

Grading

ACHIEVEMENT

Teachers shall maintain detailed, systematic records of the achievement of each student.

Teachers in grades seven through twelve (7-12) shall maintain the designated computerized grade book. All grades shall be entered into the system as numerical scores. Averages shall be converted into alpha letter grades to be published on the student report cards along with the numerical averages.

TEACHER RECORDS

Teachers shall maintain detailed, systematic records of the achievement of each student and report every nine (9) weeks to the parent or guardian on the progress of their child. These evaluations shall provide a record of conduct, as well as academic progress.

Parents of students in grades nine through twelve (9-12) whose performance is deficient (grades of D or F) shall be notified by the teachers by certified mail. By the beginning of the final grading period, Principals shall send a notice to the parents of students who are in danger of failing.

A student's grade shall not be lowered as a disciplinary measure.

GRADING/REPORTING STANDARDS

In grades one through three (1-3), the following grading scale shall be used:

E	Excellent
S	Satisfactory
N	Needs Improvement
U	Unsatisfactory

Each primary teacher shall provide parents with a comprehensive report that is based on samples of their child's work and that includes a descriptive, narrative evaluation of all aspects of the child's progress.

The following grading standards shall be adhered to for grade levels four through twelve (4-12):

A	Exceptional Work
B	Better than Average Work
C	Average Work
D	Poor Work
F	Failure

¹Denotes need for conference with the teacher.

In grades nine through twelve (9-12), the following scale shall apply:

A+=99-100...Superior	C=76-79...Average
A=96-98...Superior	C-=73-75...Average
A-=93-95...Superior	D+=70-72...Below Average
B+=90-92...Above Average	D=66-69...Below Average
B=86-89...Above Average	D-=63-65...Below Average
B-=83-85...Above Average	F=0-62...Failure
C+=80-82...Average	I...Incomplete

Should a student who receives an "I" fail to complete assignments within five (5) days, the grade shall become an "F".

Grading**WEIGHTED UNITS**

Weighted courses shall carry a higher quality point value, as specified in administrative procedures, than normal curriculum offerings. The following courses are considered weighted courses:

Honors English 10	College Calculus
AP English Literature	Trig/Calculus
AP English Language	Pre-Calculus
Physics	AP Calculus
AP Biology	AP Environmental Science
AP Psychology	AP Government
Honors Biology	AP US History
Honors Integrated Science	Honors Physical Science
Honors Geometry	Honors Algebra I
Accounting	Honors Algebra II
AP World History	AP Stats
Honors Earth & Space	Chemistry
Chemistry II or General College Chemistry	

AP courses added to the curriculum at a later time will be weighted for the purpose of calculating class rank.

TRANSFER STUDENTS AND WEIGHTED COURSES

A committee consisting of the counselor and two (2) teachers shall observe for nine (9) weeks the classroom work of students transferring to the high school. If, in the opinion of the committee, these students are maintaining the required performance level, they may retain their honor student status.

REFERENCES:

KRS 158.140; KRS 158.645; KRS 158.6451; KRS 158.860
KRS 160.345; KRS 161.200
703 KAR 005:200

RELATED POLICIES:

02.441; 08.113; 08.22; 08.222; 08.5

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