

Field Trip Request Forms**NELSON COUNTY BOARD OF EDUCATION****FIELD TRIP REQUEST FORM****General Information:**

Teacher Name John Martin and John Hammond School TNHS
 Grade/Subject 9th - 12th Funding Source TN FFA
 Destination & Address 111 FFA Camp Drive, Hardinsburg, KY 40143 Date of Trip 7/3/17 - 7/7/17

Academic Information:

Core Content +/-or Exiting Criteria Covered See Attached

Academic Objective of Trip To develop leadership skills within our Executive team, ag/ffa students.

Academic Pre-Trip Activities (Please attach plan.) Prior to taking this trip myself and Mr. Hammond will gage interest and provide students with information on the FFA Camp. Students that take and intrest will then pay the camp fee and be given further intructions for attending FFA Camp

Academic Post-Trip Activities (Please attach plan.) After attending the FFA Camp each student will give an oral report to their respective ag. Class. They will also give a report of their experience at the next FFA Meeting.

EvaluationProcedures After attending FFA Camp each student will give an oral report to their respective ag. Class. They will also give a report of their experience at the next FFA Meeting

Transportation:

Number of Buses Needed 1 Time Leaving 8:30am 7/3/17 Time Returning 1 pm 7/7/17

Number of Students 20 Number of Adults 2 Compartments Needed _____

(CENTRAL OFFICE USE ONLY)

Date Called for Buses _____ Driver(s) Assigned _____

Date School Notified _____

Itemized Cost: Bus Drivers \$ _____ Mileage \$ _____ Cost per Child \$ _____

Signatures:

[Signature]
 Teacher
7/27/17
 Date

[Signature]
 Principal
7/28/17
 Date

[Signature]
 Superintendent/Director of Transportation
7/11/2017
 Date

STUDENTS

09.36 AP.21
(CONTINUED)

Field Trip Request Form- Overnight & Out-of-State Activity Request

School TNHS Grade & Number of Students Attending 9-12 (20 students)

Person Making Request J. Martin Position Ag. Teacher

Overnight Activity ☒ Out-of State Activity ☐ Dates Scheduled 6/3-7/7

Name of Activity FFA Camp

Location of Activity 111 FFA Camp Drive Hardinsburg, KY

Objectives of Activity Develop Leadership Abilities in Students

Pre-trip preparatory activities planned (please attach appropriate documents) _____

See attached

Post-trip culminating activities planned (please attach appropriate documents) _____

See attached

Oral student presentations planned after trip _____

See attached

Name(s) of certified staff attending John Hammond, John Martin

Name(s) of other adults attending _____

Plan for handling student medication needs Follow camp & school guidelines

Plan for supervision (day) Teacher supervision

Plan for supervision (night – please be specific for all hours of the night) _____

Teacher supervision

Signed J. P. R. Date 4/27/17

Principal [Signature] Date Approved _____

Superintendent _____ Date Approved _____

Review/Revised: 5/17/11

[Signature] 5/1/2017