

Lincoln Elementary School
SBDMC Meeting Minutes
March 23, 2017 @ 4:30 pm

Members Present: Mrs. Dragan, Mrs. Marimon, Mr. Cabrera, Mrs. Stuempel, Ms. Litzler, and Mr. Clifton

Guests: Ms. Levy and Mr. Chenot

Opening Business

A. **Tentative Agenda Approval:**

Mrs. Marimon made a motion to accept the agenda for the meeting and Ms. Litzler seconded the motion.

B. **Minutes:**

The meeting minutes from February were reviewed. Mr. Clifton made a motion to accept the February meeting minutes and Mrs. Marimon seconded the motion.

C. **Good News Report:**

- We have recently received many grants and are in the process of writing more grants for our LES students through various outside agencies.
- We had an outstanding turnout for both our Spring Parent/Teacher Conferences and our Family Literacy Night.
- Three of our Robotics teams have qualified to participate in the state competition to be held on April 12th in Lexington, KY.
- Our students continue to be exposed to a variety of outside learning opportunities at a variety of local field trip locations.

D. **Public Comment:** None

Student Achievement Report

A. **AIMS web School-wide Progress Report- MATH**

The council reviewed various school-wide math reports from our most recent AIMSweb benchmarking. The math reports included data in the areas of: math computation and math concepts and applications. Mrs. Dragan will bring spring MAP data to our next meeting.

School Improvement Planning

1. **Committee Team Updates:**

- **Curriculum Team** – Work continues during our early-release Wednesday sessions with curriculum team members leading this work in their grade

level/content groups. (Pacing guides, quarterly organizers, common assessment, etc.)

- PBIS/Core Life Team – The team will be working hard to finalize our PBIS plan for the upcoming school year. The team will present their initial training on May 26th for all LES staff members.
- Instructional Practices Team – The team analyzed the Science resource, “Stemscopes” and made a recommendation for purchase of this program for grades K – 6 for the 2017 – 2018 school year.

Budget

A. Budget Report

1. SBDM budget report – The updated budget was shared with committee members.
2. Requisition - A request was made by Mrs. Dragan in the amount of \$3375 to purchase a portion of the *Stemscopes* Science Resource for grades K – 6. A motion to approve the purchase of *Stemscopes* for the 2017 – 2018 school year was made by Mrs. Marimon and seconded by Mr. Clifton. Remaining SBDM balance is \$4,030.99.
3. March 1 Draft Budget for the 17-18 school year - Mrs. Dragan shared the draft 2017 – 2018 budget with questions and discussion taking place.
4. Headphones – Next steps - Mr. Clifton shared the device used to use personal headphones in the computers \$5.00 per computer. He was going to look at a final quote for computers and discuss with technology department before proceeding with quote.

New Business

- A. Assignment Policy Review – This policy was read and discussed. Mrs. Stuempel made a motion to accept the current policy without any needed revisions and Mrs. Litzler seconded the motion.
- B. Tell Survey-Current March 2017 (certified staff only) – Information regarding the current percentages of staff completion was shared with council members.
- C. Tentative Staff Allocation – The tentative staff allocation for the 2017-2018 school year was reviewed and discussed. The finalized allocation will be received by May 1st from Superintendent Brewer and the board of education.
- D. KPrep information-schedule, times, etc. was shared with council members. The KPrep testing window at LES will be held May 10th – May 16th.
- E. Current LES Enrollment-Grade level breakdown shared
- F. Fundraising Approvals- No requests this month

On-Going Learning

1. RTI Updates shared
2. Flashback/Meetings/Standards work – This great work continues!

Adjournment:

A motion to adjourn this meeting was made by Mrs. Stuempel and seconded by Mrs. Marimon. The date of the next SBDM meeting in the Lincoln Media Center is Thursday, April 27, 2017 at 4:30 pm.