TRAVEL EXPENSE VOUCHER DAYTON INDEPENDENT SCHOOLS

NAME		
POSITION	Superintendent	
SUBMITTED FOR:	March	
DATE	March-17	

DAYTON INDEPENDENT SCHOOLS TRAVEL REIMBURSEMENT FORM

DATE	PURPOSE OF TRIP	FROM	то	# MILES	X /PER MILE		MEALS		LODGING		MISC.*		TOTAL	
3/7/2017	Workforce and Development Meeting	Dayton	Florence	28	\$	0.40	\$	-	\$	-	\$	-	\$	11.20
3/9/2017		Dayton	Louisville	182			\$	-	\$	_	\$	-	\$	72.80
3/10/2017	Early Childhood Summit	Dayton	Lexington	142		0.40	\$	-	\$	-	\$	-	\$	56.80
3/14/2017	Apple Executive Briefing	Dayton	Hebron	24		\$0.40	\$	-	\$	-	\$	-		\$9.60
3/20/2017	Toyota Innovation		Erlanger	28	\$	0.40	\$	-	\$	_	\$	_	\$	11.20
3/22/2017	KY Chamber of Commerce Meeting		Ft. Wright	16	\$	0.40	\$	-	\$	_	\$	-	\$	6.40
TOTALS			-				\$		\$	-	\$	-	\$	168.00

s

* CHECK MILEAGE RATE WITH CENTRAL OFFICE. RATES SUBJECT TO CHANGE QUARTERLY BASED ON STATE MILEAGE RATE

A DETAILED RECEIPT MUST BE SUBMITTED FOR ALL CHARGES TO INCLUDE: LODGING, MEAL CHARGES, TOLLS, ETC. ALL MISCELLANOUS CHARGES MUST BE EXPLAINED ON THE REVERSE SIDE OF THIS FORM.

I certify that the amount requested is a correct statement of the amount due as itemized above.

3180117 Nun Signature