Board of Education Regular Meeting

March 20, 2017 6:00 PM

Professional Development Center

631 North Green Street

Henderson, KY 42420

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Lisa Baird

Dr. Sally Sugg

Mr. Michael Waller

Mrs. Tracey Williams

**I. Welcome & Call Meeting to Order (2 minutes)**

**I.A. Moment of Silence & Pledge of Allegiance**

After a moment of silence, Mr. Steve Steiner led the Pledge of Allegiance.

**II. Approval of Agenda (2 minutes) - Action Required**

**Order #148 - Motion Passed:**  A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**III. Students & Staff Recognition (15 minutes)**

**III.A. March 2017 Judge's Scholar**

Rationale:

Judge's Scholar for March 2017:

Ava Deters - 5th Grade - Niagara Elementary

**III.B. Winners of State Competition - SMS Dance Team**

Rationale:

2016-17 South Middle School Dance Team, 2017 KDCO State Competition,

Large Middle School, Hip Hop 1st place

Makayla Anglin, Maria Hadjisavva

Emma Joseph, Cecilia Palummo

Kate Reusch, Ashton Rideout

Emma Alves, Kylie Givens

Katelyn Johnson, Kennedy Phillips

Malyn Turner, Morgan Carter

Addie Clark, Rylee Lett

Keke Marshall, Emma Tanaka

Sydney Wawrin

Coaching Staff: Carrie Bolin, Mikaela Dorsett, Madison Chumbler

**III.C. Henderson County High School Academic Team**

Rationale:

HCHS Academic Team

State Champions

Seniors: Isaac Oettle, Austin Meredith and Will Hardy

Juniors: Andrew Sauls, Zachary Beickman and Cole Privette

Sophomores: Harrison Jenkins, DJ Banks, Riley Lovell and Alex Chandler

**IV. Public Participation & Recognition of Guests (5 minutes)**

There was no public participation.

**V. Approve Minutes from Prior Meetings (2 minutes)- Action Required**

**Order #149 - Motion Passed:**  A motion to approve the Minutes from the March 6, 2017 Special Meeting Work Session passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**VI. Committee Reports**

**VI.A. Budget Committee (5 minutes)**

Discussion:

Mrs. Lisa Baird gave a summary from the last Budget Committee meeting.

**VII. Reports**

**VII.A. Maintenance (5 minutes)**

Discussion:

Mr. Billy Austill gave the annual maintenance report to the Board.

**VIII. Old Business**

**VIII.A. Acceptable Use Policy/Responsible Use Policy (5 minutes) - Action Required**

Rationale:

Second Reading: 08.2323 - Access to Electronic Media

Review and Accept: 08.2323 AP.2 - Employee Responsible Use Policy Agreement

08.2323 AP.21 - Student Responsible Use Policy Agreement

Discussion:

Mr. Brian Bailey presented Policy 08.2323 - Access to Electronic Media for a second reading. Mr. Bailey also presented Administration Procedures 08.2323 AP.2 - Employee Responsible Use Policy Agreement and 08.2323 AP.21 - Student Responsible Use Policy Agreement for Board review and comment.

**Order #150 - Motion Passed:**  A motion to approve the second reading of Policy 08.2323-Access to Electronic Media (Responsible Use Policy) passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**VIII.B. April Work Session (2 minutes)**

Discussion:

Mrs. Marganna Stanley requested that the Board hold a work session in April to address the Henderson Community College and Henderson County High School early college option. The administration will also bring an action item to the work session regarding the 4.2 million dollar capital outlay. The Board agreed to hold a work session on April 11, 2017 at 5:30 p.m. In regards to the capital outlay and the various projects, Mr. Mike Waller requested information for the next work session on energy savings and the latest energy audit with recommendations.

**IX. New Business**

**IX.A. Random Student Drug Screening (15 minutes)**

**IX.A.1. First Reading of Policy 09.423 - Use of Alcohol, Drugs and Other Prohibited Substances - Action Required**

Discussion:

Mrs. Marganna Stanley presented Policy 09.423-Use of Alcohol, Drugs and Other Prohibited Substances for a first reading. Mrs. Stanley also presented Administrative Procedure 09.423 AP.21-Drug Testing Procedures for Board review and comment. Mr. Mike Waller made the comment to consider having someone from the administrative standpoint to specifically deal with this item. If a new person is needed, Mrs. Lisa Baird asked about discussing at a work session. Dr. Sally Sugg suggested covering this when the Board discusses the budget.

**Order #151 - Motion Passed:**  A motion to approve the first reading of Policy 09.423-Use of Alcohol, Drugs and Other Prohibited Substances passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**IX.A.2. Request for Proposals - Action Required**

Discussion:

Mrs. Marganna Stanley presented the RFP for drug screening and medical services. Mrs. Stanley would like to add an 8-panel urine screen to pick up Benzodiazepine (prescription medications). Mrs. Stanley also asked the Board for approval to move forward with the bidding process.

**Order #152 - Motion Passed:**  A motion to approve the Request for Proposals for drug screening and medical services as presented with the addition of the 8 panel urine screen and to approve moving forward with the bidding process passed with a motion by Dr. Sally Sugg and a second by Mr. Michael Waller.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**IX.B. New Apartment Complex (2 minutes)**

Discussion:

Mrs. Marganna Stanley informed the Board of a proposed apartment complex that would be next to East Heights Elementary School. Approval of this complex will go before the Planning and Zoning Commission on April 4, 2017.

**IX.C. Policy and Procedure Review for Chapters 9 and 10 (5 minutes)**

Discussion:

Mrs. Marganna Stanley presented a summary of the policies and procedures from Chapter 9 and 10. In regards to Policy 09.15-Student Fees, Dr. Sally Sugg asked if the Board could get a summary before school starts of all of the fees that are being charged since all student fees are supposed to be adopted by the Board.

**IX.D. Consent Agenda (5 minutes) - Action Required**

**Order #153 - Motion Passed:**  A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**IX.D.1. Approve Emergency Teaching Certificate**

**IX.D.2. Approve Application for Emergency Certificates for Substitute Teaching**

**IX.D.3. Approve Student Overnight Trip Requests**

Rationale:

Retroactive approval HCHS Choir students to attend Show Choir Voices in Harmony Trip March 3-4, 2017 in Lexington, KY;

Retroactive approval for HCHS Academic Team to attend the 2017 Governor's Cup State Finals March 10-13, 2017 in Louisville, KY;

Retroactive approval for NMS State Academic Team to attend the State Competition March 11-13, 2017 in Louisville, KY;

Retroactive approval for HCHS Academic Team to attend the 2017 U of L Spring Tournament March 18-19, 2017 in Louisville, KY;

HCHS Academic Team to attend the 2017 Sky Captain Tournament March 24-25, 2017 in Danville, KY;

HCHS Baseball Team to attend out of town baseball games April 5-8, 2017 in Birmingham, AL;

HCHS FBLA to attend the State FBLA Leadership Conference Competition April 17-19, 2017 in Louisville, KY;

HCHS STLP to travel to the state competition April 11-12, 2017 in Lexington, KY; and

HCHS Skills USA Club to compete and participate in the 2017 Skills USA KY State Leadership Conference and Skills Championship April 19-22, 2017 in Louisville, KY.

**IX.D.4. Approve Grant Application**

Rationale:

Henderson County High School CTE program in conjunction with Henderson Community College, Union County and Webster County ($1,189,000) - KY Work Ready Skills Initiative Grant for the purchase of equipment to support Advanced Manufacturing Pathways of Engineering, Welding and Machining.

**IX.D.5. Approve School Activity Fund Fundraiser Request**

Rationale:

North Middle School Cheer Team to raise money for the North Middle School Cheerleaders to purchase equipment, mats, banquet and other supplies.

**X. Financial (10 minutes)**

**X.A. Treasurer's Report - Action Required**

Discussion:

Mrs. Marganna Stanley presented the Treasurer's Report for the month ending February 28, 2017. Mrs. Stanley requested that the Board approve the Treasurer's Report as presented.

**Order #154 - Motion Passed:**  A motion to approve the Treasurer's Report for the month ending February 28, 2017 passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**X.B. Paid Warrant Report - Action Required**

Discussion:

Mrs. Marganna Stanley presented the Paid Warrant Report for payments made between February 21, 2017 and March 20, 2017. Dr. Sally Sugg asked if the vehicles purchased from Bob Hook Chevrolet, Inc. were a new purchase or from a trade in. Mr. Billy Austill said that they are not an addition to the fleet, but a replacement of older vehicles that were taken out of the fleet, that were over miles and transportation deemed them unsafe. Mrs. Stanley requested that the Board approve the Paid Warrant Report as presented.

**Order #155 - Motion Passed:**  A motion to approve the Paid Warrant Report for payments made between February 21, 2017 and March 20, 2017 passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

|  |  |
| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**XI. Personnel Actions (2 minutes)**

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

**XII. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student - Action Required**

**Order #156 - Motion Passed:**  A motion to move into executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student at 7:17 p.m. passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

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| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**Order #157 - Motion Passed:**  A motion to move out of executive session at 8:20 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

**XIII. Adjourn - Action Required**

**Order #158 - Motion Passed:**  There being no further business to come before the Board, a motion to adjourn the meeting at 8:20 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

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| --- | --- |
| Mrs. Lisa Baird | Yes |
| Dr. Sally Sugg | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Yes |

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent