

## HENDERSON COUNTY SCHOOLS

### Job Description

TITLE: Digital Learning Coach

QUALIFICATIONS: Master's degree or higher preferred. Kentucky teacher Certification. Five years successful teaching experience. Level 2 Google Certified Educator Preferred

REPORTS TO: Building Principal & Director of Instructional Technology

JOB GOALS: Provide teacher support in implementation of technology integration through on-going, in-class and out-of-class professional development. Support principals and teacher leaders in the integration of instructional technology into all curricula.

### PERFORMANCE RESPONSIBILITIES:

- Works closely with the Director of Instructional Technology and the Principal to implement and help shape the vision of how technology will be implemented in the classroom.
- Assists in the development and implementation of district technology plan.
- Assists in the development and implementation of a Google Certified Educator training program.
- Examines and recommends computer hardware, operating systems, and/or software for teachers and administrators.
- Works closely with the Director of Technology and other related technical staff to ensure classroom technology meets the needs of classroom leaders.
- Provides on-site and on demand assistance for teachers to create different forms of learning and teaching with the help of technologies.
- Works collaboratively with other educators to integrate educational technology initiatives and resources.
- Conducts workshops for instructional staff on use of technology.
- Models appropriate digital citizenship and data security practices.
- Works collaboratively to develop and implement digital citizenship concepts across grade levels.
- Assists in technology assessments, given at key grade levels, to help identify gaps and develop strategies to incorporate 21st Century skills in the classroom.
- Improve student learning by showing teachers thoughtful applications and best practices of new technology tools.
- Examines and recommends computer hardware, operating systems, and/or software for teachers and administrators.
- Maintain confidentiality, both verbally and in written form, of students and Staff.
- Perform other duties as assigned.