**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**January 23, 2017**

The New Highland Site Based Decision Making Council met on Monday, January 23, 2017 at 4:00 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Betty Underwood, Emma Blauser, and Jackie Gibbons

**Members absent included**: Michael York and Julie Hoagland

1. **Opening Business**
	1. **Recognition of visitors:** Jennifer Lewis
	2. **Agenda:** Mr. Mullins reviewed the agenda with the council. Betty Underwood made a motion to accept the agenda and Emma Blauser seconded.
	3. **Minutes:** Betty Underwood made a motion to approve the December regular meeting minutes and Emma Blauser seconded.
	4. **Good News Reports-** Mr. Mullins reminded the council that Thursday would be the 100th day of the school year. He also reported that approximately 80% of the 5th graders scored proficient on the last reading learning check.
2. **Budget Report**
3. The December finance report was reviewed by the council. Jackie Gibbons made a motion to accept the report and Emma Blauser seconded.
4. The council reviewed the PD budget for the remainder of the year. NH has approximately $2,800 in this account which is available for use until September. Jackie Gibbons asked for clarification on the guidelines for using these funds to cover an overnight stay to attend a PD. Jennifer Lewis clarified that here were no guidelines but the decision to cover an overnight stay was the decision of the person signing the paperwork to attend the PD. (This in most cases would be the principal.)
5. **Committee Reports**
6. The council reviewed the Curriculum and Instruction committee meeting minutes from January 11, 2017.

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**VII. Review**

1. Mr. Mullins shared with the council the items that Section 7 money would be purchasing for the school.
2. Each council member was given information on KASC resources, along with a username and password to help them access more information on KASC.

**VIII. Old Business**

 There was no old business at this time.

**IX.** **New Business**

 There was no new business at this time.

Jackie Gibbons made a motion to adjourn and Emma Blauser seconded.

Meeting adjourned at 4:50 p.m.

Minutes respectfully submitted by Mary Foster