**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **March 2017**

Below are personnel actions taken since the last meeting of the Board of Education:

**1. Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-Wide:

* April Townsend – Substitute Teacher
* Cora Wood – Director of Personnel – Retiring

 Helmwood Heights Elementary School:

* Betty Clemons – Elementary Teacher – Retiring
* Doris Wyatt – Reading Interventionist - Retiring

 Panther Academy:

* Paula Schubeler – Kindergarten Teacher - Retiring

 ***Classified:***

 District-Wide:

* Joyce Adams – Substitute Nutrition Service Worker
* Esther Jean Miller – Nutrition Service Worker

 Elizabethtown High School:

* Barbara Hamilton - Retiring

 T.K. Stone Middle School:

* Lori Jury – Special Education Instructional Assistant

 Helmwood Heights Elementary School:

* Melvin Montgomery - Retiring

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Jason Hayes – Coding Club Sponsor
* Kristin Todd – Assistant Softball Coach

 T.K. Stone Middle School:

* Joshua Williams – Assistant Football Coach

**2. Approved the employment of the following individuals effective for the 2016-2017 school year:**

 ***Certified:***

 District-Wide:

* Brenda Colonna – Substitute Teacher
* Amber Green – Substitute Teacher
* Melissa Hylander – Substitute Teacher
* Cathy Nettles – Substitute Teacher
* Chandler Stengel – Substitute Teacher
* Ashley Valentine – Substitute Teacher

 ***Classified:***

 District-Wide:

* Adams Joyce – Nutrition Service Worker
* Edward Panknin – Substitute Bus Driver

 T.K. Stone Middle School:

* Jaime Billings – Special Education Instructional Assistant

 Helmwood Heights Elementary School:

* Darian Ditto – Instructional Assistant

 ***Student Worker:***

 Valley View Education Center – Panther Place:

* Brittney Grant – Student Worker

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Danielle Croghan – Assistant Softball Coach
* Whitney Valentine – Assistant Softball Coach

**3. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2016- 2017 school year:**

 Elizabethtown High School:

* Vicky Carey – EHS Band
* Phillip Coolidge – EHS Bass Fishing
* Malinda Dennis – EHS Trip to New York
* Yvonne Doctor – EHS Track
* Melissa Hart – EHS Trip to New York
* Barbara Jones – EHS Trip to New York
* John Lanz – EHS Bass Fishing
* Paula Pennington – EHS Band
* Norman Valentine – EHS Softball

 T.K. Stone Middle School:

* Jenny Aldridge – TKS Volunteer

**4. Approved the following leave requests as submitted by the following employees:**

Elizabethtown High School

* Shewona Love – Food Service Worker, requesting leave without pay February 7-16, 2017, February 23, 2017 (9 days)
* Rhonda Wilson – Teacher, requesting FLMA February 28, 2017-April 10, 2017