**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **April 2017**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 T.K. Stone Middle School:

* Linda Gregory – Retiring

 Helmwood Heights Elementary School:

* Michelle Motley – Principal (effective at the end of the school year)

 ***Classified:***

 District-Wide:

* Jodi Garcia – Classified Substitute and Substitute Nutrition Service Worker
* Tracy Hawkins – Nutrition Service Worker
* Robin Neil Kerr – Substitute Nutrition Service Worker
* Rhonda Moore-Scott – Bus Driver
* John Poe – Substitute Bus Driver

 T.K. Stone Middle School:

* Michael Bucker – Instructional Assistant for Special Education

 Valley View Education Center – EAC:

* Kenny Barnard – Instructional Assistant - Retiring

 ***Student Worker:***

 Valley View Education Center – Panther Place:

* Ashlyn Mullins – Panther Place Student Worker

 ***Extra Service Assignment*:**

 T.K. Stone Middle School:

* Michael Buckner – Morning Supervisor

 Helmwood Heights Elementary School:

* Quentin Brown – Morning Duty (effective at the end of the school year)

 Panther Academy:

* Caitlin Shilts – Before School Supervisor (effective at the end of the school year)

**2. Approved the employment of the following individuals effective for the 2016-2017 school year:**

 ***Certified:***

 Nothing to Report

 ***Classified:***

 District-Wide:

* Tina Anderson – Substitute Nutrition Service Worker
* Rhonda Moore-Scott – Nutrition Service Worker
* John Poe – Bus Driver
* James Thompson – Substitute Bus Driver

 Morningside Elementary School:

* Kaci Kays – Substitute After School Care Program Worker

**3. Approved the employment of the following individuals effective for the 2017-2018 school year:**

 District-Wide:

* Michelle Motley – Director of Personnel and Public Relations (effective July 1, 2017)

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2016- 2017 school year:**

 Elizabethtown High School:

* Curt Boshnack – EHS Lacrosse
* Dean Hess – EHS Bass Fishing
* Matthew Stinson – EHS Bass Fishing
* Willie Wood – Bass Fishing

 T.K. Stone Middle School:

* Shawn Marie Casey – TKS Volunteer
* Tiffany Gohman – Trip to Europe

 Helmwood Heights Elementary School:

* Elizabeth Larrington – 5th Grade Field Trip

**5. Approved the following leave requests as submitted by the following employees:**

Helmwood Heights Elementary School

* Leslie Bainbridge, Teacher – requesting a Family and Medical Leave of Absence,

April 7, 2017-May 31, 2017

* Michelle Conder, Instructional Assistant – requesting leave without pay March 17, 20,21,22, 2017 (4 days)

 Elizabethtown High School

* Christa Brangers, Teacher – requesting a Family and Medical Leave of Absence, March 29, 2017-April 17, 2017

 District-Wide

* Linda Williams – Bus Driver, requesting Leave Without Pay, March 21, 2017