**Lincoln Trail Elementary School**

**Site-Based-Decision-Making-Council Meeting Minutes**

**January 9th, 2017**

Gena Jeffries, Chairperson, called the meeting of the School-Based-Decision-Making-Council of Lincoln Trail Elementary to order at 2:45 p.m. in the schools Media Center. Members present were Kristy Bacon, Jenafier Carroll, Lisa Jaggers, and Trish Simpson. Linda Reed, from the Hardin County Board of Education was present for the meeting.

**Motion 16-22** to approve the agenda was made by Trish Simpson and seconded by Jenafier Carroll. Motion Carried.

**Motion 16-23** to approve the minutes from the December 12, 2016 SBDM meeting was made by Trish Simpson and seconded by Jenafier Carroll. Motion Carried.

**Good News Report-** Ms. Jeffries reported the good news for the month was the lovely remodel of the teacher/staff restroom generously donated by Valley Creek Baptist Church.

**Student Achievement-** Ms. Jeffries went over the Kindergarten Readiness Data and the PBIS Reports.

**School Improvement Planning-** Ms. Jeffries noted the school met the CSIP Goals by the deadline in December. Site Base Members reviewed the schools incident, behavioral, and enrollment reports.

**Budget Reports-** The council reviewed the financial reports for the month of December. The council reviewed and signed the 2016-17 Instructional Resource Purchasing Plan.

**Vacancy Position/hiring-** Ms. Jeffries informed the council the full-time instructional assistant and part-time instructional assistant positions have been filled.

**Motion 16-24** approval for the PL Day Plan for February 6, 2017 was made by Trish Simpson and seconded by Jenafier Carroll. Motion Carried.

**Upcoming Deadlines-** Ms. Jeffries informed the council instructional rounds will be made on January 24th and of the Student Growth Goal Mid-Year for January 27th.

**PTA-** The council was informed of the next PTA meeting scheduled to be held on January 19th. Planning for concessions at the Governor’s Cup and Spring Festival is underway. It was noted that the Texas Road House gift card fundraiser was a big success.

**Adjournment-** Ms. Jaggers made motion to adjourn. Seconded made by Trish Simpson. **Motion Carried 16-25.**