

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL Pikeville Jr. High School FACULTY MEMBER(S) SPONSORING TRIP Mary Belcher
McNamee

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☒ Organization/Club Trip, specify North Courts ☐ Other (athletic, band, if applicable) _____

DESTINATION Bowling Green ADDRESS Western Ky University PHONE _____

☐ Out of State ☐ Out of County ☐ Within County
☒ Overnight; give name, address, phone of lodging Fairfield Inn + Suites 270-579-1832
1832 Cave Mill Rd, Bowling Green, KY 42104

DATE(S) OF TRIP 3/24 - 3/25 DEPARTURE TIME 11:15 am RETURN TIME 6:00 pm

PURPOSE/EDUCATIONAL VALUE State competition

SOURCE OF FUNDING FOR TRIP _____

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF: STUDENTS 4 FACULTY SPONSORS 1 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 5 MARY BELCHER

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY Bus

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No

Jeri McNamee
Signature of Faculty Sponsor

3-17-17
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

D. D. D.
Signature of Superintendent/Designee

3-17-17
Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22, 09.36 AP.23

Review/Revised: 8/20/01