

RECORD OF BOARD PROCEEDINGS  
MINUTES

The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY at 5:30 o'clock P.M. on the 17<sup>th</sup> day of April, 2017 with the following members present:

(1) Steve Faulk, Chairman	(2) Suzanne Duncan, Vice Chairman	(3) Mike Morgan
(4) J.W. Durst	(5) Susanne Wolford	Keith Cartwright, Board Attorney

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**Steve Faulk, Chairman, will call the meeting to order.**

**A. Pledge; Moment of Silence; Mission Statement--The Mission of Hopkins County Schools is to educate, empower and inspire every child to reach their highest potential and be a continual learner.  
"Every Child, Every Effort, Every Day"**

*Hunter Scott and Hans Niestrath, MNHHS JROTC students will led the pledge to the flag.*

*Hans Niestrath has accepted an appointment to the U.S. Naval Academy in Annapolis, Md., and Hunter Scott has accepted an appointment to the U.S. Military Academy in West Point, N.Y. Both have been awarded full scholarships to these prestigious schools. The value of each scholarship is estimated at more than \$300,000. Upon graduation, Hunter will serve as a Second Lieutenant in the U.S. Army, and Hans will serve as an Ensign in the U.S. Navy.*

**B. Community Input**

If you wish to address the Board under item 4B, please complete and submit to the Superintendent a community input sheet located on the side table. **(No one signed to speak)**

**C. Adoption of Agenda**

**Order #78 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Michael Morgan and a second by Mr. J.W. Durst.

Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION  
Superintendent and Staff**

Deanna Ashby, Superintendent – Presented the Game Changer award to HCCHS School Voltage Dance Team

The board honored Hopkins County Central High School High Voltage Dance Team - NDA National Champions in Medium Varsity Hip Hop. The team also won the Innovative Choreography and Technical Excellence awards in its division at nationals. The team is KDCO Large Varsity Hip Hop State Champions, 3rd place in the state in Large Varsity Pom; KDCO Region 1 & 2 Grand Champions; Region 2 Large Hip Hop Champions and Large Pom Champions. The team's coach is Vickie Fox and assistant coach is Ashley Mitchell.

**Employee of the Year Nominations**

- \* Teacher of the Year
- \* Administrator of the Year
- \* Classified Support Services
- \* Facilities Management
- \* Food Service
- \* Transportation
- \* Secretary of the Year
- \* Central Office Employee of the Year

**Drawing for the American Fidelity Perfect Attendance Award for February and March 2017.**

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**CENTRAL OFFICE CLOSED**

May 29, 2017 – Holiday

**HOPKINS COUNTY ACADEMY GRADUATION**

Held at Browning Springs Middle School

Graduation - Monday, May 15, 2017, 7:00 pm

**HOPKINS COUNTY CENTRAL HIGH SCHOOL**

Baccalaureate - Wednesday, May 10, 2017, 7:00 pm

Awards Night - Monday, May 15, 2017, 6:00 pm

Graduation - Tuesday, May 16, 2017, 7:00 pm

**MADISONVILLE NORTH HOPKINS HIGH SCHOOL**

Baccalaureate - Wednesday, May 10, 2017, 7:00 pm

Awards Night - Sunday, May 7, 2017, 2:00 pm

Graduation - Wednesday, May 17, 2017, 7:00 pm

**LAST DAY FOR STUDENTS**

May 17, 2017

**PROFESSIONAL DEVELOPMENT**

May 18, 2017

**CLOSING DAY FOR TEACHERS**

May 19, 2017

**COMMUNICATION****A. Public Comment**

None

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #79 - Motion Passed:** Approval of the listed consent items passed with a motion by Mr. J.W. Durst and a second by Ms. Susanne Wolford.

Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of March 20, 2017, board meeting and the bills and salaries for the month of April 2017.

**B. Approval of Treasurer's Report**

The Board approved the Treasurer's report for the month of March 2017.

**C. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Mauretta Holmes, Intermittent FMLA from 2-23-2017 to 3-21-17. FMLA beginning 3-22-17, not to exceed 12 weeks.

**D. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. BSMS, 8th Grade, Santa Claus, IN, May 13, 2017. Travel by school bus.
2. BSMS, Robotics Team, Lexington, KY, April 11-12, 2017. Travel by district vehicle.
3. EES, 3rd Grade, Evansville, IN, May 11, 2017. Travel by school bus.
4. HES, 2nd Grade, Evansville, IN, April 24, 2017. Travel by school bus.

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- |                           |                                   |                                  |
|---------------------------|-----------------------------------|----------------------------------|
| (1) Steve Faulk, Chairman | (2) Suzanne Duncan, Vice Chairman | (3) Mike Morgan                  |
| (4) J.W. Durst            | (5) Susanne Wolford               | Keith Cartwright, Board Attorney |
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5. HCCHS, Girls Basketball, Nashville, TN, June 11-15, 2017. Travel by school bus.
6. HCCHS, Band, Santa Claus, IN, May 13, 2017. Travel by school bus.
7. HCCHS, HCCTC, MNHHS, KOSA, Senior Class, Santa Claus, IN, May 12, 2017. Travel by school bus.
8. HCCTC, FBLA, Louisville, KY, April 17-19, 2017. Travel by district vehicle.
9. HCCHS, Archery, Evansville, IN, April 10, 2017. Travel by school bus.
10. JSES, 2nd Grade, Evansville, IN, April 26, 2017. Travel by school bus.
11. MNHHS, Softball, Frankfort, KY, April 21-22, 2017. Travel by school bus.
12. MNHHS, Baseball, Clarksville, TN, April 21, 2017. Travel by school bus.
13. SHMS, PBIS Trip, Evansville, IN, May 17, 2017. Travel by school bus.

**E. Approval of KETS Payment of Invoice(s)**

The Board approved to pay the following invoices from Kentucky Technology Trust Fund (KETS).

1. \$101,955.32 to Extreme Networks for District portion of E-rate eligible network hardware for Elementary, Middle and High Schools.
2. \$3,173.40 to Non-Erate for network switch for MNHHS portable classroom.

**F. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. Airgas-Mid America, classroom supplies and equipment for HCCTC Industrial Manufacturing Lab, \$610.03 to be paid from BG14-103.
2. Barry Marsh, Econoroll R2000 Stow Roller, \$1,500.00 to be paid from BG17-133.
3. Grainger, blankets and totes for HCCTC labs, \$363.75 to be paid from BG14-103.
4. Lowe's, classroom supplies and equipment, HCCTC Industrial Manufacturing Lab, \$244.85 to be paid from BG14-103.
5. MSC Industrial Supply, classroom supplies for HCCTC Industrial Manufacturing Lab, \$7,917.92 to be paid from BG14-103.
6. English, Lucas, Priest & Owsley, legal services, HCCTC, \$3,103.63.
7. Esquire Deposition Solutions, LLC, legal documents and depositions, HCCTC, \$587.15

**G. Approval of School Activity Fundraiser(s)**

The Board approved the following activity fundraiser(s).

1. JSES, Book Fair, proceeds will go to the purchase of books for library.
2. WBES, Back to School Bash, proceeds will go to academic team expenses.
3. WBES, KPREP kick-off Glow Party Dance, proceeds will go to academic team expenses.
4. WBES, Walk-a-Thon, PTO, proceeds will go to alternative seating supplies and resources for physical activity.

**H. Approval of Non-Traditional Instruction Program Application (SKILLS DAY)**

**A copy may be found in Minute Abstract file #79**

The Board approved the Non-Traditional Instruction Program Application for 2017-2018.

**I. Approval of Emergency, Adjunct Instructors and Substitute Teachers for the 2017-2018 School Year**

The Board approved to declare an emergency exists for the availability of certified and qualified applicants for substitute teachers, special education teachers, adjunct instructors and teachers for the 2017-18 school year. This action will enable the Board to apply to the State Department of Education for recertification of emergency substitute teachers employed for the 2017-18 school year, for future adjunct instructors and emergency teachers if necessary to maintain a satisfactory number of qualified teachers and substitutes for the district.

**J. Approval for Schools to Apply for Grant(s)**

The Board approved to apply for the following grant(s).

1. PES, Courtyard of Curiosity, Seeds of Change Grant, grant amount \$10,000 and above.

**K. Approval of Memorandum of Agreement 2016-2017**

**A copy may be found in Minute Abstract file #80**

The Board approved the Student Teacher MOA between Hopkins County Board of Education and Eastern Kentucky University for the 2016-2017 school year.

**L. Approval to Accept Bids for the 2017-2018 School Year**

**A copy may be found in Minute Abstract file #81**

The Board approved the following bid awards for 2017-2018 school year.

Student Insurance  
 Workers Compensation Insurance  
 Office Supplies & Equipment  
 Athletic Equipment  
 Agendas  
 Paint  
 Blacktop Paving & Sealing  
 LP Gas  
 Furnace Fuel  
 Mop Service  
 Waste Water Service - WHS  
 Gym Floor Finish  
 Pest & Termite Control  
 Custodial Supplies  
 Vehicle Bid

**M. Approval of project closeout for BG(s)**

**A copy may be found in Minute Abstract file #82**

The Board approved the project closeout for the following BG(s):

1. BG16-204, BG-5 (Site acquisition of HCSA)
2. BG17-124, BG-5 (Site acquisition of Grapevine property)

**Order #80 - Motion Passed:** passed with a motion by Mr. Michael Morgan and a second by Mr. J.W. Durst.

Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

**N. Approval to Revise BG-1 for BG14-242 (MNHHS Baseball Building)**

**A copy may be found in Minute Abstract file #83**

The Board approved the revised BG-1 project application financial page for BG14-242 (MNHHS Baseball Building) to provide monies on the contingency line item to make sufficient to cover the cost of the change order.

**Order #81 - Motion Passed:** passed with a motion by Ms. Suzanne Duncan and a second by Mr. J.W. Durst.

Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

**O. Approval of Change Order 001 (MNHHS Baseball Building)**

**A copy may be found in Minute Abstract file #84**

The Board approved the change order 001 to Waycon Construction for the MNHHS baseball building.

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**Order #82 - Motion Passed:** passed with a motion by Ms. Susanne Wolford and a second by Mr. Michael Morgan.

Ms. Suzanne Duncan	Yes	
Mr. Steven Faulk	Yes	
Mr. Michael Morgan	Yes	
Mr. J.W. Durst	Yes	
Ms. Susanne Wolford	Yes	

**P. Approval of BG-4 Contract Closeout for BG14-242 (MNHHS Baseball Building)**  
**A copy may be found in Minute Abstract file #85**

The Board approved to closeout the BG-4 contract with Waycon Construction for BG14-242 (MNHHS Baseball Building)

**Order #83 - Motion Passed:** passed with a motion by Mr. J.W. Durst and a second by Ms. Suzanne Duncan.

Ms. Suzanne Duncan	Yes	
Mr. Steven Faulk	Yes	
Mr. Michael Morgan	Yes	
Mr. J.W. Durst	Yes	
Ms. Susanne Wolford	Yes	

**Q. Approval of BG-5 Project Closeout for BG14-242 (MNHHS Baseball Building)**  
**A copy may be found in Minute Abstract file #86**

The Board approved the BG-5 project closeout for BG14-242. (MNHHS baseball building)

**Order #84 - Motion Passed:** passed with a motion by Mr. Michael Morgan and a second by Ms. Suzanne Duncan.

Ms. Suzanne Duncan	Yes	
Mr. Steven Faulk	Yes	
Mr. Michael Morgan	Yes	
Mr. J.W. Durst	Yes	
Ms. Susanne Wolford	Yes	

**R. Approval of Change Order No. 2 for BG16-169 (HCCHS Softball/Baseball Restrooms)**  
**A copy may be found in Minute Abstract file #87**

The Board approved the Change Order No. 2 for BG16-169 (HCCHS Softball/Baseball Restrooms) for additional concrete in the amount of \$787.75.

**Order #85 - Motion Passed:** passed with a motion by Ms. Suzanne Duncan and a second by Mr. J.W. Durst.

Ms. Suzanne Duncan	Yes	
Mr. Steven Faulk	Yes	
Mr. Michael Morgan	Yes	
Mr. J.W. Durst	Yes	
Ms. Susanne Wolford	Yes	

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel**

The following personnel changes have been made by the Superintendent since March 20, 2017.

**CERTIFIED EMPLOY**

Joseph Ashby, Sub. Teacher, eff. 3-20-17  
Katie Elkins, Sub. Teacher, eff. 3-20-17  
Michelle Leet, Sub. Teacher, eff. 3-20-17  
Melissa Lipe, Homebound Instructor, eff. 4-10-17  
Teresa Levesque, Sub. Teacher, eff. 3-27-17  
Kelsey Shaffer, Sub. Teacher, eff. 7-1-17

Tanya Walker, Sub. Teacher, eff. 3-20-17

#### **CERTIFIED TRANSFER**

Hayden Austin, EBD Teacher, MNHHS to LBD Teacher, MNHHS, eff. 7-1-17

#### **CERTIFIED RESIGN**

David Barr, Teacher, WHS, eff. 6-30-17

Mike McNeily, District Administrative Support Teacher, 6-30-17

Amy Middlebrooks, Teacher, MNHHS, eff. 6-30-17

Phillip Oliver, Teacher, MNHHS, eff. 6-30-17

Sarah Perryman, Teacher, GES, eff. 6-30-17

Kelsey Shaffer, Teacher, GES, eff. 6-30-17

#### **CERTIFIED RESIGN FOR RETIREMENT**

Kenneth Arnold, Teacher, HCSA, eff. 5-31-17

Sheila Bandy, Teacher, SHMS, eff. 6-30-17

Tony Elliott, Teacher, ADT, eff. 6-30-17

Rick Snodgrass, Principal, HCCHS, eff. 6-30-17

Chris Tolliver, Teacher, SHMS, eff. 6-30-17

#### **CLASSIFIED EMPLOY**

Kohl Arnett, CIA II, SHMS, eff. 3-20-17

Charlotte Barnes, Sub. Cook/Baker, eff. 4-1-17

Charles Harryman, Bus Driver Trainee, 3-27-17

Ann Starks, Sub. Custodian, eff. 4-28-17

Sabrina Starks, Sub. Custodian, eff. 3-29-17

Sherry Watts, Sub. Cook/Baker, eff. 3-16-17

#### **CLASSIFIED TRANSFER**

Lana Dickerson, Bus Driver Trainee to Sub. Bus Driver, eff. 3-23-17

Lana Dickerson, Sub Bus Driver to Back-up Bus Driver, eff. 4-10-17

Melanie Fogle, Employee Benefits Specialist, CO to Account Clerk III, CO, eff. 4-6-17

Stephanie Hughlett, Back-up Bus Driver to Sub. Bus Driver. 3-2-17

James Foster, Sub. Bus Monitor to Back-up Bus Monitor, eff. 3-20-17

Dustin Loukota, Sub Bus Driver to Back-up Bus Monitor, eff. 4-10-17

Michelle Stanley, Custodian, HCCHS to Custodian, EES, eff. 4-10-17

Meagan Tuz-Tamayo, Sub. Bus Monitor to Sub. Custodian, eff. 3-20-17

#### **CLASSIFIED RESIGN**

Mark Hansen, Sub Bus Driver, eff. 4-12-17

Austin Rhye, Sub. Cook/Baker, eff. 4-6-17

Ann Starks, Sub. Custodian, eff. 3-28-17

Crystal Whicker, CIA II, PES, eff. 6-30-17

Cassandra White-Murphy, Sub Bus Monitor, eff. 4-12-17

#### **COACH RESIGN**

Rick Snodgrass, District Archery Coordinator, eff. 6-30-17

#### **B. Any Other Old/or New Business**

The Board conducted the first reading of on the following policies:

Policy #04.32 - Changing Food Service bidding guidelines to match federal guidelines.

Policy #09.36 - Updating student group transportation number due to the additional purchase of two (2) additional school vehicles at each high school.

#### **CLOSED SESSION PER KRS 61-810**

**Order #86 - Motion Passed:** Approval to enter into CLOSED SESSION per KRS 61.810, (subsection ) passed with a motion by Ms. Susanne Wolford and a second by Ms. Suzanne Duncan.

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Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

**OPEN SESSION**

**Order #87 - Motion Passed:** Motion to return to OPEN SESSION passed with a motion by Mr. Michael Morgan and a second by Mr. J.W. Durst.

Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

**BOARD CALENDAR**

**Review Board Meeting Dates**

Monday, May 1, 2017, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.  
Monday, May 15, 2017, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.  
Friday, May 26, 2017, HCBOE Special Called Board Meeting, (Capstone Presentation) Central Administrative Office, 11:30 a.m.  
Monday, June 5, 2017, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.  
Monday, June 19, 2017, HCBOE Board Meeting, Central Administrative Office, 5:30 p.m.

**ADJOURNMENT**

**Order #88 - Motion Passed:** Motion to adjourn until the next scheduled meeting on May 1, 2017. passed with a motion by Mr. Michael Morgan and a second by Ms. Susanne Wolford.

Ms. Suzanne Duncan	Yes
Mr. Steven Faulk	Yes
Mr. Michael Morgan	Yes
Mr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes

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Steven Faulk, Chairman

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Deanna D. Ashby, Superintendent