**III.B. Attract, Recruit, & Retain Committee Report**

Discussion:

Board Member Brad Cox reported this committee has met, was well represented by all groups of staff, and also had a community member present. Chief Operations Officer Chris Brady and Finance Officer Ruth Ann Cocanougher provided salary schedules from neighboring districts for comparison. He also reported the committee will make a recommendation at the next regular board meeting.

**III.C. Finance Report**

Discussion:

Finance Officer Ruth Ann Cocanougher gave a financial report for the month of March 2017.

**IV. Student Learning Services**

**IV.A. Consider Approval of FY18 Emergency/Provisional Certification for Teachers & Substitute Teachers**

**Motion Passed:** Approval of the fiscal year 2018 emergency/provisional certification for teachers & substitute teachers passed with a motion by Mrs. Peggy Downs and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**IV.B. Consider Approval to Advertise the Request for Proposal for Auction Services**

**Motion Passed:** Approval to advertise the Request for Proposal for auction services passed with a motion by Mr. Kaelin Reed and a second by Mr. Robert Cecil.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes

Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

#### **IV.C. Consider Approval for Authorization of Board Members to Research an Educational Foundation**

**Motion Passed:** Approval for authorization of Carrie Truitt and Kaelin Reed to research an educational foundation from other districts passed with a motion by Mr. Brad Cox and a second by Mrs. Peggy Downs.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

#### **IV.D. Consider Approval of 2016-17 Revised School Calendar (Attachment #2)**

**Motion Passed:** Approval of the 2016-17 Revised School Calendar as shown in Attachment #2 passed with a motion by Mrs. Carrie Truitt and a second by Mr. Brad Cox.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

### **V. Student Support Services**

#### **V.A. Consider Approval of Field Trips**

Rationale:

Marion Co ATC/Buffy Ryan - HOSA International Leadership Conference, Lake Buena Vista, Florida, June 19-25, 2017

End of Year SCMS Field Trip/Sandra Gribbins - 7th and 8th Grades, Holiday World, Santa Claus, Indiana, May 17, 2017

**Motion Passed:** Approval of the field trips as listed in the Rationale Section passed with a motion by Mr. Kaelin Reed and a second by Mr. Robert Cecil.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

#### **V.B. Consider Approval of Citizens National Bank 2017-18 Banking Services Renewal**

**Motion Passed:** Approval of the Citizens National Bank 2017-18 banking services renewal passed with a motion by Mr. Brad Cox and a second by Mr. Kaelin Reed.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

#### **V.C. Consider Approval of 2017-18 Pay Dates & Holiday Schedule (Attachment #3)**

**Motion Passed:** Approval of the 2017-18 Pay Dates & Holiday Schedule as shown in attachment #3 passed with a motion by Mr. Robert Cecil and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**V.D. Consider Approval of Capital Outlay Request for \$380,718**

**Motion Passed:** Approval of the Capital Outlay Request for \$380,718 passed with a motion by Mr. Kaelin Reed and a second by Mr. Brad Cox.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**V.E. Consider Approval of 2017-18 Roberts Insurance for Student Accident Insurance Renewal for \$87,506.40**

**Motion Passed:** Approval of the 2017-18 Roberts Insurance for student accident insurance renewal for \$87,506.40 passed with a motion by Mr. Kaelin Reed and a second by Mr. Brad Cox.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**V.F. Consider Approval of 2017-18 Curneal Hignite Insurance for Worker's Compensation, General Liability, Auto, Property, and Umbrella Coverage for \$326,828.99**

**Motion Passed:** Approval of the 2017-18 Curneal Hignite Insurance for worker's compensation, general liability, auto, property, and umbrella coverage for \$326,828.99 passed with a motion by Mr. Brad Cox and a second by Mrs. Peggy Downs.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**V.G. Consider Approval of 2016-17 KDE Audit Contract**

**Motion Passed:** Approval of the 2016-17 Kentucky Department of Education Audit Contract passed with a motion by Mr. Kaelin Reed and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**V.H. Consider Approval of KDE School & Community Nutrition Permanent Agreement**



**Motion Passed:** Approval of the Kentucky Department of Education School and Community Nutrition Permanent Agreement passed with a motion by Mrs. Carrie Truitt and a second by Mr. Kaelin Reed.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**VI. Student Learning & Support Consent Items**

**Motion Passed:** Approval of all consent agenda items VI. A-M passed with a motion by Mr. Kaelin Reed and a second by Mr. Brad Cox.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

**VI.A. Approval of Minutes**

Rationale:

Regular Meeting - March 9, 2017

Special Called Meeting - March 29, 2017

**VI.B. Approval of Disbursements for Payroll, Direct Deposits, and Accounts Payable**

Rationale:

Payroll: 304596-304682

Direct Deposit: 212657-213740

Accounts Payable: 74283-74568

**VI.C. Approval of Superintendent's Travel Reimbursement**

Rationale:

March 2017 - \$517.60

**VI.D. Approval of Use of District Property**

**VI.E. Approval of School Fundraisers**

**VI.F. Approval of the 2017-18 WMES Family Resource Center Grant Application for \$55,096.20**

**VI.G. Approval of CES Walmart Community Grant Program Application for \$2,500**

**VI.H. Approval of CES Kroger Grant Application**

**VI.I. Approval of 2017 Early Childhood Healthy Living Program Grant Application for \$40,000**

**VI.J. Approval of 2017 Quality Improvement Grant Application #1 for \$18,697.73**

**VI.K. Approval of 2017 Quality Improvement Grant Application #2**

**VI.L. Approval of 2017 Quality Improvement Grant Application #3 for \$15,000**

VI.M. Approval of Alice Young an additional 3 hours per week as instructional assistant at Hugh C. Spalding Academy, effective April 12, 2017

VII. Acknowledgement of Personnel Actions (Attachment #4)

VIII. Adjournment

**Motion Passed:** Adjournment of the meeting at 6:31 p.m. passed with a motion by Mrs. Carrie Truitt and a second by Mr. Brad Cox.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

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Chairperson

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Superintendent

## Marion County Public Schools: Where We ...



**April 17, 2017**

### **Leadership**

Monthly Leadership Team Meetings  
Monthly Leadership Team Meetings for Elementary & Secondary Schools to  
Address Curriculum, Instruction & Assessment  
KASA Leadership Challenge  
KY Superintendent Academy

Book Studies:

*The Leader's Guide to 21st Century Education*  
*Turning High-Poverty Schools into High-Performing Schools*  
*Hard Conversations UNPACKED*

### **Excellent Teaching & Powerful Learning**

- Class of 2017 Graduation, May 20, 10:00 a.m., MCHS Roby Dome
- Through-Course-Assessments (TCTs) completed & Science state pilot assessment completed for grades 4, 7, and 11
- Spring MAP Assessment Complete
- Migrant Education Math Night- March 10
- MCPS co-hosted 4C's webinar with Edleader21 regarding next year's 4C project district participation
- On-going Live Scoring, Individual Student Feedback
- Community Reading Celebration week
  - Monday- School events
  - Tuesday- Book Bowl @ MCHS - 5:00
  - Wednesday- School events
  - Thursday- Reading Celebration 5-7 @ MCHS
  - Friday- Stop, Drop, and Read @ 2:30 for 20 minutes

### **High Expectations**

- Six Big Dreams
- 2017 Summer Dream Academy Booklet being mailed home to all students K-12
- 4th Annual Spring Summit, April 13, 2017, WOW!

- Pledge Summaries
  - 41 Dolly Parton pledges @ \$25 = \$1,025
  - 11 Backpack pledges @ \$120 = \$1,320
  - 5 Alumni pledges
  - 1 United Way pledge
  - 75 Volunteer pledges
  - 4 GED scholarship pledges = \$400
- Secondary administrators visit Thomas Nelson High School on 4-19-17 to learn about their house systems

- **Learning Begins at Birth**

- Expansion of Books for Babies through a partnership with the Marion County Public Library, Friends of the Library, & the Dolly Parton Imagination Library; Every child from birth to 5 years will receive a new book each month at their home!
- Born Learning Graduation for Families, April 24
- Reading Celebration Week- Birthday Bash

- **Universal Pre-School**

- Early Childhood Healthy Living Program Grant
- Preschool student entrance screenings taking place this month
- Governor's Midyear Early Childhood summit participation
- 2017 Quality Improvement Grant 1, 2, & 3
- Marion County Preschool Numbers

<u>School/Center</u>	<u>3Yr</u>	<u>4Yr</u>
● St. A	16	19
● Loretto Child	9	1
● Corner Stone	37	20
● Kids Place	12	2
● Head Start	34	46
● MCPS	27	111
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Total	135	199

- **1:1 Technology**

- Future ChromeBooks/Technology, All 8th Graders will be issued a Chromebook
- Working on carts for 6th /7th grades
- Chromebook Cowboys

- **Market-Connect-Communicate**

- Robots at the Summit
- Community Learning open house 4-14-17



- **Next Generation Marion County**
  - Young Leaders Conference, March 18, Success
  - Calvary Elementary, Leader-in-Me, Leadership Day April 21, Schools from around the state will be visiting
  - PLTW, Glasscock Elementary School, 7th in the Nation
  - Projects the MCATC Completed for the Spring Summit.
- **All Students Graduate College & Career Ready**
  - Local Board Meeting for the Area Technology Center; April 26
  - Lt. Governor's Entrepreneurship Challenge, two groups of students, Diego Reyes & Justin Spalding; Kate Cobb and Alexis Edelen
  - Dual credit
    - 62 students taking Dual Credit courses-1<sup>st</sup> semester
    - 71 students taking 136 Dual Credit courses-2<sup>nd</sup> semester
  - 65% of Senior Class is College & Career Ready (85% w/Bonus)
  - Bump Up Day (K-11) and Bump Out Day (12<sup>th</sup> grade) The senior part will be titled "Getting Out and Getting Ready" on May 15

### **Communication**

- During this month, teachers completed the TELL KY Survey
- MCHS SBDM principal selection of Thad Elmore
- Reconfiguration Discussion
  - Requirements from KDE (KY Department of Education)
- 3 Weeks until State Accountability Testing/Advanced Placement (31 Days)
- 5 Weeks until Summer Break
- Various Programs, Ceremonies, Banquets over the next 4 weeks
- Last Day of School Discussion



**2016-2017 MCPS Calendar - Amended 041717**

July 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2016						
S	M	T	W	T	F	S
	D 1	O 2	S 3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016						
S	M	T	W	T	F	S
				1	2	3
4	H 5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
S	M	T	W	T	F	S
2	X 3	X 4	X 5	X 6	X 7	8
9	D 10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
S	M	T	W	T	F	S
		1	2	3	4	5
6	X 7	X 8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	X 23	H 24	X 25	26
27	28	29	30			

December 2016						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	X 19	X 20	X 21	X 22	X 23	24
25	H 26	X 27	X 28	X 29	X 30	31

January 2017						
S	M	T	W	T	F	S
1	H 2	3	4	W 5	W 6	7
8	9	10	11	12	13	14
15	X 16	D 17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	U 20	21	22	23	24	25
26	27	28				

March 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
S	M	T	W	T	F	S
2	U 3	U 4	X 5	X 6	X 7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	L 17	C/U 18	D 19	20
21	U/P 22	U/P 23	U/P 24	U/P 25	U 26	27
28	X 29	U 30	U 31			

June 2017						
S	M	T	W	T	F	S
				U 1	U 2	3
4	U 5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

O / C Opening / Closing      K / X Break / Other      PD Professional Development/No Students      H Holiday  
 S First Day for Students      U Possible Make-Up Day      D Staff Development/No Students  
 L Last Day for Students

If deemed necessary by the Marion County Board of Education these days will be used as Make-Up Days in the following order:  
 May 17 - 19, February 20 (President's Day), May 22 - 26, May 30 - 31, April 3 - 4 (Spring Break) and June 1 - 2 & 5.



# Marion County Schools

**2017-18**

## Pay Dates and Time Reporting Schedules

All full-time employees will receive twenty-four (24) checks per year. All deductions will be divided equally and deducted from both checks each month.  
Substitute and part-time employees will receive one check per month on the 15th pay date.

### PAY DATES

#### Certified and Classified Employees

Month	Pay Dates
July	14, 31
August	15, 31
September	15, 29
October	13, 31
November	15, 30
December	15, 29
January	12, 31
February	15, 28
March	15, 30
April	13, 30
May	15, 31
June	15, 29

Checks will not be issued early.

CERTIFIED and CLASSIFIED TIME REPORTS are due at the end of the last working day of each month. All time reports shall be submitted to the Central Office no later than the first working day of the next month. Substitute Employees will follow this same schedule.

# HOLIDAYS

## 2017-18 School Year

### Twelve-Month Employees

Holiday	Date
Fourth of July	July 4, 2017
Labor Day	September 4, 2017
Thanksgiving Day	November 23, 2017
Day After Thanksgiving	November 24, 2017
Christmas Eve	December 22, 2017
Christmas Day	December 25, 2017
New Year's Eve	December 29, 2017
New Year's Day	January 1, 2018
Martin Luther King Day	January 15, 2018
Memorial Day	May 28, 2018



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Personnel Actions –

**Certified**

- Appointment of William Thad Elmore as principal at Marion County High School, effective July 1, 2017.
- Acknowledgement of Amber Clark's medical leave, effective April 10, 2017.
- Appointment of Tatum Robbins as a certified extended school services instructor at Lebanon Elementary School, effective March 29, 2017.
- Appointment of Robin Oliver as assistant cafeteria manager at Marion County High School, effective March 21, 2017.
- Acknowledgement of Gail King's retirement as a teacher at St. Charles Middle School, effective June 1, 2017.
- Appointment of Steve Babak as a homebound instructor for a student at Marion County High School at regular hourly wage, no less than \$20 per hour, current rate per mile to and from the residence of the student, effective March 27, 2017.
- Appointment of Sterling Martin as a homebound instructor for a student at Marion County High School at regular hourly wage, no less than \$20 per hour, current rate per mile to and from the residence of the student, effective March 27, 2017.
- Acknowledgement of Jeremy McGuire's transfer from Lebanon Middle School to the Hugh C. Spalding Academy as a certified teacher, effective January 17, 2017.
- Appointment of Steve Babak as a homebound instructor for a student at Marion County High School at regular hourly wage, no less than \$20 per hour, current rate per mile to and from the residence of the student, effective March 17, 2017.
- Appointment of Mary Wheatley as an emergency certified substitute teacher districtwide, effective March 16, 2017.
- Appointment of Amanda Farmer as a homebound instructor for a student at St. Charles Middle School at regular hourly wage, no less than \$20 per hour, current rate per mile to and from the residence of the student, effective March 13, 2017.

**Classified**

- Acceptance of Jonathan McElroy's resignation as a bus driver districtwide, effective April 28, 2017.
- Acceptance of Johni Warner-Watts resignation as an instructional assistant at the Kentucky School for the Deaf, effective April 14, 2017.
- Acceptance of Chad Spalding's resignation as assistant golf coach at Marion County High School, effective May 19, 2017.
- Acceptance of Kenny Mills' resignation as head girls basketball coach at St Charles Middle School, effective March 30, 2017.
- Acceptance of Amy Lois Mattingly's resignation as head cheerleading coach at Marion County High School, effective March 27, 2017.
- Appointment of Alexandria Abell as a substitute instructional assistant districtwide, effective March 21, 2017.
- Acceptance of George Cox's resignation as a district bus driver, effective March 17, 2017.

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- Appointment of Sandra Farris as cafeteria manager at Lebanon Elementary School, effective March 21, 2017.
- Acknowledgement of Sheri Clark's retirement as an instructional assistant at Glasscock Elementary School, effective April 1, 2017.