**Woodland Elementary School**

**January 4, 2017/SBDM Minutes**

*Members Present*: Dawn Tarquinio, Penny Ellis, Donna Slatton, Michelle Tobias and Jessica Casey. *Members Absent*: Barbara Cornett. *Guests*: Ashley Brus. *Recording secretary*: Ashley Brus.

**1. Opening Business**

The meeting was called to order at 5:29 p.m.

1. Agenda approval - A motion was made by *Michelle Tobias* to approve the January agenda and was seconded by *Penny Ellis*.
2. December Regular Meeting Minutes- A motion was made by *Jessica Casey* to approve the December Regular Meeting Minutes and was seconded by *Michelle Tobias*.
3. Good News Report – Winter break was great. Winter Wonderland was successful. The new company we went through made it easy and the items were nicer. The family lunch and program went well.
4. Public Comment – None

**2.** **Student Achievement**

1. Assessing Student Achievement

i) Winter MAP still in progress (preliminary results)- 5th grade is done with a few make-ups to do. Winter MAP results will be tabled to next month’s SBDM meeting.

**3. Planning**

1. Monthly Review

i) **December** – 1st- Section 7 Requests due to CO and PGP and SGG feedback due to teachers, 5th-16th FRC Food Drive, 7th- SBDM, 8th- Rose Brown Differentiation walk throughs, 12th-16th- PTA Winter Wonderland, 12th- PTA Board Meeting, 13th- Yankee Doodle program (2nd & 3rd grade program), 14th Family Holiday Meal (1st & 2nd), 15th- HCS Board Meeting, 16th- Beta Service Day pajamas, custodian appreciation day, 20th- 2nd quarter ends, PBIS meeting, 21st-January 3rd Winter Break

ii) **January** – 4th- return from Winter Break, SBDM meeting 5:30, 9th- PTA Board Meeting, 13th-2nd quarter awards, 16th- No School, 19th- District walk throughs, 27th- Beta Service Day hat day

iii)**February**- 1st- SBDM meeting, 6th- PLD, 7th- KPREPPER (alternate schedule), 10th- Beta Jeans Day, 15th-17th- Beta Convention, 16th – NAEP (4th grade only), 20th-24th- Spring Book Fair, 27th- Spring Pictures, 28th- KPREPPER (alternate schedule)

1. CSIP- Due on January 29th, but was done and submitted on the 20th.
2. KDE Title 1 Report- Mrs. Tarqunio reviewed the report and how it relates to the 10 Components and the CSIP. It has been uploaded on the school website under the parent section.

**4. Budget Report**

1. December Schedule of Balances – December Schedule of Balances was reported to the council. The question regarding the field trip fund was explained. Transportation had been paid out of that fund which is why the amount went from being high one month to low the next month. A motion was made by *Jessica Casey* to approve the December Schedule of Balances and seconded by *Michelle Tobias*.
2. Section 7 Funds- A motion was made by *Penny Ellis* to amend the agenda to add the Section 7 Funds and seconded by *Donna Slatton*. Mrs. Tarquinio provided the council with a handout regarding the Section 7 Funds Woodland would be receiving and the types of items that were approved. A behavior interventionist was not approved.

**5. Standing/Program Review/Ad Hoc Committee Reports**

1. December Accident Report- December Accident Report was reviewed by the council.

**6. Bylaw or Policy Review/Reading/Adoption**

1. Consensus and Voting Rules, Appeals Process- The council reviewed this document again and no suggestions for change were made.

**7. Old Business**- none

**8. New Business**

1. Council Election Procedures- Parent elections are held by the PTA and will be run on the final awards day of the school year by a volunteer. Staff elections are run by staff members in May. If no minority member is elected, the principal can recruit and run the election.

**9. On-Going Learning**

1. Contract Legislators about school council bill- SBDM councils are in jeopardy with legislators. Stakeholders can email to voice their opinions.

**10. Adjournment**- A motion was made by *Donna Slatton* to adjourn the meeting and seconded by *Penny Ellis*. Meeting adjourned at 6:07 p.m.